

Alvington Parish Council

To: Members of Alvington Parish Council

31st August 2024

Councillors: Burlton, Heys, Macharg, Powell, Thompson.

Dear Councillors

You are hereby summoned to attend a meeting of Alvington Parish Council that has been arranged for **Thursday 5th September 2023 at 7.30pm in Alvington Memorial Hall, Knapp Lane, Alvington, GL15 6BJ** for the transaction of business according to the enclosed agenda.

Yours faithfully

Carol Hinton

Mrs Carol Hinton

Clerk to Alvington Parish Council

16, Clanna Country Park, Alvington, Glos GL15 6AN,

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alvingtonclerk@outlook.com

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the [minutes of the Council Meeting held on 11th July 2024](#).
- b) **To consider** any questions arising from those minutes.

4. REPORT FROM DISTRICT / COUNTY COUNCILLOR McFARLING

To receive and note report from Chris McFarling who may attend the meeting.

5. PUBLIC FORUM

6. PLANNING

- a) **To note** - Appeal number APP/P1615/W/24/3345402 - P1332/23/FUL - Severn Lodge, Church Lane, GL15 6BQ. The deadline for further comment was 26th August 2024. No further comments received from councillors and no further comment submitted.
- b) **To note** - P0068/24/DISCON Clanna Garden House Clanna Alvington Lydney Gloucestershire GL15 6AJ Discharge of condition 04 (foul and surface water drainage) and 05 (site investigation of the nature and extent of contamination) relating to planning permission P0405/24/FUL. The deadline for further comment was 4th August 2024. No further comments received from councillors and no further comment submitted. **Permission granted.**
- c) **To note** - P0847/24/FUL Barn 1 Barnage Road Alvington Gloucestershire GL15 6AG Conversion of existing barns to form one new dwelling and a new home office/sun room with associated hard and soft landscaping (resubmission of previous consented planning application P1645/17/FUL) The deadline for further comment was 16th August 2024. No further comments received from councillors and no further comment submitted.
- d) **To consider** - P0870/24/FUL - 7 Bloomery Court Alvington Lydney Gloucestershire GL15 6FH. Replacement of three first floor rear windows. [P0870/24/FUL | Replacement of three first floor rear windows. | 7 Bloomery Court Alvington Lydney Gloucestershire GL15 6FH \(fdean.gov.uk\)](#) Extension of deadline for comment agreed with planning officer until 6th September.
- e) **To note** - P0922/24/AG Glebe Farm Lower Common Aylburton Lydney Gloucestershire GL15 6DX **Application for determination as to whether prior approval is required for further details.** The deadline

for further comment was 20th August 2024. No further comments received from councillors and no further comment submitted. **Decided – no permission required.**

- f) **To consider - P0953/24/TCA The Rag Cottage Church Lane Alvington Lime (T1) - Crown lift on roadside to 6 metres to remove obstructing branches making contact with adjacent property.** Extension of deadline for comment agreed with planning officer until 6th September.

[P0953/24/TCA | Lime \(T1\) - Crown lift on roadside to 6 metres to remove obstructing branches making contact with adjacent property. | The Rag Cottage Church Lane Alvington Lydney Gloucestershire GL15 6BH \(fdean.gov.uk\)](#)

- g) **To consider - P0984/24/TPO Clanna Caravan And Camp Site Clanna Country Park Clanna Alvington Lydney Gloucestershire GL15 6AN Horse Chestnut covered by T2 of Tree Preservation Order number DFTPO 195. Undertake a crown lift to approximately 6 metres (20 feet) above ground level. All branches growing down vertically would be removed and no major limbs cut.**

<https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SI8ZJGHIJIP00>

- h) **To note - P0485/24/FUL Barn Lodge Church Lane Alvington Gloucestershire GL15 6BQ Replacement of garage door.**

Permission granted.

- i) **To note - P0065/24/DISCON Duncastle Farmhouse Main Road Alvington Lydney Gloucestershire GL15 6AT Discharge of condition 03 (window design details) relating to P1206/23/LBC.**

Permission Granted.

j) ANY OTHER PLANNING UPDATES

7. VILLAGE

- a) **To note** updates on village/parish improvement matters ([see meeting pack](#) No Change).
b) **To consider** setting of appropriate fees for rental of allotments for future new allotments holders only.

8. SPORTS FIELD

- a) **To note** – Pavilion Project – Fun Day report.
b) **Adverse Possession Registration**
To consider quotations for Land Registry compliant drawing of land as required by Thrings from:
i) Magnolia Square Surveyors, London - £175 plus VAT. Total £210
ii) Anthony Brookes Surveyors Ltd, Thornbury - £395 plus VAT. Total £474.
Note – unable to obtain third quotation.
c) **To note** – Deed of Easement now completed.
d) **To receive** any other reports on the Sports Field.

9. CHURCHYARD

- a) **To receive** updates on any churchyard matters.

10. HIGHWAYS

- a) **To note** - Will Martyn agreed as snow plough operator and Highways to arrange collection and delivery of equipment.
b) **To receive** updates on road safety matters.
c) **To note** any updates on highways matters ([see Meeting Pack](#) No Change).
d) **To consider** – [Email](#) from Build Back Better Scheme reference grant of £2k awarded 2022, and which has not been claimed, for the pedestrian crossing. ([Original Application Form](#))

11. PARISH COUNCIL INSURANCE

- a) **To consider** suitability of cover of Insurance Policy with Clear Councils and that it meets the Parish Council's requirements. [Renewal Invitation Letter](#) [Schedule](#)
b) **To consider** renewal of Parish Council Insurance Policy with Clear Councils. Year 3 of a 3 year Long Term Agreement to 30th September 2025 @ £512 per annum (including Insurance Premium Tax and administration fee).

12. FINANCE

- a) **To ratify** [payments made in August 2024.](#)

C Hinton

Clerk Pay July 2024

£300.70

Forest Equipment Services	Dog Bins	£57.60
Alvington Memorial Hall	Hall Hire	£202.50
Thrings Solicitors	Professional Svces Deed of Easement	£2853.00

b) To approve [payments for September 2024](#).

C Hinton	Clerk Pay August 2024	£300.50
Forest Equipment Services	Dog Bins – July	£57.60
C Hinton	Reimburse – Instaprint	£41.43
Gail Thompson	Reimburse – Temp Events Notice	£21.00
RJ Morgan	Grass Cutting – Churchyard July	£114.00
Clear Councils	Council Insurance	£512.00

c) To note the receipt of [income received](#) in July/August 2024.

Lloyds Bank	Bank Interest	£38.87
M Rogers	Fun Day Stall	£10.00
Top Utility Solutions	Fun Day Stall x 2	£20.00

d) To note progress of the Internal controls checks for Q1 24/25.

e) To note at the time of preparation of the agenda £870.65 has been paid towards the fitting of showers for the football club.

13. CORRESPONDENCE

To note [correspondence](#) for information.

14. COUNCIL

a) **To receive [The Clerk's Report](#).**

b) **To receive** Councillors reports and items for future agendas.

c) **To note** the date of the next Full Council Meeting – **Thursday 3rd October 2024 at 7.30pm**