

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority: Alvington Parish Council

County area (local councils and parish meetings only): Gloucestershire

Financial year ending 31 March 20xx

Prepared by (Name and Role): Mrs Gail Thompson councillor assisting new Clerk / RFO

Date: 29/06/2025

	£	£
Balance per bank statements as at 31/3/25:		
account 1	785.8	
account 2	38,396.3	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		39,182.1
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)		
item 1	0.00	
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/24		
	-	
Net balances as at 31/3/25 (Box 8)		39,182.1