

ALVINGTON PARISH COUNCIL

Thursday 31st August 2023

To all members of the Council

You are hereby summoned to attend the Council Meeting of Alvington Parish Council as detailed below to transact the following business.



Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda: Full Council, Thursday 7th September 2023, 7.30 pm at Alvington Memorial Hall

1. To receive apologies for absence.
2. To note any declarations of interest relating to the agenda.
3. To approve the accuracy of the [draft minutes of the Full Council Meeting on 07.09.23](#).
4. Public forum.
5. To receive/note any reports from county and district councillors for the parish.
6. Planning.
 - a) To receive any planning updates.
7. Village.
 - a) To consider the winter action plan and how to improve.
 - b) To note updates on village/parish improvement matters (see [meeting pack](#)).
 - c) To assign the safety checks (play equipment / general) for Q3 (1/10-31/12).
8. Sports Field.
 - a) Alvington Summer Fun 23/7/23: post-event report.
 - b) Autumn events: To consider.
 - c) Pavilion project: to receive any updates.
 - d) Pavilion project: To consider construction quotes.
 - e) Sports field registration: To review the solicitor's letter of engagement and terms of business (as circulated to all members via email).
 - f) To receive an update on the historical 'playing field' bank account discovered recently.
 - g) To receive any other reports on the sports field.
9. Churchyard.
 - a) To receive updates on any churchyard matters.
10. Highways.
 - a) Road safety: to receive any updates including partnership work with Aylburton Parish Council.
 - b) To note any updates on Highways matters (see [meeting pack](#)).
11. Finance.
 - a) To ratify the [payments made in August 2023](#):

M Humphries	Clerk Pay July 2023	£337.98
R Morgan	Churchyard grass July 2023	£228.00
R Morgan	Garlands Rd grass July 2023	£40.00
Alvington Mem. Hall	Hall hire for meetings 22-23	£176.00
Community Heartbeat T.	Defib battery – replacement due to expiry	£357.54
M Humphries	Reimbursement for stamps & envelopes	£8.35
R Heys	Reimbursement for Multisolve	£14.54
G Thompson	Reimbursement for fun day rosettes	£21.00
M Humphries	Reimbursement for fun day flyers	53.43
N Powell	Reimbursement for coconut shy stock for fun day	£60.60
N Powell	Reimbursement for fun day event stock	£380.96
R Heys	Reimbursement for postage for solicitor docs	£7.65
CASH	Fun day floats	£280.00

b) To approve the [payments for September](#).

Meg Humphries	Clerk Pay August 2023	337.98
Richard Morgan	Grass – Churchyard August 2023	114.00
Richard Morgan	Grass – Garlands Rd August 2023	20.00
Forest Equipment Services	Dog bins Q1 of 23-24	158.40
GAPTC	Internal Audit 22/23	180.00
FoDDC	Election costs – May 2023 (uncontested)	211.80

c) To note the receipt of [income received since the last meeting](#).

03/07/2023	Fun Day pitch hire – EW	£10.00
10/07/2023	Bank interest	£23.04
17/07/2023	Fun Day pitch hire – LL	£10.00
17/07/2023	Fun Day pitch hire – LC	£10.00
17/07/2023	Fun Day pitch hire – BD	£10.00
24/07/2023	Fun Day pitch hire – ED	£10.00
25/07/2023	Fun Day takings + return of floats	£1459.15
27/07/2023	Fun Day pitch hire – JP	£22.50
07/08/2023	HMRC – VAT reclaim	£1387.58
09/08/2023	Bank interest	£24.23

12. To note [correspondence for information](#).

13. Council

a) To receive the [Clerk's Report](#).

b) To receive councillors' reports and items for future agendas.

c) To note the date of the next full council meeting: Thursday 5th October 2023 at 7.30 pm.