

Alvington Parish Council

To: Members of Alvington Parish Council

4th September 2025

Councillors: Heys, Macharg, Powell, Thompson, Turner

Dear Councillors

You are hereby summoned to attend a meeting of Alvington Parish Council that has been arranged for **Thursday 4th September 2025 at 7.30pm in Alvington Memorial Hall, Knapp Lane, Alvington, GL15 6BJ** for the transaction of business according to the enclosed agenda.

Yours faithfully

Mrs Viktoriia Iemelianova

Clerk to Alvington Parish Council

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AGENDA

1. **ATTENDANCE**

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. **DECLARATIONS OF INTEREST**

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.

3. **MINUTES OF PREVIOUS MEETING**

- a) **To consider for approval** as a correct record the [Extraordinary Council Meeting](#) held on 29th June 2025
- a) **To consider for approval** as a correct record the minutes of the [Council Meeting](#) held on 5th July 2025.
- b) **To consider** any questions arising from those minutes.

4. **CHURCHYARD**

- a) **To welcome** new vicar and opportunity for Nina to introduce herself.
- b) **To receive** a brief recap of the arrangements for managing the churchyard.
- c) **To receive** any update on wobble-test.

5. **PUBLIC AND CHARITABLE BODIES**

To review delegation arrangements and nominations to public and charitable bodies.

- a) **Sports Field Committee**
- b) **Alvington Memorial Hall Committee.**

6. **PLANNING**

- a) **To discuss the** Forest of Dean District Local Plan.
- b) **To consider any updates** Bloomery Court regularisation application
- c) **ANY OTHER PLANNING UPDATES.**

7. **REPORT FROM DISTRICT / COUNTY COUNCILLOR McFARLING**

To receive and note report from Chris McFarling who may attend the meeting

8. **PUBLIC FORUM**

9. **VILLAGE**

- a) **To update Parish Council Insurance.**
 - 1. **To consider** renewal of Parish Council Insurance Policy with Clear Councils- £662.72 per annum (including Insurance Premium Tax and administration fee).
- b) **To receive updates** the safety checks (play equipment / general) for Q2(1/07-30/09).

- c) **To receive updates** on Clanna Park defibrillator.
- d) **To receive** wind turbine updates.
- e) **To propose** date for the Quiz night 2025.
- f) **To receive updates** on location of village plough equipment .
- g) **To note** updates on village/parish improvement matters (see [meeting pack](#)).

10. **SPORTS FIELD**

- a) **To consider** repairing the front gate to the playing field.
 - 1 **To agree** the purchasing of a post and foot-gate, and required materials for installation .
 - 2. **To thank** Jack Jones for his offer to install the gate once purchased.
- b) **To consider** Kompan play equipment quote - requirement to strip out old trim trail .
- c) **To consider** proposal to fence the play area at the Sport Field.
- d) **To consider** a date to remove the beacon, and arranging welding and painting.
- e) **To note** S106 application update.
- f) **To consider** progressing electricity installation at field.
- g) **To agree** design of, and purchase of toilets for the field.
- h) **To approve** to increasing pitch hire fees to cover toilet cleaning cost. Proposed price of £25 (up from £20).
- i) **To propose** investigate acquisition of wheely bin and collection for the sports field.
- j) **To note** the Fun Day date is Sunday 28th June 2026 .
- k) **To note** Cricket season report.
- l) **To note** progress on boundary agreement with Wickson Orchard.
- m) **To note** updated contract with Ellwood FC.
- n) **To receive** any other reports on the Sports Field.

11. **HIGHWAYS**

- a) **To consider** writing to the new Highways lead to GCC.
- b) **To consider** the name of the road (from Clanna Road to Collier's Pitch).
- a) **To receive** updates on road safety matters.
- b) **To note** any updates on highways matters (see [Meeting Pack](#)).

12. **FINANCE**

- a) **To ratify [payments](#) made in July/August 2025**

Richard Morgan	grass cutting July 2025 Churchyard	£180.00
Information Commissioners Office	Data Protection Fee	£47.00
(A payment of £52 was approved ,but since the payment was a DD, received a £5 discount).		
Forest Equipment Services	Dog Bins – July	£60.48
Currys	Laptop and Microsoft for clerk	£325.41
PATA Payroll	Quarter 1 payment	£28.80
GAPTC	Internal Audit Fee	£210.00
Nick Powell	Reimbursement: Bar stock Fun Day	£338.83
Alvington Memorial Hall	Hall hire for parish council meetings	£243.50
V Iemelianova	Clerk Pay July 2025	£374.52
- b) **To approve [payments](#) for September 2025.**

V Iemelianova	Clerk Pay August 2025	£368.12
Cllr Turner	Course for councillors	£45.00
Clear Councils	Parish Council Insurance	£662.72
Richard Morgan	Grass cutting Aug 2025 Churchyard	£120.00
Richard Morgan	Grass cutting Aug 2025 Gl.Road	£30.00
- c) **To note the [receipts](#) of income received July/August 2025.**

Alvington and Woolaston Fun Day		£242.69
Lloyds Bank July	Bank Interest	£22.23
Donation for Fun Day		£100.00
Lloyds Bank August	Bank Interest	£24.74
ALVINGTON STAR FC PITCH HIRE		£165.00
ELLWOOD YOUTH FC PITCH HIRE		£380.00
- d) **To consider** allotment bank account (updating data of persons holding signatures).

e) **To note** what internal control pack does the PC needs for the Internal controls checks 25/26.

13. CORRESPONDENCE

To note [correspondence](#) for information.

14. COUNCIL

- a) **To receive** .The [Clerk's Report](#)
- b) **To receive** Councillors reports and items for future agendas.
- c) **To consider** website refresh, including online calendar for field booking and hall booking.
- d) **To consider** requirement for external audit -proposal to commission.
- e) **To note** the date of the next Full Council Meeting – **Thursday,2nd of October.**