

**MINUTES**  
**Alvington Parish Council**  
**Thursday, 3<sup>rd</sup> April 2025**

**1. APPOINTMENT OF LOCUM NOTE TAKER**

- a) Appointment of Eleanor Heys as Locum Note Taker. Proposed by Councillor Thompson and seconded by Councillor Powell. Declaration of interest by Cllr Heys.

**2. ATTENDANCE**

- a) **To receive** apologies for absence from those councillors unable to attend.  
b) None to receive

**3. DECLARATIONS OF INTEREST**

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

No declarations of interest were received apart from Item 1.

**4. MINUTES OF PREVIOUS MEETING**

- a) **To consider for approval** as a correct record the minutes of the Council Meeting held on 6th of March 2025.  
b) **To consider** any questions arising from those minutes

Minutes approved, no question raised. Proposed by Councillor Thompson and seconded by Councillor Turner.

**5. REPORT FROM DISTRICT / COUNTY COUNCILLOR McFARLING**

**To receive and note** report from Chris McFarling. He chose not to join due to the election season.

**6. PUBLIC FORUM**

Chris Shill submitted quotes for churchyard lawn-mowing businesses for the village providing two quotes to accompany quote acquired by clerk. He has also got in contact with Nathan Choat (Gloucestershire Highways) about the footpath to the Swan tearoom and from the garage to Aylburton.

Alec Davis added his concern about public footpaths, as well he raised concern about parish organisation and the need for desk-notes. He raised tractor speed through the village. He also raised the empty shop and Enforcement.

**Action-** new Clerk to communicate with Enforcement about empty shop

**Action:** Clerk to write a thanks to Paul Smooker for cleaning the derelict shop.

Alec Davis mentioned the improvements on tractor and other speed down the lanes, and suggested a new clear flashing speed light to decrease road speed and speed cameras.

**Action:** Cllr Heys to talk to Cllr McFarling about speed camera

John Wood mentioned he had contacted Gloucestershire Highways about an abandoned vehicle and reported it to all relevant people.

Keith Haylock asked about the Council's progress with reaching clarity around the Enforcement case affecting Bloomery Court. Cllr Heys advised that the Council is seeking a report to a future meeting to keep the village and residents informed. He also asked about the wind turbine.

**Action:** Cllr Heys to ask for planning to visit the parish meetings.

**Action:** Cllr Heys to contact the wind turbine company around the community fund.

Cllr Heys also confirmed APC has received funding to rebuild play equipment on field, and noted the need for a Sport Field Committee meeting

**Action:** Cllr Heys to convene a Sports Field Committee.

7. **PLANNING**

- a) **To note** – the proposed house in Knapp Lane appeal has been rejected.
- b) **Update on Bloomery Court** - invitation to Enforcement to be issued again.

8. **CLERK RECRUITMENT**

A job offer has been made, and employment checks being undertaken.

9. **GRASSCUTTING**

- a. Cllr Macharg proposed, and Cllr Turner seconded on accepting the two quotes provided by Chris Shill.
- b. Cllr Thompson compared the relative cost of different providers.
- c. On the basis of this information provided, the council decided to not get another quote and choose from those available.
- d. Cllr Macharg proposed, and Cllr Turner seconded accepting the incumbent provider on the basis of lower prices and high quality work.
- e. **Action:** Clerk to draft a thank you to the resident who mows the grass in Garland Road

10. **VILLAGE**

- a) Village snow plough equipment still unlocated.
- b) Thursday, 8<sup>th</sup> May - the village is doing a beacon lighting to commemorate VE day
- c) Saturday, 13<sup>th</sup> April – volunteers will lay gravel on churchyard paths to solve muddy access areas.
- d) **To note** updates on village/parish improvement matters ([see meeting pack](#)).

11. **SPORTS FIELD**

- A)** The Council discussed the Fun Day. Taurus crafts have been talked to about borrowing stalls and they will want them back the day after the fun day.  
**Action:** Councillors to convene Fun Day Committee.
- B)** The parish has the catalogue of options for play equipment.  
**Action:** Council to convene meeting to consult local residents on play equipment.
- C)** Cricket team are hosting a day to tidy the sports field and will lay gravel on play field car park
- D)** Proposed by Cllr Thompson and seconded by Cllr Macharg for the ROSPA inspection
- E)** Alvington Star football team are making a women's team  
**Action:** Cllr Heys to invite Alvington Star to join the village fun day with a stall.

12. **CHURCHYARD**

- a) **To receive** updates on any churchyard matters.
- b) Cllr Heys to arrange date to lay gravel (as above).
- c) Action Cllr Marcharg and Cllr Thompson to test the stability of local gravestones

13. **HIGHWAYS**

Council discussed the zebra crossing, as well as collaboration with Aylburton on changing the dual carriage way to reduce speed or moving the speed restrictions

14. **FINANCE**

- a) To note purchase of gravel for Churchyard at £216.36.
- b) To approve payments for March 2025 - proposed by Cllr Macharg and seconded by Cllr Thompson
  - Forest Equipment Services Dog Bins January 2025 £57.60
  - SWM Gravel £216.36
  - Magnolia Square - Land Survey £210.00
  - Note Taking Services - Eleanor Heys £38.93
  - Bank charges 10 Jan to 09 Feb (debited in March 25) £4.25
- c) To note the receipt of income received February 2025.
  - Lloyds Bank - Bank Interest £29.76
  - Susan Holland Pavilion Donation £35.00
- d) Website renewal proposed by Cllr Marcharg and seconded by Cllr Turner
- e) Q4 Internal controls to be completed by Cllr Turner
- f) Q2 internal controls noted as complete.
- g) External audit not required due to APC not meeting spend or income thresholds.
- h) The draft end-year bank reconciliation finances were handed out and reviewed

**15. CORRESPONDENCE**

To note [correspondence](#) for information.

Correspondence noted.

**16. Council**

a) To receive The Clerk's Report.

Clerk's report noted.

b) To receive Councillors reports and items for future agendas.

No further reports.

c) Date of Annual Parish Meeting – **Thursday 15<sup>th</sup> May at 7.00pm, noting 1<sup>st</sup> May is Elections and 8<sup>th</sup> May is VE Day (beacon lighting).**

a) Date of the next Full Council Meeting – **Thursday 15<sup>th</sup> May 2025 at 8.00pm**

Meeting closed at 8.45pm.

Signed Off:

Date: