

Alvington Parish Council

To: Members of Alvington Parish Council

30th November 2024

Councillors: Burlton, Heys, Macharg, Powell, Thompson.

Dear Councillors

You are hereby summoned to attend a meeting of Alvington Parish Council that has been arranged for **Thursday 5th December 2024 at 7.30pm in Alvington Memorial Hall, Knapp Lane, Alvington, GL15 6BJ** for the transaction of business according to the enclosed agenda.

Yours faithfully

Carol Hinton

Mrs Carol Hinton

Clerk to Alvington Parish Council

16, Clanna Country Park, Alvington, Glos GL15 6AN,

www.alvingtonvillage.org

alvingtonclerk@outlook.com

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the [minutes of the Council Meeting held on 3rd October 2024](#).
- b) **To consider** any questions arising from those minutes.

4. REPORT FROM DISTRICT / COUNTY COUNCILLOR McFARLING

To receive and note report from Chris McFarling who may attend the meeting.

5. PUBLIC FORUM

6. PLANNING

- a) **To note** - P1125/24/TCA - Oak Barn Church Lane Alvington Gloucestershire GL15 6BQ [P1125/24/TCA | T1 - Large eucalyptus, fell due to significant and long term hosting of ganoderma applanatum which significantly decays heartwood seriously compromising the strength of the main stem of the tree. Replanting TBC, likely Silver Birch or native broadleaf species. | Oak Barn Church Lane Alvington Gloucestershire GL15 6BQ \(fdean.gov.uk\)](#)
Permission granted.
- b) **To note** - P0550/24/FUL – Barnage Farm Barnage Road Alvington Gloucestershire GL15 6AQ
To seek permission for the refurbishment of Micro Brewery including the re-cladding of existing walls and roofs, insertion of a mezzanine floor and WC/Shower Room
<https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SCWVORHIIBQ00&prevPage=inTray>
Permission Granted.
- c) **To note** - P0847/24/FUL - Barn 1 Barnage Road Alvington Gloucestershire GL15 6AG
Conversion of existing barn to a single dwellinghouse.
[P0847/24/FUL | Conversion of existing barn to a single dwellinghouse. | Barn 1 Barnage Road Alvington Gloucestershire GL15 6AG](#)
Permission Granted.

d) ANY OTHER PLANNING UPDATES

7. VILLAGE

- a) **To consider** Paul Smooker no longer able to carry out monthly defibrillator checks – new volunteer required.
- b) **To note** purchase of replacement defibrillator pads at a cost of £146.34 (including postage and VAT) have been ordered as an emergency measure by the Clerk following a report that the pads were missing. This price includes a spare set of pads as recommended by the Ambulance Service so that after use the defibrillator is immediately back online. Note – the defibrillator has been registered as ‘inactive’ until the pads have been received.
- c) **To note** updates on village/parish improvement matters ([see meeting pack](#)).

8. SPORTS FIELD

- a) **To consider** – purchase of gravel to improve car park surface at £7.00 per tonne with Will Martin to lay and up to a maximum of £200.
- b) **To consider** – Cllr Heys to apply to draw down S106 monies of £32,571 for the installation of power at the sports field as per quotation from National Grid of £31,136.59 and assorted previous expenditure.
- c) **To consider** renewal of annual membership of Gloucestershire Playing Fields Association at a cost of £50 (no VAT).
- d) **To note** update from Clerk on vandalism to the trail equipment.
- e) **To receive** any other reports on the Sports Field.

9. CHURCHYARD

- a) **To receive** updates on any churchyard matters.

10. HIGHWAYS

- a) **To receive** updates on road safety matters.
- b) **To note** any updates on highways matters ([see Meeting Pack](#)).

11. FINANCE

- a) **To ratify** [payments made in November 2024](#).

C Hinton	Clerk Pay October 2024	£300.50
Forest Equipment Services	Dog Bins – Sept 24	£57.60
Alvington Memorial Hall	Fun Day Hall and Bouncy Castle Hire	£40.00

- b) **To approve** [payments for December 2024](#).

C Hinton	Clerk Pay November 2024	£300.50
Forest Equipment Services	Dog Bins – Oct 2024	£57.60
Community Heartbeat	Replacement Defib Pads	£146.34
RD Heys	Timpsons	£25.00

- c) **To note** the receipt of [income received](#) October 2024.

Lloyds Bank	Bank Interest	£22.89
RD Heys	Cricket Club donation	£33.80
RD Heys	Cricket Club Donation	£6.00

- d) **To note** the receipt of [income received](#) November 2024.

Lloyds Bank	Bank Interest	£28.68
RD Heys	Fun Day	£10.00

- e) **To consider** Lloyds Bank will be changing the Treasurer’s Account to a Community Account from 14th January 2025. This account will incur a monthly fee of £4.25 with further charges for electronic transactions (the first 100 in a month are free), paying cash or cheques in or out and some credit receipt transactions. ([Details attached](#))

- f) **To note** Build Back Better grant of £2000 has been approved for payment.

- g) **Internal controls checks for Q2 24/25: to assign to a member.**

12. BUDGET 2025/2026

- a) **To consider** [budget proposals](#) for expenditure for 2025/2026.
- b) **To consider** precept amount to be requested from the District Council.

DUE TO THE CONFIDENTIAL OR NATURE OF ITEM 13, MEMBERS OF THE PUBLIC AND PRESS WILL BE EXCLUDED FROM THE MEETING

13. CLERK SALARY

To consider increase of salary for Carol Hinton, Clerk, from 1st April 2024 to £4718 per annum (pro rata full time rate £29,093) as per 2024/25 NJC National Pay Award, and to pay from that date.

14. CORRESPONDENCE

To note [correspondence](#) for information.

15. COUNCIL

- a) **To receive** [The Clerk's Report](#).
- b) **To note** resignation of Clerk from 31st January 2025 and advertising of post.
- c) **To receive** Councillors reports and items for future agendas.
- d) **To note** the date of the next Full Council Meeting – **Thursday 6th February at 7.30pm.**