

## ALVINGTON PARISH COUNCIL

**Minutes of the meeting held on Thursday 5<sup>th</sup> May 2022, 7.30 p.m. at Alvington Memorial Hall**

**PRESENT:** Cllr Alan Haslam (Chairman)  
 Cllr Richard Heys (Vice-Chair)  
 Cllr Gail Thompson  
 Cllr Nick Powell  
 Cllr Nathan Burlton

**ATTENDING:** Meg Humphries (Clerk); L George, A Davis, L Garside,  
 V Harris, Mr and Mrs Dooley

No/Ref	Item/Notes	Action
<b>017 22/23</b>	<b>1. To receive apologies for absence.</b> None.	
<b>018 22/23</b>	<b>2. To note any declarations of interest relating to the agenda.</b> None.	
<b>019 22/23</b>	<b>3. To approve the accuracy of the draft minutes of the Full Council Meeting on 07.04.22.</b> Approved; signed by Cllr Haslam.	
<b>020 22/23</b>	<b>4. Public forum.</b> The following matters were raised <ul style="list-style-type: none"> <li>• A call for progress on double yellow lines on Clanna.</li> <li>• The Clanna Lane road sign is still down and needs re-erecting.</li> <li>• Concerns of flood risk to Clanna properties due to construction nearby.</li> <li>• Concern over changes to building style on Clanna site.</li> <li>• Poor mobile signal: The Clerk reported that Ofcom had referred the council to a web page on improvements to mobile signal between now and 2024, and also suggested writing to MP.</li> <li>• Garlands Road – overgrown trees; Two Rivers advises they are the tenant's responsibility but this is not feasible.</li> <li>• Call for a cycle path between Aylburton and Alvington. Recently a mobility vehicle toppled into the road, which was thought to be related to the narrow footway. The clerk will relay this development to Highways and once again ask for improvements to this section of highway.</li> <li>• Clanna site: concerns over crews removing hedge where birds are nesting.</li> </ul>	<b>MH</b>
<b>021 22/23</b>	<b>5. To receive/note any reports from county and district councillors for the parish.</b> Cllr Chris McFarling (who is both district and county councillor) sent his apologies due to a diary clash and sent a report via email (read out by Cllr Haslam), which included: Clanna site, road crossing, retaining wall at Swan Hill, sewage flooding at Tudor Cottages, grant funding, traffic regulation (double yellow lines) at Clanna/A48 junction.	
<b>022 22/23</b>	<b>6. Planning.</b> <b>a) To receive any other planning updates.</b> No new applications to consider; it was noted that several enforcement issues are live.	
<b>023 22/23</b>	<b>7. Village.</b> <b>a) To note updates on village/parish improvement matters.</b> Noted. <b>b) Garlands Road play area inspection: to note the report and agree on</b>	

	<b>actions.</b> Noted. Garlands Road fence repair is pending and signage needs replacing. A 10-foot barrier could prevent footballs from landing in the neighbouring allotment and it was agreed to seek costs for this.	<b>MH</b>																														
<b>024 22/23</b>	<p><b>8. Sports Field</b></p> <p><b>a) Pavilion: to receive any updates.</b> Cllr Heys and Powell are approaching Gloucestershire Cricket Board. REACR has awarded a further grant. The architect is finalising the two-phase build plans, which should be ready during June.</p> <p><b>b) Events for 2022: any updates on the Jubilee celebrations and Summer Fun.</b> Cllrs Heys and Powell gave a verbal update.</p> <p><b>c) Sports Field play area inspection: to note the report and agree on actions.</b> Noted.</p> <p><b>d) To receive any other reports on the sports field.</b> The council has received a boundary query from the landowner of the orchard adjacent to the sports field. It was agreed to ask the landowner to consider making a donation in honour of the maintenance carried out on the strip of land over many years.</p>																															
<b>025 22/23</b>	<p><b>9. Churchyard.</b></p> <p><b>a) To receive updates on any churchyard matters.</b> Churchyard much tidier thanks to volunteer efforts; one area of bramble remaining.</p>																															
<b>026 22/23</b>	<p><b>10. Highways</b></p> <p><b>a) Pedestrian crossing: to receive any updates.</b> Cllr Heys gave a verbal report.</p> <p><b>b) To note any updates on Highways matters.</b> Noted, with the following updates:</p> <ul style="list-style-type: none"> <li>• Single-track-road sign is down at the end of Clanna. Clerk to report to Highways.</li> <li>• Garlands Road sign – the wood supporting it is rotting. Clerk to report to Highways.</li> </ul>	<b>MH</b> <b>MH</b>																														
<b>027 22/23</b>	<p><b>11. Finance</b></p> <p><b>a) To approve the payment of invoices for May 2022.</b> Approved as follows.</p> <table border="1"> <thead> <tr> <th>Recipient</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>M Humphries</td> <td>Clerk Pay April 2022</td> <td>443.02</td> </tr> <tr> <td>Merlin Waste</td> <td>Dog Bins April 2022</td> <td>52.00</td> </tr> <tr> <td>Richard Morgan</td> <td>Churchyard mowing April 2022</td> <td>228.00</td> </tr> <tr> <td>Richard Morgan</td> <td>Garlands Road Play Area mowing April 2022</td> <td>20.00</td> </tr> <tr> <td>GeoXphere</td> <td>Parish Online subscription 2022-23</td> <td>90.00</td> </tr> <tr> <td>Playsafety Ltd</td> <td>RoSPA play area inspections April 2022 (Sports field and Garlands Rd)</td> <td>168.00</td> </tr> <tr> <td>Alvington Memorial Hall</td> <td>Memorial Hall hire for Quiz and Pudding Night Nov 2021</td> <td>48.00</td> </tr> <tr> <td>Alvington Memorial Hall</td> <td>Memorial Hall hire for parish council meetings 2021-22</td> <td>168.00</td> </tr> <tr> <td>Alvington Memorial Hall</td> <td>Bouncy castle hire for Alvington Summer Fun 2021</td> <td>30.00</td> </tr> </tbody> </table>	Recipient	Details	Amount	M Humphries	Clerk Pay April 2022	443.02	Merlin Waste	Dog Bins April 2022	52.00	Richard Morgan	Churchyard mowing April 2022	228.00	Richard Morgan	Garlands Road Play Area mowing April 2022	20.00	GeoXphere	Parish Online subscription 2022-23	90.00	Playsafety Ltd	RoSPA play area inspections April 2022 (Sports field and Garlands Rd)	168.00	Alvington Memorial Hall	Memorial Hall hire for Quiz and Pudding Night Nov 2021	48.00	Alvington Memorial Hall	Memorial Hall hire for parish council meetings 2021-22	168.00	Alvington Memorial Hall	Bouncy castle hire for Alvington Summer Fun 2021	30.00	
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<b>028 22/23</b>	<b>12. Annual Governance and Accountability Return 2021-22: To approve Section 1 (Annual Governance Statement).</b> Approved; signed by Cllr Haslam.																												
<b>029 22/23</b>	<b>13. Annual Governance and Accountability Return 2021-22: To approve Section 2 (Accounting Statements).</b> Approved; signed by Cllr Haslam.																												
<b>030 22/23</b>	<b>14. Annual Governance and Accountability Return 2021-22: To note the analysis of significant year-on-year variances.</b> Noted.																												
<b>031 22/23</b>	<b>15. Annual Governance and Accountability Return 2021-22: To note the dates for the exercise of public rights: Monday 14<sup>th</sup> June to Friday 23 July inclusive.</b> N.B. error in the dates given. Should read Monday 13 <sup>th</sup> June and Friday 22 <sup>nd</sup> July, and was agreed as such.																												
<b>032 22/23</b>	<b>16. To note correspondence for information.</b> Noted.																												
<b>033 22/23</b>	<p><b>17. Council</b></p> <p><b>a) To receive the Clerk’s Report including requests for annual leave.</b> Noted, annual leave approved.</p> <p><b>b) To receive councillors’ reports and items for future agendas.</b></p> <ul style="list-style-type: none"> <li>Cllr Heys reported that the federation of Woolaston and Tutshill schools was progressing, with an estimated completion of mid-June.</li> </ul> <p><b>c) To note the dates of the next council meetings:</b></p> <ul style="list-style-type: none"> <li>Annual Parish Assembly / Annual Council Meeting: Thursday 12<sup>th</sup> May, 7.30 pm at Alvington Memorial Hall.</li> <li>Full Council: Thursday 9<sup>th</sup> June 2022, 7.30 pm at Alvington Memorial Hall.</li> </ul>																												

Meeting closed: 9.08 p.m.

Signed:..... (Chairman)

Date:.....