

ALVINGTON PARISH COUNCIL

Thursday 28th September 2023

To all members of the Council

You are hereby summoned to attend the Council Meeting of Alvington Parish Council as detailed below to transact the following business.



Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council, Thursday 5th October 2023, 7.30 pm at Alvington Memorial Hall

1. To receive apologies for absence.
2. To note any declarations of interest relating to the agenda.
3. To approve the accuracy of the [draft minutes of the Full Council Meeting on 07.09.23](#).
4. Public forum.
5. To receive/note any reports from county and district councillors for the parish.
6. Funding Japanese knotweed removal on public land: To agree to set up a designated fund which is added to yearly to cover costs over time. Potentially to be match-funded by county council Highways Local Fund.
7. Archives: To approve storage arrangements for historical minutes with Gloucestershire Archives.
8. Planning.
 - a) To consider planning application [P0092/23/DISCON](#): Ordnance Cottage, Main Road, Alvington, Gloucestershire: Discharge of Condition 3 (external facing materials) relating to planning permission P0087/17/FUL.
 - b) To consider planning application [P1206/23/LBC](#): Duncastle Farm, Main Road, Alvington: Listed building consent for the construction of new En-suite and dressing room, replacement windows and proposed external and internal alterations & refurbishment, along with reconstruction of outbuilding.
 - c) To receive any other planning updates.
9. Village.
 - a) To consider the winter action plan and how to improve.
 - b) To note updates on village/parish improvement matters (see [meeting pack](#)).
10. Sports Field.
 - a) Quiz and Pudding Night 2023: Update on event planning
 - b) Pavilion project: to receive any updates.
 - c) Sports field registration: To review the solicitor's amended letter of engagement and terms of business (as circulated to all members via email) for first registration of the sports field.
 - d) To receive any other reports on the sports field.
11. Churchyard.
 - a) To receive updates on any churchyard matters.

12. Highways.

- a) Road safety: to receive any updates including partnership work with Aylburton Parish Council.
- b) To note any updates on Highways matters (see [meeting pack](#)).

13. Insurance renewal: To ratify the renewal of insurance with BHIB for £491.09 (second year of a three-year arrangement.)

14. Finance.

a) To approve the [payments for October](#)

Meg Humphries	Clerk Pay September 2023	£337.98
Richard Morgan	Grass – Churchyard September 2023	£114.00
Alvington Memorial Hall	Hire of bouncy castle for fun day	£40.00
PATA	Payroll services Q2 of 23/24	£25.80
BHIB / Clear	Insurance premium for 23/24	£491.09

b) To note the receipt of [income received since the last meeting](#).

11/09/2023	Bank interest	30.36
22/09/2023	FoDDC – Precept payment (pt 2 of 2)	5,000.50
27/09/2023	A & W Cricket Club – Pitch hire 2023 (pt 1/1)	140.00

15. To note [correspondence for information](#).

16. Council

- a) To receive the [Clerk's Report](#).
- b) To receive councillors' reports and items for future agendas.
- c) To note the date of the next full council meeting: Thursday 2nd November 2023 at 7.30 pm.