

Alvington Parish Council

To: Members of Alvington Parish Council

5th July 2024

Councillors: Burlton, Heys, Macharg, Powell, Thompson.

Dear Councillors

You are hereby summoned to attend a meeting of Alvington Parish Council that has been arranged for **Thursday 11th July 2023 at 7.30pm in Alvington Memorial Hall, Knapp Lane, Alvington, GL15 6BJ** for the transaction of business according to the enclosed agenda.

Yours faithfully

Carol Hinton

Mrs Carol Hinton

Clerk to Alvington Parish Council

16, Clanna Country Park, Alvington, Glos GL15 6AN,

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AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the [minutes of the Council Meeting held on 13th June 2024](#).
- b) **To consider** any questions arising from those minutes.

4. REPORT FROM DISTRICT / COUNTY COUNCILLOR McFARLING

To receive and note report from Chris McFarling who may attend the meeting.

5. PUBLIC FORUM

6. PLANNING

- a) **To note** - P0708/24/5DN Cotswold View Church Lane Alvington Lydney Gloucestershire GL15 6BH
5 Day notice - Fell and remove 1 apple tree
Permission Granted
- b) **To note** - P0653/24/TCA - Crinan Church Lane Alvington Lydney Gloucestershire GL15 6BQ
T1 - Conifer Fell, due to excessive shading in garden. To be replaced with ornamental tree (species TBC).
Permission Granted
- c) **To note** email from Clive Reynolds, FoDDC Planning, regarding only electronic receipt of planning application documents from 1st October 2024.

d) ANY OTHER PLANNING UPDATES

7. VILLAGE

- a) **To note** updates on village/parish improvement matters ([see meeting pack](#) No Change).
- b) **To consider** setting of appropriate fees for rental of allotments for future new allotments holders only.

8. SPORTS FIELD

- a) **To approve** Water Easement Contract.
- b) **To approve** Winter Access Contract.
- c) **To note** Orchard Border Agreement.

- d) **To note** – Pavilion Project - electricity works.
- e) **To consider** – Pavilion Project – fund- raising (Fun Day).
- f) **To consider** – Pavilion Project – fund raising (Grants).
- g) **To receive** any other reports on the Sports Field.

9. CHURCHYARD

- a) **To receive** updates on any churchyard matters.

10. HIGHWAYS

- a) **To consider** Highways [Winter Updates email](#) regarding bagged salt requirements, grit bins and snow plough operator.
- b) **To receive** updates on road safety matters.
- c) **To note** any updates on highways matters ([see Meeting Pack](#) No Change).

11. FINANCE

- a) **To approve** [payments for July.](#)

C Hinton	Clerk Pay June 2024	£300.50
RJ Morgan	Grass Cutting – Churchyard June	£228.00
GAPTC	Internal Audit	£180.00
PATA Payroll Svces	Payroll services	£ 31.05
HMRC	Income Tax – Clerk	£225.40
Inf. Comm. Office	Data Protection Fee	£ 40.00

- b) **To note** the receipt of [income received](#) in June 2024.

Lloyds Bank	Bank Interest	£38.87
M Rogers	Fun Day Stall	£10.00
Top Utility Solutions	Fun Day Stall x 2	£20.00

- c) **Internal controls checks for Q1 24/25: to assign to a member.**
- d) **To consider** grant towards the fitting of showers for the football club towards total cost of £1800.
- e) **To consider** requirement for future Grant Awarding Scheme and necessary budget.
- f) **To consider** [Internal Auditor’s Report.](#)

12. CORRESPONDENCE

- To note** [correspondence](#) for information.

13. COUNCIL

- a) **To receive** [The Clerk’s Report.](#)
- b) **To receive** Councillors reports and items for future agendas.
- c) **To note** the date of the next Full Council Meeting – **Thursday 5th September 2024 at 7.30pm**