

ALVINGTON PARISH COUNCIL

Monday 9th May 2021

To all members of the Council

You are hereby summoned to participate in the Annual Council Meeting of Alvington Parish Council on Thursday 12th May 2021, directly following the Annual Parish Assembly, which commences at 7.30 pm, for the purpose of transacting the following business. **N.B.: Further information on certain items may be contained in a**



meeting pack.

Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for the 2022 Annual Parish Council Meeting 7.30 pm at Alvington Memorial Hall

Annual Council Meeting

1. To receive apologies for absence.
2. Election of the Chairman and Vice-Chair for 2022-23
3. Delivery by the Chairman/Vice Chairman of the Council of their acceptance of office form.
4. To approve the [minutes of the 2021 Annual Council Meeting](#).
5. To review delegation arrangements to committees.
6. To receive nominations to existing committees.
7. To confirm the re-adoption of the following policies of the council:
 - a) [Draft updated Sports Field Committee Terms of Reference](#)
 - b) [Code of Conduct](#)
 - c) [Complaints procedure](#)
 - d) [Disciplinary Policy](#)
 - e) [Financial Regulations](#)
 - f) [General Data Protection Regulations and General](#)
 - g) [Privacy Notice](#)
 - h) [Grievance Policy](#)
 - i) [Media Policy](#)
 - j) [Memorial safety policy and procedure](#)
 - k) [Publication Scheme](#)
 - l) [Risk Management Schedule](#)
 - m) [Standing Orders](#)
8. To review [Asset Register](#), the inventory of land and assets including buildings and office equipment.
9. To review and confirm [arrangements for insurance cover](#) in respect of all insured risks.
10. To review the Council's and/or employees' memberships of other bodies.
11. To note the [dates of council meetings for 2022-23](#).