

ALVINGTON PARISH COUNCIL

Thursday 30th November 2023

To all members of the Council,

You are hereby summoned to attend the Council Meeting of Alvington Parish Council as detailed below to transact the following business.



Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council, Thursday 7th December 2023, 7.30 pm at Alvington Memorial Hall

1. To receive apologies for absence.
2. To note any declarations of interest relating to the agenda.
3. To approve the accuracy of the [draft minutes of the Full Council Meeting on 02.11.23](#).
4. To formally approve the appointment of the new Clerk.
5. To formally approve the 24/25 budget and precept figures.
6. To approve the proposed wording for a potential easement agreement between Alvington Memorial Hall and Flat 1, Knapp Lane, for routing sewage and internet over the hall's site (as per details circulated previously).
7. Public forum.
8. To receive/note any reports from county and district councillors for the parish.
9. Planning.
 - a) To note no objection to P1495/23/TPO: 16/17 Clanna Country Park, Clanna, Alvington, Lydney. Fell Horse Chestnut tree covered by T2 of Tree Preservation Order number DFTPO 195, due to safety concerns and injuries already caused by roots and falling branches.
 - b) Any other planning updates.
10. Village.
 - a) To note updates on village/parish improvement matters (see [meeting pack](#)).
11. Sports Field.
 - a) Report on Quiz and Pudding Night 18th November 2023.
 - b) Pavilion project: to receive any updates.
 - c) To receive any other reports on the sports field.
12. Churchyard.
 - a) To consider quotes for priority tree works in the churchyard, and to consider awarding a 24-month call-off arrangement to a tree surgeon for tree works in the parish. (Deferred from November meeting.)
 - b) To receive updates on any churchyard matters.
13. Highways.
 - a) Road safety: to receive any updates including partnership work with Aylburton Parish Council.
 - b) To note any updates on Highways matters (see [meeting pack](#)).

14. Finance.

a) To ratify the November payment of £2,700 to Liddell and Associates for producing drawings for Building Regulations Application for Phase 1 (agreed at the November meeting but not included on the November agenda).

b) To note the change in PATA's monthly payroll charges from £8.60 to £10.35.

c) To approve the [payments for December](#).

M Humphries	Clerk Pay Nov 2023+ cost-of-living backpay	545.98
Cllr R Heys	Reimbursement for parts for generator repair	8.19
Cllr G Thompson	Reimbursement for Quiz Night bar stock	82.32
Cllr G Thompson	Reimbursement for Quiz Night events licence	21.00
Cllr G Thompson	Reimbursement for Quiz Night beer glasses	5.97
GPFA	Subs 23/24	50.00
M Humphries	Reimb for fuel: Glos Archives deposit visit	24.50

d) To note the receipt of [income received since the last meeting](#).

09/11/2023	Bank interest	40.71
27/11/2023	Takings from Quiz Night on 18/11	364.69
27/11/2023	Takings from Quiz Night – 10 euros	7.84

15. To note [correspondence for information](#).

16. Council

a) To receive the [Clerk's Report](#).

b) To receive councillors' reports and items for future agendas.

c) To note the date of the next full council meeting: Thursday 1st February 2024 at 7.30 pm.