

Alvington Parish Council

To: Members of Alvington Parish Council

06th March 2025

Councillors: Heys, Macharg, Powell, Thompson.

Dear Councillors

You are hereby summoned to attend a meeting of Alvington Parish Council that has been arranged for **Thursday 13th March 2025 at 7.30pm in Alvington Memorial Hall, Knapp Lane, Alvington, GL15 6BJ** for the transaction of business according to the enclosed agenda.

Yours faithfully

Carol Hinton

Mrs Carol Hinton

Clerk to Alvington Parish Council

16, Clanna Country Park, Alvington, Glos GL15 6AN,

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AGENDA

1. **APPOINTMENT OF TEMPORARY NOTE TAKER**
 - a) **Agreement** to appoint a note taker until new clerk appointed.

2. **ATTENDANCE**
 - a) **To receive** apologies for absence from those councillors unable to attend.
 - b) **To consider for acceptance** those apologies received with reasons for absence.

3. **DECLARATIONS OF INTEREST**
 - a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.

4. **MINUTES OF PREVIOUS MEETING**
 - a) **To consider for approval** as a correct record the minutes of the Council Meeting held on [6th February 2025](#).
 - b) **To consider** any questions arising from those minutes.

5. **CO-OPTION OF NEW COUNCILLOR**
 - a) **Introduction of candidates.**
 - b) **Statements from candidates, if applicable.**
 - c) **Voting and appointment.**
 - d) **Signing of declaration of interest.**

6. **REPORT FROM DISTRICT / COUNTY COUNCILLOR McFARLING**

To receive and note report from Chris McFarling who may attend the meeting.

7. **PUBLIC FORUM**

8. **PLANNING**
 - a) **No items to note**
 - b) **To discuss** any updates from enforcement team regarding Bloomary Court.

9. **VILLAGE**
 - a) **To note** defibrillator now registered online with The Circuit (previously Webnos). All checks and pad expiry dates entered up to date. Update, Defib use notification received, Paul Smooker has checked pads and unit and all in working order. Paul Smooker confirmed he has a spare set of pads for future use.

- b) **To allocate** risk assessments for Village assets.
- c) **To discuss** – reporting arrangements for development of Neighbourhood Development Plan
- d) **To note** updates on village/parish improvement matters (see [meeting pack](#)). **No change.**

10. SPORTS FIELD

- a) **To discuss** Alvington Summer Fun day.
- b) **To agree** £175.00 plus VAT for creation of additional land registry application Diagrams.
- c) **To discuss** removal of trim trail.
- d) **To receive** any other reports on the Sports Field.

11. CHURCHYARD

- a) **To receive** updates on any churchyard matters.

12. HIGHWAYS

- a) **To note** any updates on highways matters (see [Meeting Pack](#)).

13. FINANCE

- a) **To agree** continued subscription to GAPTC.

- b) **To approve** [payments for March 2025](#).

C Hinton	Clerk Pay February 2025	£157.18
Forest Equipment Services	Dog Bins January 2025	£57.60
GAPTC Membership		£207.11

- c) **To note** the receipt of [income received February 2025](#).

Lloyds Bank	Bank Interest	£27.70
Aviva	Insurance Claim	£7212.00

- d) **To note** – claim for VAT for 2023/24 for £1621.22 has been submitted.
- e) **To agree** which councillors to become allotment account signatories.
- f) **To note** – progress of Internal controls checks for Q2 24/25.
- g) **To assign** Internal controls checks for Q3 24/25.
- h) **To discuss** appointment of internal auditor.

14. CORRESPONDENCE

To note [correspondence for information](#).

15. COUNCIL

- a) **To receive** [The Clerk's Report](#).
- b) **To receive** Councillors reports and items for future agendas.
- c) **To consider** date of Annual Parish Meeting.
- d) **To note** the date of the next Full Council Meeting – **Thursday 3rd April 2025 at 7.30pm.**