

MINUTES
Alvington Parish Council
Thursday, 5th June 2025

Present: Councillors: Heys, Macharg, Powell, Thompson .

Officers: Viktoriia Iemeljanova (Clerk).

Chris McFarling - District and County Councillor.

3 members of the public.

1. CHAIRMAN

- a) **To elect** a Chairman for 2025/2026.
Councillor Heys was proposed by Councillor Macharg, seconded by Councillor Powell and elected unanimously.
- b) **Chairman to sign** the Declaration of Acceptance of Office.
Declaration of office forms to be circulated and signed.

2. VICE CHAIRMAN

- a) **To elect** a Vice Chairman for 2025/2026.
Councillor Macharg was proposed by Councillor Heys, seconded by Councillor Powell and elected unanimously.
- b) **Vice Chairman to sign** the Declaration of Acceptance of Office.
Declaration of office forms to be circulated and signed.

3. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend from Councillor Turner.
- b) **To consider for acceptance** those apologies received with reasons for absence from Councillor Turner.

4. DECLARATIONS OF INTEREST

- a) **To confirm that all changes to Councillors' Registers of Interest have been notified to the Clerk.**
- b) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
None to declare.

5. MINUTES OF PREVIOUS MEETINGS

- a) **To consider for approval** as a correct record the minutes of the Annual Council meeting held on [9th May 2024](#).
- b) **To consider** any questions arising from those minutes.
There were none.
- c) **To consider for approval** as a correct record the minutes of the Council Meeting held on 13th May 2025.
- d) **To consider** any questions arising from those minutes.
John Wood not Alec Davis enquired re van on grass verge and can we add to the Bloomy Court item that full email is available on request..
Propose Councillor Macharg, seconded Councillor Powell.

6. PUBLIC AND CHARITABLE BODIES

To review delegation arrangements and nominations to public and charitable bodies.

- a) Sports Field Committee.
Councillors Powell representatives of all clubs using the field. Councillor Heys and Councillor Powell happy to continue.
- b) Alvington Memorial Hall Committee.
Councillor Heys happy to continue ,clerk will ask Councillor Turner if he would like to join memorial hall committee.

7. COUNCIL POLICIES

To consider re-adoption or adoption of Council Policies.

Propose to adopt in current format and review in 6 months time when clerk fully settled in.

- a) Code of Conduct
- b) Complaints Procedure
- c) Disciplinary Policy
- d) Financial Regulations
- e) General Data Protection Regulations and General Privacy Notice
- f) Grievance Policy
- g) Media Policy
- h) Memorial safety policy and procedure
- i) Publication Scheme
- j) Risk Management Schedule
- k) Standing Orders
- l) Sports Field Committee Terms of Reference
- m) Safeguarding Policy

From a) to m) propose Councillor Thompson, seconded Councillor Macharg.

8. ASSET REGISTER

To consider adoption of Asset Register as at 31 March 2025.

Proposed Councillor Powell, seconded Councillor Macharg.

9. REPORT FROM DISTRICT / COUNTY COUNCILLOR McFARLING

To receive and note report from Chris McFarling who may attend the meeting.

District Cllr McFarlane presented report – we could summarise points.

Working with a cabinet member to see if can bring some projects back on table such as village crossing, we may need a new speed survey due to closure of A48 bridge to heavy lorries meaning more traffic through villages. Parish Council asked that District Council write to transport minister to assess the long term impact on employment etc on bridge closure due to heavy vehicles on jobs in the forest. Parish Council may need to register green outside pub. Cost benefit analysis may be needed.

10. FINANCE – add last months payments to spreadsheet

- a) To approve payments for May.

Dog bins	£60.48
Richard Morgan grass cutting May 2025	£120.00
Richard Morgan grass cutting May 2025	£30.00
Bank Interest	£4.25
Instaprint	£47.23
V Iemelianova Clerk Pay May 2025	£262.16

- b) To ratify additional Thrings invoice for £460.20
Proposed Councillor Macharg, seconded Councillor Powell.
- c) To note the receipt of income received since the last meeting.

Lloyds bank interest	£26.32
Payment for stall for Fun Day	£30.00

11. PUBLIC FORUM

Keith Haylock - noted displeasure with way roads being cleaned and going to feed back to FODDC and belief Gloucester Highways was expressing similar concerns. Highways have started work on pot holes in Garlands Road. Possibly a new drain is required at entrance of Malt House Close.

Alec Davis– can we revise meeting pack, yellow lines item can be closed.

John Wood – wanted to raise again van unattended in village. Chris McFarlane said this was being looked into.

Alec Davis-asked if we can say thank you to Will for beacon lighting. Clerk to write a thank you to Will.

12. PLANNING

No planning application for consideration.

13. VILLAGE

a) **Resolved to note** updates on village/parish improvement matters (see meeting pack).

b) **Resolved to receive** an update on location of village plough equipment

14. SPORTS FIELD

a) **To discuss** Alvington Summer Fun

b) **Pavilion Project** - To receive any updates.

c) **To receive** any other reports on the Sports Field.

15. CHURCHYARD

a) **Resolved to receive** updates on any churchyard matters.

Wobble test on gravestone in progress by Councillor Macharg.

16. HIGHWAYS

a) **Resolved to receive** updates on road safety matters.

Keith Haylock- parking on yellow lines, has been reported. District Councillor McFarlane asked when breaches mostly occur and will talk to warders.

Councillor Heys- Courtend farm ,subsidence occurring following Gigaclear instalation.

Reported to District Councillor McFarlane.

b) **Resolved to note** any updates on highways matters (see Meeting Pack)

17. CORRESPONDENCE

Resolved to note correspondence for information.

18. COUNCIL

a) **Resolved to receive The Clerk's Report.**

b) **Resolved to note** progress of AGAR and internal audit

Submitted, but clerk need to check with GAPTC to see if it received or if it needs to be resubmitted.

c) **Resolved to note** that Council no longer has General power of competence.

d) **Resolved to receive** Councillors reports and items for future agendas.

Councillor Powell-bins in Clanna crossroad not being emptied.

Reported to District Councillor McFarlane.

e) **Resolved to note** the date of the next Full Council Meeting – **Thursday 3rd July 2025 at 7.30pm**