

Alvington Parish Council

To: Members of Alvington Parish Council

29th March 2025

Councillors: Heys, Macharg, Powell, Thompson.

Dear Councillors

You are hereby summoned to attend a meeting of Alvington Parish Council that has been arranged for **Thursday 3rd April 2025 at 7.30pm in Alvington Memorial Hall, Knapp Lane, Alvington, GL15 6BJ** for the transaction of business according to the enclosed agenda.

Yours faithfully

CLlr Gail Thompson

Acting Clerk to Alvington Parish Council

Highways, Main Road, Alvington GL15 6AT

alvingtonclerk@outlook.com

AGENDA

1. **APPOINTMENT OF TEMPORARY NOTE TAKER**
 - a) **Agreement** to appoint a note taker until new clerk appointed.
2. **ATTENDANCE**
 - a) **To receive** apologies for absence from those councillors unable to attend.
 - b) **To consider for acceptance** those apologies received with reasons for absence.
3. **DECLARATIONS OF INTEREST**
 - a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
4. **MINUTES OF PREVIOUS MEETING**
 - a) **To consider for approval** as a correct record the minutes of the Council Meeting held on [6th March 2025](#).
 - b) **To consider** any questions arising from those minutes.
5. **REPORT FROM DISTRICT / COUNTY COUNCILLOR McFARLING**

To receive and note report from Chris McFarling who may attend the meeting.
6. **PUBLIC FORUM**
7. **PLANNING**
 - a) **To note - Appeal Ref:** APP/P1615/W/24/3348567, Land Off Knapp Lane, Oak Barn Farm, Knapp Lane, Alvington GL15 6BJ. Application P1347/23/OUT
 - b) **To receive** update on Bloomery Court enforcement.
8. **CLERK RECRUITMENT**

To discuss advertising strategy for new Clerk
9. **GRASSCUTTING**
 - a) **To agree to** tender for grass cutting quotes for 2025 – 2027 for Garlands Road.
 - b) **To agree** to apply for 3 quotes to cut grass at Churchyard for 2025 – 2027.
 - c) **To agree to** Richard Morgan to do an interim cut (churchyard and Garlands Road) whilst we tender for quotes.
10. **VILLAGE**
 - a) **To receive** an update on location of village plough equipment.
 - b) **To note** updates on village/parish improvement matters (see [meeting pack](#)). **No change.**

11. SPORTS FIELD

- a) **To discuss** Alvington Summer Fun day.
- b) **To discuss** new play equipment
- c) **To discuss** extending car park
- d) **To discuss** ROSPA inspection – booked in for April/May 2025 – to note cost.
- e) **To receive** any other reports on the Sports Field.

12. CHURCHYARD

- a) **To receive** updates on gravel laying.
- b) **To receive** updates on any churchyard matters.

13. HIGHWAYS

- a) **To note** any updates on highways matters (see [Meeting Pack](#)).

14. FINANCE

- a) **To note** purchase of gravel for Churchyard at £216.36.
- b) **To approve** [payments for March 2025](#).

Forest Equipment Services	Dog Bins January 2025	£57.60
SWM	Gravel	£216.36
Magnolia Square	Land Survey	£210.00
Eleanor Heys	Note Taking Services	£38.93
Bank charges 10 Jan to 09 Feb (debited in March 25)		£4.25
- c) **To note** the receipt of [income received February 2025](#).

Lloyds Bank	Bank Interest	£29.76
Susan Holland	Pavilion Donation	£35.00
- d) **To agree** cost of website renewal for 11 months - £100.00 for 12 months.
- e) **To note** – to assign of Internal controls checks for Q3 24/25.
- f) **To note** progress of internal controls Q2 2024/2024
- g) **To note** – external audit not required – not met turnover threshold.
- h) **Provisional end of year**

15. CORRESPONDENCE

To note [correspondence for information](#).

16. COUNCIL

- a) **To receive** [The Clerk's Report](#).
- b) **To receive** Councillors reports and items for future agendas.
- c) **To note** details for external audit 2025
- a) **To note** the date of the next Full Council Meeting – Date of Annual Parish Meeting – **Thursday 15th May at 7.00pm**
- d) Date of the next Full Council Meeting – **Thursday 15th May 2025 at 8.00pm**