

## ALVINGTON PARISH COUNCIL

### Minutes of the meeting held on Thursday 7<sup>th</sup> July 2022, 7.30 p.m. at Alvington Memorial Hall

PRESENT: Cllr Richard Heys (Vice-Chair)  
 Cllr Gail Thompson  
 Cllr Nick Powell  
 Cllr Nathan Burlton

ATTENDING: Meg Humphries (Clerk); John Wood; Suzanne Joignant, Viv Harris, Sarah Walker (GRCC), Cllr Chris McFarling (district and county representative).

Min. Ref	Item and details	Action
046. 22/23	<b>1. To receive apologies for absence.</b> Cllr Haslam sent his apologies due to having Covid. Accepted.	
047. 22/23	<b>2. To note any declarations of interest relating to the agenda.</b> None.	
048. 22/23	<b>3. To approve the accuracy of the draft minutes of the Full Council Meeting on 09.06.22.</b> Approved; signed by Cllr Heys.	
049. 22/23	<p><b>4. Public forum.</b></p> <p>Suzanne Joignant:</p> <ul style="list-style-type: none"> <li>• Suggested a joined-up approach to road safety with Aylburton. Cllr Heys advised that he will be reporting back on conversations with Aylburton later in the meeting.</li> <li>• Asked about the status of the infrastructure contribution from the Clanna Road development.</li> <li>• Complimented work on the sports field car park.</li> <li>• Highlighted brambles coming out onto the lane from the Memorial Hall car park.</li> </ul> <p>Viv Harris:</p> <ul style="list-style-type: none"> <li>• Complaint that the children’s play area on Garlands Road isn’t large enough; feels the allotments should be given over to create more play area.</li> <li>• Globe Inn – water runs from the property onto the pedestrian route by the A48, which was felt to be a safety issue.</li> <li>• Suggested having a community tidy-up, getting all ages involved.</li> </ul> <p>There was then a discussion about the pavilion during which various matters were clarified.</p> <p>Sarah Walker from GRCC attended to discuss the Housing Needs Survey from November 2021.</p> <ul style="list-style-type: none"> <li>• GRCC supports communities to identify solutions to housing needs in the parish.</li> <li>• One option was community-led housing, where the housing belongs to the parish and where it’s allocated based on a parish connection.</li> <li>• A lot of people in the parish have a housing need but aren’t registered with Gloucestershire Homeseekers. Sarah highlighted the importance of them being on the list.</li> </ul>	

	<ul style="list-style-type: none"> <li>• There are various options for who manages the development.</li> <li>• There were found to be 11 households in need, and that number would likely attract a developer.</li> <li>• Rural exception sites can incorporate allotments, play areas etc.</li> <li>• Cllr Heys asked whether the one-bed homes on the Clanna Road development would count towards meeting the housing need. Sarah confirmed that there is a lot of single-person need but those homes could go to anyone across the county, so the need as identified in the HNS will still stand.</li> <li>• The first step in considering community-led housing would be for councillors to arrange a walkabout with Sarah and a FoDDC officer, and then planners would grade the sites identified.</li> <li>• A landowner who provides land can benefit from the scheme via the addition of farmworkers' cottages, housing for family.</li> <li>• Awre is running a campaign to get residents registered to Homeseekers to get a truer reflection, then bringing those people into a discussion on design and other options.</li> <li>• The councillors were asked to reflect on the information presented by Sarah with a view to moving things forward in the autumn.</li> </ul>	
<b>050. 22/23</b>	<p><b>5. To receive/note any reports from county and district councillors for the parish.</b></p> <p>Cllr Chris McFarling gave the following updates.</p> <ul style="list-style-type: none"> <li>• Recent proposals considered by Gloucestershire County Council.</li> <li>• Following some difficulties in a resident receiving the £150 council tax rebate, Cllr McFarling urged anyone who pays their council tax in cash to contact the council so that a rebate can be arranged if eligible.</li> <li>• FoDDC's Local Plan is still being worked up. There is a new strategy, where the allocations are spread over most settlements, large and small. This will go out for consultation in the autumn.</li> <li>• Active Travel Strategy is being drawn up with some money from Shared Prosperity Fund, which will include a cycleway along the A48. The aim is to produce a project template which is shovel-ready.</li> <li>• FoDDC is looking to accept a playing pitch strategy, which should help raise funds to improve pitches.</li> <li>• Cllr McFarling has been working various parish projects including the zebra crossing, saving some of the Clanna Road hedge.</li> </ul>	
<b>051. 22/23</b>	<p><b>6. Planning.</b></p> <p><b>a) To consider P0799/22/FUL: 2 Colliers Brook Cottages, Lower Common, Aylburton. Erection of a first floor extension to dwelling and first floor extension over existing garage and associated works.</b> No objections.</p> <p><b>b) To receive any other planning updates.</b></p> <p>None. Clerk will chase up the live issues over the summer.</p>	<b>MH</b>
<b>052. 22/23</b>	<p><b>Village.</b></p> <p><b>a) To note updates on village/parish improvement matters.</b></p> <p>Noted. Clerk to check in with PROW officer to get any progress.</p> <p><b>b) To assign safety inspection checks for Quarter 2 of 22/23.</b></p> <p>General – Cllr Thompson to carry out these checks.</p> <p>Play equipment – Cllr Thompson to carry out these checks.</p>	<b>MH</b> <b>GT</b> <b>GT</b>
<b>053. 22/23</b>	<p><b>8. Sports Field.</b></p> <p><b>a) Pavilion: to receive any updates.</b></p> <p>Cllr Heys gave an update. A draft development strategy has gone to key</p>	

	<p>stakeholders for consideration.</p> <p><b>b) Alvington Summer Fun (17/7): to receive any updates.</b> The planning for the fun day is going well. Volunteers are, as ever, very welcome. The field will be accessible from 8.15 am for stallholders etc to set up.</p> <p><b>c) To receive any other reports on the sports field.</b> Cllrs Heys and Cllr Powell had a meeting with the owner of the adjoining orchard regarding the true location of the boundary. Discussions are ongoing.</p>																																					
054. 22/23	<p><b>9. Churchyard.</b></p> <p><b>a) To receive updates on any churchyard matters.</b> None.</p> <p><b>b) To assign the task of the churchyard safety inspection check for 22/23.</b> Cllr Heys proposed August for an inspection- agreed, and Cllr Heys will coordinate. The council thanked John Wood and Chris Shill for their recent work in the churchyard to remove weeds and tidy vegetation.</p>	RH																																				
055. 22/23	<p><b>10. Highways.</b></p> <p><b>a) Pedestrian crossing: to receive any updates.</b> Cllr Heys reported on the positive meeting with Brian Watkins, and a senior engineer in the Improvements team will be reviewing the proposal soon.</p> <p><b>b) To note any updates on Highways matters (see meeting pack).</b> Noted, with the following points raised during the meeting.</p> <ul style="list-style-type: none"> <li>• Swan Hill: overgrown verges have now been cut.</li> <li>• Cllr Burlton advised that the noisy manhole cover had now been fixed.</li> <li>• Cllr Thompson – failing tree branch on Clanna Lane.</li> <li>• Cllr Heys has had a useful exchange of information with both Aylburton and Woolaston PCs. The key issue across all three parishes is funding for safety measures. Woolaston’s main concern is in the village centre, whereas Aylburton’s is the A48. Aylburton and Alvington are very much in agreement that the speed limit on the road in between the villages should be reduced. Aylburton is trying to mobilise mass support. Ultimately it requires Gloucestershire Highways to play ball.</li> <li>• There was a discussion about coordinating efforts and forming more of a network of parish councils.</li> </ul>																																					
056. 22/23	<p><b>11. Finance.</b></p> <p><b>a) To approve the payments for July 2022.</b> Approved as follows.</p> <table border="0"> <tr> <td>M Humphries</td> <td>Clerk Pay June 2022</td> <td>311.98</td> </tr> <tr> <td>Merlin Waste</td> <td>Dog Bins June 2022</td> <td>52.00</td> </tr> <tr> <td>Richard Morgan</td> <td>Churchyard mowing June 2022</td> <td>228.00</td> </tr> <tr> <td>Richard Morgan</td> <td>Garlands Road Play mow Jun</td> <td>40.00</td> </tr> <tr> <td>Information Commissioners Office</td> <td>ICO Registration Fee 22/23</td> <td>40.00</td> </tr> <tr> <td>Mark Baker Consulting</td> <td>Transport planning fees</td> <td>355.80</td> </tr> <tr> <td>M Humphries</td> <td>Reimbursement: fun day</td> <td>59.38</td> </tr> <tr> <td>M Humphries</td> <td>Reimbursement: stamps</td> <td>8.16</td> </tr> <tr> <td>SF Loos</td> <td>Portaloo hire - Summer Fun</td> <td>215.00</td> </tr> <tr> <td>PATA Payroll</td> <td>Payroll services Q1 of 22/23</td> <td>28.85</td> </tr> <tr> <td>Stan Davies</td> <td>Fencing repair – Garlands Rd</td> <td>305.00</td> </tr> </table> <p><b>b) To note the receipt of income received since the last meeting.</b> Noted as follows.</p> <table border="0"> <tr> <td>08/06/2022</td> <td>Fun Day pitch hire (AL)</td> <td>10.00</td> </tr> </table>	M Humphries	Clerk Pay June 2022	311.98	Merlin Waste	Dog Bins June 2022	52.00	Richard Morgan	Churchyard mowing June 2022	228.00	Richard Morgan	Garlands Road Play mow Jun	40.00	Information Commissioners Office	ICO Registration Fee 22/23	40.00	Mark Baker Consulting	Transport planning fees	355.80	M Humphries	Reimbursement: fun day	59.38	M Humphries	Reimbursement: stamps	8.16	SF Loos	Portaloo hire - Summer Fun	215.00	PATA Payroll	Payroll services Q1 of 22/23	28.85	Stan Davies	Fencing repair – Garlands Rd	305.00	08/06/2022	Fun Day pitch hire (AL)	10.00	
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	<p>09/06/2022 Jubilee event donations 462.10</p> <p>09/06/2022 Bank interest 0.11</p> <p>13/06/2022 Fun Day pitch hire (EK) 10.00</p> <p>16/06/2022 Fun Day pitch hire (AM) 10.00</p> <p>17/06/2022 Fun Day pitch hire (SH) 10.00</p> <p>17/06/2022 Fun Day pitch hire (BD) 10.00</p> <p>17/06/2022 Cricket Club: Jubilee event donation 79.59</p> <p>28/06/2022 Sports Field Hire – Sue Howard 40.00</p> <p><b>c) Online banking: to receive any updates.</b> All councillors now have full online banking access and full signatory authority.</p> <p><b>d) Internal Controls for Q3 and Q4 of 2021/22: to note the completion of checks.</b> Completed – all councillors are now signatories with internet banking access.</p> <p><b>e) Internal Controls for Q1 of 2022/23: to arrange who will make the checks.</b> Cllr Powell to carry out the checks.</p>	
<b>057. 22/23</b>	<p><b>12. To note correspondence for information.</b> Noted.</p> <ul style="list-style-type: none"> <li>• Cllr Burton is keeping an eye on the consultation process regarding cycling routes.</li> <li>• Cllr Haslam is looking into PCC speed camera funding.</li> </ul>	
<b>058. 22/23</b>	<p><b>13. Council</b></p> <p><b>a) To receive the Clerk’s Report.</b> Noted.</p> <p><b>b) To receive councillors’ reports and items for future agendas.</b></p> <ul style="list-style-type: none"> <li>• Cllr Heys reported that Woolaston Primary School is now part of the Forest Edge Federation.</li> </ul> <p><b>c) To note the date of the next council meetings: Full Council: Thursday 1st September 2022, 7.30 pm at Alvington Memorial Hall.</b> Noted.</p>	

Meeting closed: 9.18 p.m.

Signed:..... (Chairman)

Date:.....