

**MINUTES**  
**Alvington Parish Council**  
**Thursday, 3<sup>rd</sup> July 2025**

**Present: Councillors: Heys, Macharg, Powell, Thompson .**

**Officers: Viktoriia Iemelianova (Clerk).**

**Members of the public.**

**1. ATTENDANCE**

- a) **Resolved to receive** apologies for absence from those councillors unable to attend from Councillor Turner.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillor Turner.

**2. DECLARATIONS OF INTEREST**

- a) **To confirm that all changes to Councillors' Registers of Interest have been notified to the Clerk.**
- b) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.  
Interests may be declared at any time during the meeting should they become apparent.  
None to declare.

**3. MINUTES OF PREVIOUS MEETING**

- c) **Resolved to approve** as a correct record the minutes of the Council Meeting held on 5<sup>th</sup> June 2025.  
Proposed by Cllr Powell, seconded by Cllr Macharg.
- d) **To consider to approval** an extraordinary meeting 29<sup>th</sup> of June to approve AGAR exemption certificate.
- e) **To consider** any questions arising from those minutes.  
Rolled over to September meeting.

**4. PUBLIC AND CHARITABLE BODIES**

**To review delegation arrangements and nominations** to public and charitable bodies

- a) Alvington Memorial Hall Committee.  
Councillor Heys happy to continue

**5. REPORT FROM DISTRICT / COUNTY COUNCILLOR McFARLING**

**To receive and note** report from Chris McFarling who may attend the meeting.

**Resolved to note** apologies from Chris McFarling who was unable to attend the meeting or provide a report .

**6. PUBLIC FORUM**

**Alec Davis-** asked could he have a copy of the June report from planners re Bloomary court. Provide upon request.

Also ask clerk to write to GCC Highways to see what further work on Garlands Road.

Issues around rubbish and waste on particular verges on Clanna Lane, Clanna Straight and Bean Hill raised

Aylburton has a new flashing camera. Update required from Cllr McFarling.

Issue raised of whether an up to date traffic survey would be beneficial and desirability of this being held on a school day to represent normal traffic flows.

**Action:** to seek traffic survey/investigate process and charge, to write to GCC Highways about Garlands Road.

**7. PLANNING**

No planning applications to consideration.

Bloomery court, developer to respond with applications by 30/07.

**Action :** Clerk to check and add to September agenda.

8. **VILLAGE**

a) **To assign** the safety checks (play equipment / general) for Q2(1/07-30/09).

New play equipment : Cllr Heys talking to “Komplan playground equipment”, cost of last time was 50/50 installation cost and materials. Cllr Heys has asked if new kit can be added to existing play equipment to reduce costs, Cllr Heys to follow up. Basket swing and infant swing preferable.

**Action:** Cllr Thompson and Cllr Macharg to walk around village and do safety checks and agreed to remove old trim trail pending installation of new play equipment.

b) **To note** updates on village/parish improvement matters (see [meeting pack](#)).

Defibrillator– Christine Parson is raising funds to install a defibrillator at the Clanna park. Costing of last defibrillator passed to Christine Parson.

**Action:** Clerk to contact defibrillator company to ask for a site visit and quote and assessment if agreed position viable. Cllr Powell – knows a contact who suggested he could give PC a free defibrillator – Cllr Powell to find out and report back. Christine Parson suggested doing a plant sale fund raising event, Parish Council can support with teas and coffees – await dates.

Cllr Powell – Chris Shrill has cleaned foliage back on A48.

**Action:** clerk to send a thank you.

Cllr Heys– noted van has been moved from A48

Cllr Macharg suggested we put in a date for quiz and pudding night.

9. **SPORTS FIELD**

a) **Resolved to note Alvington Summer Fun 29/06/25: post-event report.**

Cllr Heys-Fun day went very well, Cllr thanked everyone involved.

Raised £1030.00 net estimated. Minuted thanks to dog show and to “Taurus crafts” for hire of stalls and Cricket club for helping and running bars and friends and families of PC. Favourable comments from public about fact village fete is traditional and reasonably priced for community.

Next village fete is scheduled for 28<sup>th</sup> June 2026.

b) **Pavilion project: to receive any updates.**

c) **To receive** update on a Fun Day

d) **To receive** update on boundary agreement

Cllr Heys has sent revised draft and painted boundary marker quoted in boundary agreement. Parish Council will pay peppercorn rent to access between red stars and the existing wire fence, await response. Cllr Heys has also reached out to Elwood football club to sign new contract agreement. Also need to know how many matches to collect appropriate fees. Contact will be made to ask clerk to regularise arrangement. Cllr Heys trying to see if club has paid for toilet as the payment was supposed to be passed to cricket club but this has not happened.

Cllr Powell – Cricket club has asked can they trim trees without machinery – agreed as long as no nesting birds. Also Alvington star complained that pitch not being kept to standard but it is the club that is damaging and not repairing.

Cllr Turner commented on what a good job Richard Morgan was doing of cutting grass.

e) **Resolved to receive** update on a new play equipment

f) **Resolved to receive** any other reports on the Sports Field.

10. **CHURCHYARD**

a) **Resolved to receive** updates on any churchyard matters.(wobble test).

**Action :** Cllr Macharg and Clerk to do a wobble test.

11. **HIGHWAYS**

a) **Resolved to receive** updates on road safety matters. No change.

b) **Resolved to note** any updates on highways matters (see Meeting Pack).

12. **FINANCE**

<b>To agree</b> DD Inf. Comm. Office Data Protection Fee	£52.00
Proposed by Cllr Powell, seconded by Cllr Macharg.	
<b>To ratify</b> payment for Richard Morgan in June 2025	£120.00
Proposed by Cllr Powell, seconded by Cllr Macharg	
<b>Resolved to approve</b> .payments for July 2025	
Cash payment for float Fun Day	£280.00
Forest Equipment Services May25	£90.72

Alcohol licence for Fun Day	£21.00
Richard Morgan grass cutting June 2025 Churchyard	£120.00
Bank interest	£4.25
V Iemelanova Clerk Pay July 2025	£374.52

Proposed by Cllr Macharg, seconded by Cllr Powell.

**Resolved to note** the receipt of income received June 2025.

Alvington Star FC Pitch	£110.00
Donation Y.Thompson	£50.00
Chase Farm Fun Day Pitch	£10.00
Lloyds Bank Bank Interest	£25.60

Proposed by Cllr Powell, seconded by Cllr Macharg.

Ratify payments ( July and August) and received income in the September Agenda.

**Resolved to note that Forest Equipment services Ltd ( Dog bins) increased their fees by 5% from May 2025.**

**Action:** Clerk to ask “ Forest equipment services” to notify before increasing costs in future.

**Resolved to note** – internal controls Q 2,3 and 4 completed 01/06/2025 – noted.

**To assign** Q1 2025 internal controls - Assigned to Cllr Powell.

**Resolved to note the** Q1 Bank Reconciliation.

**Resolved to note the** Q1 Budget Report.

**Resolved to note the** Q1 Accounts Statement.

Cllr Heys has read and balanced against bank statements, GT has also reviewed and verified.

Cllr Heys talked the meeting through the incomes and outgoings for the quarter. Accounts to be circulated to councillor post meeting, clerk had printing issues.

Cllr Heys noted that we increased the value of the assets by 2% in line with inflation. Agreed.

**Action:** Cllr Heys to adjust spreadsheet to show a more simplistic version.

### 13. **CORRESPONDENCE**

**Resolved to note** correspondence for information.

Cllr Heys – Wind turbine correspondence – read out response, available on request, meeting to take place with company. Cllr Heys has written in meantime asking series of questions re funding.

### 14. **COUNCIL**

b) **Resolved to receive** The Clerk’s Report.

c) **To discuss** purchase of laptop battery and equipment for new clerk.

Council laptop is over 10 years old, it’s difficult to ask for quotes so market tested by exploring websites and identified £400.00 sufficient limit. Cllr Heys asked Cllr Turner to go to a reputable high street vendor to source. £400.00 to include Microsoft access – agree to Microsoft office for annual subscription.

d) **Resolved to note** progress of AGAR and Internal audit.

In progress, been difficult due to change of clerk.

e) **Resolved to receive** Councillors reports and items for future agendas.

f) **Resolved to note** the date of the next Full Council Meeting – **Thursday, 4th of September.**

The meeting ended at 20.39 p.m.

**Signed:** ..... (Chairman)

**Date:** .....