

ALVINGTON PARISH COUNCIL

Thursday 25th January 2024

To all members of the Council,

You are hereby summoned to attend the Council Meeting of Alvington Parish Council as detailed below to transact the following business.

Carol Hinton

Carol Hinton, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council, Thursday 1st February 2024, 7.30 pm at Alvington Memorial Hall

- 1. To receive apologies for absence.**
- 2. To note any declarations of interest relating to the agenda.**
- 3. To approve the accuracy of the [draft minutes of the Full Council Meeting on 07.12.23](#).**
- 4. Tudor Cottages sewage flooding issue: To note the status of progress on improving the situation, to note any recent updates and agree any actions the parish council can take to influence progress from Severn Trent and other agencies.**
- 5. Public forum.**
- 6. To receive/note any reports from county and district councillors for the parish.**
- 7. Planning.**
 - a) To consider - P1332/23/FUL Severn Lodge Church Lane Alvington - Change of use of existing ancillary holiday accommodation to residential dwelling.**
<https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S20FQJHIFUG00>
Please note I requested an extension to the deadline for response until 2nd February which has been agreed.
 - b) To consider - Walnut Tree Cottage Main Road Alvington Lydney Gloucestershire GL15 6AT - variation of Condition 2 (approved plans) relating to planning permission P0002/18/FUL to enable addition of Juliet balcony, sunroom and change of roof materials to slate.**
[P1676/23/FUL | Variation of Condition 2 \(approved plans\) relating to planning permission P0002/18/FUL to enable addition of Juliet balcony, sunroom and change of roof materials to slate. | Walnut Tree Cottage Main Road Alvington Lydney Gloucestershire GL15 6AT \(fdean.gov.uk\)](https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S20FQJHIFUG00)
 - c) To consider - P1332/23/FUL - Severn Lodge Church Lane Alvington Change of use of existing residential annexe to an independent dwelling with associated works. Regularisation of single-storey flat-roofed extension. (Part retrospective).**
<https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S20FQJHIFUG00>

- d) Any other planning updates.
8. Village.
- a) To note updates on village/parish improvement matters (see meeting pack – nothing new).
- b) To consider rental of portable toilets from Euroloo for the Fun Day at a cost of £200 plus VAT (Total cost £240) for 3 day minimum hire, price matched with 2023 amount charged. Only one quote obtained as the company were reliable compared with others used in previous years.
9. Sports Field.
- a) Pavilion project: to receive any updates.
- b) To receive any other reports on the sports field.
10. Churchyard.
- a) To receive updates on any churchyard matters.
- b) To consider replacement tree for churchyard to mitigate the loss of the holly tree.
11. Highways.
- a) Road safety: to receive any updates.
- b) To note any updates on Highways matters (see meeting pack – nothing new).
12. Finance.
- a) To ratify the [payments made in January](#).
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|--------------|--------------------------------------|---------|
| M Humphries | Clerk Pay Dec 23 | £363.98 |
| PATA Payroll | Q3 Payroll plus back pay processing. | £35.80 |
- b) To approve the [payments for February](#).
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|------------------------|---------------------------|----------|
| M Humphries | Final Clerk pay | £66.18 |
| C Hinton | Clerk pay from 18/12/23 | £427.28 |
| Virtual Running Events | Website Hosting 24/25 | £100.00 |
| Forest Eq Svces | Dog Bins | £184.80 |
| Village Hall | Hall Hire 18/11/23 | £45.00 |
| Thrings Solicitors | Rogers Legal Fees | £1824.00 |
| Cllr R Heys | Timber – play area repair | £14.52 |
| Cllr R Heys | Bolts – Play area repair | £25.40 |
- c) To note the receipt of [income received since the last meeting](#).
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| Cllr R Heys | Purchase of surplus wine | £137.50 |
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- d) [Bank Reconciliation for Q3 of 23/24](#): to note.
- e) [Budget Statement for Q3 of 23/24](#): to note income and expenditure.
- f) [Accounts statement for Q3 of 23/24](#): to note.
- g) Internal controls checks for Q2 23/24: to note completion/progress.
- h) Internal controls checks for Q3: to assign to a member.
13. To note [correspondence for information](#).
14. Council
- a) To receive the [Clerk's Report](#).
- b) To receive councillors' reports and items for future agendas.
- c) To note the date of the next full council meeting: Thursday 7th March 2024 at 7.30 pm.