

Alvington Parish Council

To: Members of Alvington Parish Council

08th May 2025

Councillors: Turner, Heys, Macharg, Powell, Thompson.

Dear Councillors

You are hereby summoned to attend the Combined Annual Meeting and Full Meeting of Alvington Parish Council that has been arranged for **Thursday 15th May 2023 at 7.00pm in Alvington Memorial Hall, Knapp Lane, Alvington, GL15 6BJ** for the transaction of business according to the enclosed agenda.

Yours faithfully

Gail Thompson

Acting Clerk to Alvington Parish Council

Highways, Main Road, Alvington, GL156AT

www.alvingtonvillage.org

alvingtonclerk@outlook.com

AGENDA

1. Appointment of Clerk

- a) To agree appointment of new clerk.

2. ATTENDANCE

- a) To receive apologies for absence from those councillors unable to attend.
- b) To consider for acceptance those apologies received with reasons for absence.

3. DECLARATIONS OF INTEREST

- a) To confirm that all changes to Councillors' Registers of Interest have been notified to the Clerk.
- b) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

Interests may be declared at any time during the meeting should they become apparent.

4. MINUTES OF PREVIOUS MEETINGS

- a) To consider for approval as a correct record the minutes of the Annual Council meeting held on [9th May 2024](#).
- b) To consider any questions arising from those minutes.
- c) To consider for approval as a correct record the minutes of the Council Meeting held on [3rd April 2025](#).
- d) To consider any questions arising from those minutes.

5. Presentations by local bodies.

- a) To receive presentations.

6. PUBLIC AND CHARITABLE BODIES

To review delegation arrangements and nominations to public and charitable bodies.

- a) Sports Field Committee.
- b) Alvington Memorial Hall Committee.

7. ASSET REGISTER

To consider adoption of Asset Register as at 31 March 2025.

8. REPORT FROM DISTRICT / COUNTY COUNCILLOR McFARLING

To receive and note report from Chris McFarling who may attend the meeting.

9. FINANCE

- a) To approve [payments](#) and [interim payments for May](#).

Bin licence for annual green bin licence

£192.00

Thrings – registration of sports field	£1720.80
ROSPA	£192.00
Richard Morgan grass cutting May 2025 Churchyard	£120.00
Richard Morgan grass cutting May 2025 Garlands Road	£30.00
Eleanor Heys minute taking services	£22.65

- b) **To ratify** Parish Online mapping Software payment £90.00 – payment date prior to May meeting.
- c) **To ratify** payment to Forest Services for dog bin £57.60
- d) **To ratify** payment to Richard Morgan for grass cutting in St Andrews and Garlands Road – £120.00 x 2 and £30.00 x 2
- e) **To ratify** payment made to PATA and HMRC in April - invoice received after agenda published but known quarterly cost.
- f) **To note** the receipt of income received since the last meeting.

Lloyds bank interest	£31.63
Precept	£5368.00
VAT receipt	£1621.22
Pavillion donation for stock bought R Macharg	£50.00
- g) **To note** YE report: expenditure budget v actual
- h) **To note** YE report: income budget vs actual
- i) **To note** YE report: Key figures
- j) **To note** YE report: YE reserves
- k) **To note** GAPTC have been appointed as internal auditor, documents to be submitted by 30th May,
- l) **To agree** training budget for Clerk.

10. PUBLIC FORUM

11. PLANNING

- 12. a) Planning application Town and Country Planning Act, 1990 (As Amended) Colliers Brook Cottages, 3 Lower Common, Aylburton, Lydney. Erection of a two storey extension and alteration to Ground floor layout with associated works. Demolition of existing part of dwelling.
- b) To note any update on Bloomy Court development
- c) Town and Country Planning Act, 1990 (As Amended) Rosemary Cottage Main Road Alvington 2 x Maples, pollard to 5m in order to retain trees at a suitable size for the garden.

13. Grass cutting

- a) **To note** acceptance of Richard Morgan for grass cutting at Churchyard and Garlands Road Play area for a 3 year contract.

14. VILLAGE

- a) **To note** updates on village/parish improvement matters (see meeting pack).
- b) **To receive** an update on location of village plough equipment

15. SPORTS FIELD

- a) **To discuss** Alvington Summer Fun
- b) **Pavilion Project** - To receive any updates.
- c) **To receive** any other reports on the Sports Field.

16. CHURCHYARD

- a) **To note** email of thanks from Church Warden Sue Rickards.
- b) **To receive** updates on any churchyard matters.

17. HIGHWAYS

- a) **To receive** updates on road safety matters.
- b) **To note** any updates on highways matters (see [Meeting Pack](#))

18. CORRESPONDENCE

- To note** correspondence for information.

19. COUNCIL

- a) **To receive** The Clerk's Report.
- b) To approve GAPTC for internal audit at cost of £210 assuming no issues or rework.
- c) To discuss purchase of laptop battery and equipment for new clerk.
- d) To note progress of AGAR
- e) **To receive** Councillors reports and items for future agendas.
- f) **To note** the date of the next Full Council Meeting – **Thursday 13th June 2024 at 7.30pm**