

ALVINGTON PARISH COUNCIL

Thursday 26th October 2023

To all members of the Council,

You are hereby summoned to attend the Council Meeting of Alvington Parish Council as detailed below to transact the following business.



Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council, Thurs 2nd November 2023, 7.30 pm at Alvington Memorial Hall

1. To receive apologies for absence.
2. To note any declarations of interest relating to the agenda.
3. To approve the accuracy of the [draft minutes of the Full Council Meeting on 05.10.23](#).
4. Public forum.
5. To receive/note any reports from county and district councillors for the parish.
6. Planning.
 - a) To consider planning application [P1332/23/FUL](#): Severn Lodge, Church Lane, Alvington. Change of use of existing ancillary holiday accommodation to residential dwelling.
 - b) To consider planning application [P1390/23/TCA](#): Oakwood House, 9 Duncastle Court, Main Road. Oak tree (E02 on submitted sketch plan). Reduce branches overhanging boundary fence on north-east side of the tree by between 1 and 1.5 metres, and undertake similar crown reductions on the south and west sides of the tree in order to maintain a balanced shape.
 - c) To note no objections to planning application [P1337/23/TCA](#): 9 Duncastle Court Main Road Alvington: Undertake the following work to 9 x mature Apple trees. Lightly prune all 9 trees to cut out water shoots, and thin out the crowns where branches cross.. The work is proposed in order to increase light and improve airflow to produce better and larger fruit.
 - d) To note no objections to planning application [P1373/23/TCA](#): Driftwood House Clanna Road, Alvington. Mature Narrow-leaved Ash in rear of garden overhanging neighbouring properties to the rear and side of Driftwood House. Application to pollard current tree to a height of approximately 15 metres. Tree has not been maintained in previous years and is now excessively large causing excessive leaf litter to neighbouring properties and potential risk of damage to boundary fence.
 - e) To receive any other planning updates.
7. Village.
 - a) To note updates on village/parish improvement matters (see [meeting pack](#)).
8. Sports Field.
 - a) Quiz and Pudding Night 2023: Update on event planning
 - b) Pavilion project: to receive any updates.

c) To receive any other reports on the sports field.

9. Churchyard.

a) To consider quotes for priority tree works in the churchyard, and to consider awarding a 24-month call-off arrangement to a tree surgeon for tree works in the parish.

b) To receive updates on any churchyard matters.

10. Highways.

a) Road safety: to receive any updates including partnership work with Aylburton Parish Council.

b) To note any updates on Highways matters (see [meeting pack](#)).

11. Finance.

a) To note the change in PATA's monthly payroll charges from £8.60 to £10.35.

b) To approve the [payments for October](#).

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| Meg Humphries | Clerk Pay September 2023 | £337.98 |
| Meg Humphries | Reimbursement for quiz night fliers | £43.72 |

c) To note the receipt of [income received since the last meeting](#).

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| 09/10/2023 | Bank interest | 32.79 |
| 18/10/2023 | Resilient Energy Grant towards pavilion | 2363.70 |

d) [Bank Reconciliation for Q2 of 23/24](#): to note. Noted.

e) [Budget Statement for Q2 of 23/24](#): to note income and expenditure. Noted.

f) [Accounts Statement for Q2 of 23/24](#): to note. Noted.

g) Internal controls checks for Q1 22/23: to note completion.

h) Internal controls checks for Q2: to assign to a member.

12. To note [correspondence for information](#).

13. Council

a) To receive the [Clerk's Report](#).

b) To receive councillors' reports and items for future agendas.

c) To note the date of the next full council meeting: Thursday 7th December 2023 at 7.30 pm.