

ALVINGTON PARISH COUNCIL

Minutes of the meeting held Thursday 6th October 2022, 7.30 p.m. at Alvington Memorial Hall

PRESENT: Cllr Alan Haslam (Chairman)
 Cllr Richard Heys (Vice-Chair)
 Cllr Gail Thompson
 Cllr Nick Powell
 Cllr Nathan Burlton

ATTENDING: Alec Davis, John Wood, Laraine George, Chris Shill,
 Gary Baseley, Cllr Chris McFarling (district and county
 representative), Meg Humphries (Clerk)

Min. Ref	Item and details	Action
072. 22/23	1. To receive apologies for absence. None; all members were present.	
073. 22/23	2. To note any declarations of interest relating to the agenda. Cllr Burlton declared an interest in item 6c, as the planning application is for his home.	
074. 22/23	3. To approve the accuracy of the draft minutes of the Full Council Meeting on 01.09.22. Approved and signed by the Chairman.	
075. 22/23	4. Public forum. The following issues were raised by members of the public present. Clanna Road building site: <ul style="list-style-type: none"> • Branding flags are situated outside a resident's bedroom window and 'clonk' all night and all day. Cllr McFarling offered to email the site manager about this. • The construction crews had formed 2 attenuation ponds where there should be one. This will be referred to Planning Enforcement. • Windows overlooking existing houses were not frosted. The Clerk confirmed that she had referred this to Planning Enforcement already. Broadband works in the area: <ul style="list-style-type: none"> • Some infrastructure seemed to be duplicated by Gigaclear and Openreach. Swan Hill retaining wall: <ul style="list-style-type: none"> • The ownership of the wall has yet to be confirmed. Cllr McFarling offered to speak with Highways. 	
076. 22/23	5. To receive/note any reports from county and district councillors for the parish. Chris McFarling gave a report covering the FoDDC Local Plan, the FoDDC Biosphere Forest project, the countywide road safety policy, Gloucestershire's Restoring Our Rivers task group report, Highways Local Fund, and remaining funds in the Build Back Better fund. He continues to chase county officers on the matter of a zebra crossing in the village. The county council is carrying out a speed survey currently.	
077. 22/23	6. Planning. a) P1061/22/LBC: Duncastle Farm, Main Road, Alvington, Gloucestershire. Listed building consent for re-pointing on the front elevation. No objections. b) P1029/22/LBC: Duncastle Farm, Main Road, Alvington, Gloucestershire. Listed building consent for the replacement of internal floor joist and wood	

	<p>including the replacement of wall plaster. No objections.</p> <p>c) P1164/22/LBC: Marden, Main Road, Alvington, Lydney. Listed building consent for the removal of existing modern plaster board ceiling to create a cathedral style ceiling in kitchen extension. Installation of a conservation roof-light to roof. No objections.</p> <p>d) To receive any planning updates. A further planning application was received after the agenda was set, and this was also considered: P1328/22/FUL, Oak Barn Farm, Knapp Lane Erection of an agricultural building for agricultural vehicle storage and fodder storage. No objections.</p>	
<p>078. 22/23</p>	<p>7. Village.</p> <p>a) To note updates on village/parish improvement matters.</p> <ul style="list-style-type: none"> • Cllr McFarling advised that he continues to liaise with Matt Jeynes, Severn Trent's area manager, and has asked him at what frequency ST is emptying the storage pipe at Tudor Cottages, because if it's not emptied regularly it will back up. Has yet to receive a response. • Gary Baseley advised that the gully near his house is in a poor state, which is likely to make the Tudor Cottages flooding worse. • The meeting thanked Alec Davis for maintaining a list of public right of way issues in the parish. • Dangerous ash tree: the past month has seen many emails and requests for action from various officers. It was agreed that the council had no objections to the residents affected resolving this direct with the landowner, and by using a reputable tree surgeon. 	
<p>079. 22/23</p>	<p>8. Sports Field.</p> <p>a) Pavilion build: to receive any updates. Cllr Heys gave an update as follows.</p> <ul style="list-style-type: none"> • Blakemore has awarded a grant of £200. • The sports field committee are meeting with the Gloucestershire Cricket Board on 20th October. • The committee are working with the cricket club on a development strategy, i.e. how the pavilion will be used; this will help secure further funding. • The committee are continuing their efforts to engage the football club so they get the full benefit of the project too. • The committee have identified a set of fundraising targets and actions, including reaching out to local businesses. Cllr Heys expressed special thanks to Joanne Hume for her support and expertise on this front. • S106 monies – FoDDC have confirmed the money is earmarked for the pavilion project, and once the funds are drawn down they will need to be spent within 12 months, so this will influence which element(s) of the build this is spent on – likely getting electric and water on site ready for construction. Cllrs Powell, Thompson and Chris Shill will arrange to meet with suppliers to attain up-to-date quotes. <p>b) Pavilion fundraising: to receive any updates. Cllr Heys gave the following update.</p> <ul style="list-style-type: none"> • Annual Quiz and Pudding Night is scheduled for Saturday 22nd October. All are welcome. £5 entry, and donations of cake/puddings are very much appreciated. • Village craft and gift fair is scheduled for Sunday 6th November 1 pm -4 pm, with refreshments. 	

	<p>c) To receive any other reports on the sports field. Cllr Heys advised there had been some vandalism last month on the Trim Trail's drum, which had now been removed for repair. The sports field boundary with the neighbouring orchard was the subject of ongoing discussions with the landowners.</p>																																																				
080. 22/23	<p>9. Churchyard. a) To receive updates on any churchyard matters. None. b) To receive a report of the churchyard gravestone safety inspection for 22/23. Cllr Heys advised that the annual gravestone and memorial 'wobble test' had now been undertaken, and everything was stable. Some damage to an elderly memorial was noted, and a small, sympathetic repair is taking place.</p>																																																				
081. 22/23	<p>10. Highways. a) Pedestrian crossing: to receive any updates. Cllr Heys has been approached by Aylburton Parish Council about the possibility of a 'mass crossing' of the A48, in various locations. Cllr Heys commended this idea to the council, and all members supported the concept in principle. Zebra crossing: Cllr Heys reported that he had not had any responses from Highways and other key contacts since June. b) To note any updates on Highways matters. The Clerk will send the latest list of village highways issues to Cllr McFarling.</p>																																																				
082. 22/23	<p>11. Finance. a) To ratify a switch to a new insurer, based on much greater value for money. Ratified. The new insurer is BHIB. b) To ratify Fun Day payments made in September but not covered by the September payment schedule: Cllr A Haslam: £33.36 for fun day expenses (receipts provided) Cllr N Powell: £402.73 for fun day expenses (receipts provided) Cllr R Heys: £64.01 for fun day expenses (receipts provided) Proposed by Cllr Thompson, seconded by Cllr Burlton and agreed unanimously. c) To approve the payments for October 2022: Approved as follows.</p> <table border="1"> <thead> <tr> <th>Recipient</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Meg Humphries</td> <td>Clerk Pay September 2022</td> <td>311.98</td> </tr> <tr> <td>Merlin Waste</td> <td>Dog Bins: September 2022</td> <td>52.00</td> </tr> <tr> <td>Richard Morgan</td> <td>Churchyard mowing September 2022</td> <td>228.00</td> </tr> <tr> <td>Richard Morgan</td> <td>Garlands Road play area mowing Sept</td> <td>40.00</td> </tr> <tr> <td>PATA Payroll</td> <td>Payroll Q3 22-23</td> <td>23.85</td> </tr> <tr> <td>BHIB</td> <td>Parish council insurance 22-23</td> <td>462.24</td> </tr> </tbody> </table> <p>d) To note the receipt of income received since the last meeting. Noted as follows.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>22/08/22</td> <td>Fun Day pitch hire – ED</td> <td>10.00</td> </tr> <tr> <td>02/09/22</td> <td>Fun Day takings</td> <td>1210.00</td> </tr> <tr> <td>07/09/22</td> <td>GCC – BBB fund</td> <td>500.00</td> </tr> <tr> <td>09/09/22</td> <td>Bank interest</td> <td>0.55</td> </tr> <tr> <td>21/09/22</td> <td>Pavilion donation – SR</td> <td>100.00</td> </tr> <tr> <td>21/09/22</td> <td>Pavilion donation – JW</td> <td>200.00</td> </tr> <tr> <td>23/09/22</td> <td>Pavilion donation – anon dog walker</td> <td>20.00</td> </tr> <tr> <td>27/09/22</td> <td>Pavilion donation – Jay Walsh</td> <td>30.00</td> </tr> <tr> <td>28/09/22</td> <td>Fun day card payment takings</td> <td>107.06</td> </tr> </tbody> </table>	Recipient	Details	Amount	Meg Humphries	Clerk Pay September 2022	311.98	Merlin Waste	Dog Bins: September 2022	52.00	Richard Morgan	Churchyard mowing September 2022	228.00	Richard Morgan	Garlands Road play area mowing Sept	40.00	PATA Payroll	Payroll Q3 22-23	23.85	BHIB	Parish council insurance 22-23	462.24	Date	Details	Amount	22/08/22	Fun Day pitch hire – ED	10.00	02/09/22	Fun Day takings	1210.00	07/09/22	GCC – BBB fund	500.00	09/09/22	Bank interest	0.55	21/09/22	Pavilion donation – SR	100.00	21/09/22	Pavilion donation – JW	200.00	23/09/22	Pavilion donation – anon dog walker	20.00	27/09/22	Pavilion donation – Jay Walsh	30.00	28/09/22	Fun day card payment takings	107.06	
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	<p>e) Internal Controls for Q2 of 2022/23: to assign a member to carry out the checks. Cllr Thompson offered to carry out these checks.</p>	
083. 22/23	<p>12. To note correspondence for information. Noted, and the council agreed to consider signing the pledge on civility and respect at the November meeting.</p>	
084. 22/23	<p>13. Council</p> <p>a) To receive the Clerk's Report. Noted.</p> <p>b) To receive councillors' reports and items for future agendas. Cllrs Heys and Thompson attended the district's proclamation. FoDDC expressed enthusiasm for rejuvenating the parish and town council forum, and Cllr Heys recommended the parish council's presence at the forum. They also talked to a community lead about the zebra crossing, and the officer said he would write a letter of support when the time came.</p> <p>Cllr Powell advised there was a dead tree at Clanna crossroads and that he planned to talk to the presumed landowner.</p> <p>Cllr Burlton attended the road safety event earlier that day, where the main presentation was from Gloucestershire Older Drivers' Forum. There was also a presentation on ANPR cameras countywide. Cllr Burlton suggested setting up an emailing list, perhaps using MailChimp.</p> <p>Cllr Thompson advised that she will check whether the pavilion project now meets the criteria for Garfield Weston funding.</p> <p>c) To adopt a Privacy Notice for Staff, Councillors and Role Holders. Adopted.</p> <p>d) To note the date of the next council meetings: Full Council: Thursday 3rd November 2022, 7.30 pm at Alvington Memorial Hall. Noted.</p>	

Meeting closed: 9.27 pm

Signed:..... (Chairman)

Date:.....