

## ALVINGTON PARISH COUNCIL

**Minutes of the meeting held Thursday 3<sup>rd</sup> November 2022, 7.30 p.m., Alvington Memorial Hall**

**PRESENT:** Cllr Alan Haslam (Chairman)  
 Cllr Richard Heys (Vice-Chair)  
 Cllr Gail Thompson  
 Cllr Nick Powell  
 Cllr Nathan Burlton

**ATTENDING:** Alec Davis, John Wood, Leslie Latchem, Chris Shill,  
 Cllr Chris McFarling (district and county  
 representative), Meg Humphries (Clerk)

Min. Ref	Item and details	Action
<b>084.</b> <b>22/23</b>	<b>1. To receive apologies for absence.</b> None; all members were present.	
<b>085.</b> <b>22/23</b>	<b>2. To note any declarations of interest relating to the agenda.</b> None.	
<b>086.</b> <b>22/23</b>	<b>3. To approve the accuracy of the draft minutes of the Full Council Meeting on 06.10.22.</b> Approved and signed by the Chairman.	
<b>087.</b> <b>22/23</b>	<p><b>4. Public forum.</b></p> <p><b>Alec Davis:</b></p> <ul style="list-style-type: none"> <li>• Reiterated concerns over apparent planning breaches at the Clanna Road site including the need for opaque, fixed windows overlooking other residences.</li> <li>• Feels FoDDC does not support villagers in following up on resident concerns. Cllr McFarling described the enforcement staffing challenges but suggested staff levels have improved, and the officers visited with the original plans and went over the whole site to compare. The enforcement case is ongoing.</li> <li>• No sign of bike storage, poor architecture, design, layout, or dirt management; flood mitigation appears inadequate. Concerns over implications of the increased height of the site affecting flood risk of nearby properties. He asked for FoDDC to address these issues with urgency.</li> <li>• Cllr McFarling advised that he is aware of the flooding issues, reiterated that FoDDC had refused permission, and offered to speak to the flood engineer.</li> <li>• Mobile phone signal seems to be getting poorer.</li> <li>• Asked whether there was any progress on a cycle lane.</li> <li>• Footpaths are overgrown.</li> <li>• Asked whether there was any word on improvements to the corner shop.</li> <li>• General village appearance is going downhill.</li> <li>• Asked about traffic survey results.</li> </ul> <p><b>John Wood:</b></p> <ul style="list-style-type: none"> <li>• Asked about Aylburton's speed camera – how did they buy it and what does it do? Councillors explained that it is an ANPR camera, which gathers data and allows the police to send warning letters to persistent speeders. Funding has been provided by the Police and Crime Commissioner and the County Council. There was some discussion on traffic calming in the village.</li> </ul>	

	<p><b>Chris Shill:</b></p> <ul style="list-style-type: none"> <li>• Asked about a post with a light at the top, which had appeared recently. Cllr McFarling advised these are speed survey cameras.</li> </ul>	
088. 22/23	<p><b>5. To receive/note any reports from county and district councillors for the parish.</b></p> <ul style="list-style-type: none"> <li>• There's a survey on the county-wide Joint Municipal Waste Management Strategy currently, accessible via the GCC website.</li> <li>• Enforcement visit to the Clanna Road site took place on Tuesday 1<sup>st</sup> November.</li> <li>• The next GCC Full Council meeting is on Wednesday 9<sup>th</sup> November, including motions on violence against women and girls, river pollution, the NHS dentistry crisis, and creating warm public spaces.</li> <li>• Cllr McFarling has submitted member questions on understanding the remaining carbon budget for Gloucestershire and introducing 40 mph limits in the statutory Forest. Further details are on the GCC website.</li> <li>• Recent FoDDC meetings covered pollution in the Severn and Wye, fracking and Cannop Ponds. The Head of Paid Service is retiring this year.</li> <li>• Cllr McFarling has worked hard on progressing the village's zebra crossing but is awaiting confirmation that the county council will ultimately support it.</li> <li>• Cllr McFarling advised he will relay the full list of Clanna Road site concerns to the Enforcement team if Alec supplies this to him.</li> <li>• Cllr McFarling suggested any new cycle routes taking the form of greenways rather than on-road cycle lanes, as greenways are much safer.</li> <li>• Cllr McFarling advised he would speak to Development Management about the corner shop.</li> <li>• Cllr McFarling welcomes any questions by phone or email.</li> </ul>	
089. 22/23	<p><b>6. Planning.</b></p> <p><b>a) To receive a report on the meeting with GRCC regarding affordable housing in the village.</b> Cllr Heys gave a brief report on the walkabout w GRCC and FoDDC representatives. The group looked at a variety of sites, some of which may be worth exploring. GRCC/FoDDC will now write to landowners of potentially viable sites and local housing associations to gauge interest.</p> <p><b>b) To receive any planning updates.</b> It was noted that P1146/22/FUL, 'Severn Lodge, Church Lane, Extension to existing residential annex' had now been withdrawn.</p>	
090. 22/23	<p><b>7. Village.</b></p> <p><b>a) To note updates on village/parish improvement matters.</b> Noted. Following reports of the defibrillator being used, the Clerk to check with Paul Smooker on the condition of the unit and if any actions are required.</p> <p><b>b) To officially note the completion of the March and August safety checks on council assets and property.</b> Cllr Heys proposed this was officially noted, seconded by Cllr Thompson, and agreed unanimously.</p>	MH
091. 22/23	<p><b>8. Sports Field.</b></p> <p><b>a) Pavilion build: to receive any updates.</b> Cllr Heys reported that the revised plans have been submitted.</p> <p><b>b) Pavilion fundraising: to receive any updates.</b> Cllr Heys reported:</p> <ul style="list-style-type: none"> <li>• Quiz night: raised about £170.</li> <li>• Craft and Gift Fair this Sunday – all welcome, and donations of cake are very</li> </ul>	

	welcome. <b>c) To receive any other reports on the sports field.</b> None at this time.																																																										
<b>092. 22/23</b>	<b>9. Churchyard.</b> <b>a) To receive updates on any churchyard matters.</b> None.																																																										
<b>093. 22/23</b>	<b>10. Highways.</b> <b>a) Pedestrian crossing: to receive any updates.</b> <b>b) To note any updates on Highways matters (see meeting pack).</b> The contents of the meeting pack were noted, and the following additional issues were raised: <ul style="list-style-type: none"> <li>• The layout for the double yellow lines has been published and there is a consultation until 1<sup>st</sup> December.</li> <li>• Clerk to contact Highways and request drain clearance on the A48/Court Lane junction, and cleaning of the footpath adjacent – an individual slipped and fell at that location because of flood debris.</li> <li>• Clerk to chase up the standing water issue at Clanna crossroads.</li> <li>• Aylburton Parish Council have suggested a date for the mass crossing event on the A48: 20<sup>th</sup> February.</li> </ul>	MH  MH																																																									
<b>094. 22/23</b>	<b>11. Finance.</b> <b>a) To ratify the payment to Lee Associates of £1,800, made on 13/10/22, for quantity surveying services.</b> Ratified unanimously. <b>b) To approve the payments for November 2022:</b> Approved as follows: <table border="0"> <tr><td>M Humphries</td><td>Clerk Pay Oct 2022</td><td>311.98</td></tr> <tr><td>Merlin Waste</td><td>Dog bins: Oct 2022</td><td>52.00</td></tr> <tr><td>Richard Morgan</td><td>Churchyard Oct</td><td>114.00</td></tr> <tr><td>Richard Morgan</td><td>Garlands Rd Oct</td><td>20.00</td></tr> <tr><td>M Humphries</td><td>Craft fair expenses</td><td>42.97</td></tr> <tr><td>N Burlton</td><td>Sports field gate spring</td><td>5.99</td></tr> <tr><td>FoDDC</td><td>Planning fees</td><td>149.00</td></tr> <tr><td>Tindle News</td><td>Fun day adverts</td><td>96.00</td></tr> </table> <b>c) To note the receipt of income received since the last meeting.</b> <table border="0"> <tr><td>5/10/22</td><td>Craft fair vendor booking (LC)</td><td>20.00</td></tr> <tr><td>5/10/22</td><td>Craft fair vendor bkg (MR pt1)</td><td>10.00</td></tr> <tr><td>5/10/22</td><td>Craft fair vendor booking (EK)</td><td>20.00</td></tr> <tr><td>10/10/22</td><td>Bank interest</td><td>0.55</td></tr> <tr><td>17/10/22</td><td>Craft fair vendor booking (MR pt 2)</td><td>10.00</td></tr> <tr><td>19/10/22</td><td>Craft fair vendor booking (LG)</td><td>10.00</td></tr> <tr><td>20/10/22</td><td>Craft fair vendor booking (CC)</td><td>20.00</td></tr> <tr><td>20/10/22</td><td>Craft fair vendor booking (AL)</td><td>20.00</td></tr> <tr><td>21/10/22</td><td>Blakemore Foundation grant</td><td>200.00</td></tr> <tr><td>24/10/22</td><td>Craft fair vendor booking (SA)</td><td>10.00</td></tr> <tr><td>26/10/22</td><td>Craft fair vendor booking (SJ)</td><td>10.00</td></tr> </table> <b>d) Budget 2023/24: To agree on timings and arrangements for setting the budget.</b> The Clerk recommended that the budget be drafted over the next month, then signed off at the December meeting, with the potential for tweaks until the FoDDC deadline in January. Cllr Heys suggested limiting any uplift to a 2% maximum.	M Humphries	Clerk Pay Oct 2022	311.98	Merlin Waste	Dog bins: Oct 2022	52.00	Richard Morgan	Churchyard Oct	114.00	Richard Morgan	Garlands Rd Oct	20.00	M Humphries	Craft fair expenses	42.97	N Burlton	Sports field gate spring	5.99	FoDDC	Planning fees	149.00	Tindle News	Fun day adverts	96.00	5/10/22	Craft fair vendor booking (LC)	20.00	5/10/22	Craft fair vendor bkg (MR pt1)	10.00	5/10/22	Craft fair vendor booking (EK)	20.00	10/10/22	Bank interest	0.55	17/10/22	Craft fair vendor booking (MR pt 2)	10.00	19/10/22	Craft fair vendor booking (LG)	10.00	20/10/22	Craft fair vendor booking (CC)	20.00	20/10/22	Craft fair vendor booking (AL)	20.00	21/10/22	Blakemore Foundation grant	200.00	24/10/22	Craft fair vendor booking (SA)	10.00	26/10/22	Craft fair vendor booking (SJ)	10.00	
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<p><b>096. 22/23</b></p>	<p><b>13. Council</b></p> <p><b>a) To receive the Clerk’s Report.</b> Received and noted.</p> <p><b>b) To receive councillors’ reports and items for future agendas.</b></p> <ul style="list-style-type: none"> <li>• Cllr Powell suggested considering using a professional grant-writer for pavilion bids. All agreed that the committee were time-poor but that a collaborative approach to bid-writing may bear fruit. There was a discussion on various practicalities around fundraising, charity status and premises management.</li> <li>• Cllr Burlton has been researching various options for dog waste bins for the sports field; ongoing.</li> <li>• Cllr Burlton has set up an email list for council news and will be testing this soon.</li> <li>• Cllr Heys raised that he still hadn’t heard anything from the turbine application submitted in July and would follow up again.</li> </ul> <p><b>c) To note the date of the next council meetings: Full Council: Thursday 1st December 2022, 7.30 pm at Alvington Memorial Hall.</b> Noted.</p>	
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Meeting closed: 9.27 pm

Signed:..... (Chairman)                      Date:.....

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