

ALVINGTON PARISH COUNCIL

Minutes of the meeting held on Thursday 4th November 2021, 7.30 p.m. at Alvington Memorial Hall

PRESENT: Cllr Alan Haslam (Chairman)
 Cllr Richard Heys (Vice-Chair)
 Cllr. Gail Thompson
 Cllr. Nick Powell

ATTENDING: Chris McFarling (County and District representative)
 Meg Humphries (Clerk)

No/Ref	Item/Notes	Action
1. 074 21/22	To receive apologies for absence. District/County Councillor Chris McFarling sent his apologies.	
2. 075 21/22	To note declarations of interest relating to the agenda. None.	
3. 076 21/22	To approve the accuracy of the draft minutes of the Full Council Meeting on 02.09.21. Approved; signed by Cllr Haslam.	
4. 077 21/22	Jonathan Thompson: to discuss the unauthorised parking in Memorial Hall car park. Mr Thompson (Chairman of the Memorial Hall Committee) was given the floor to outline the issues and possible solutions relating to unauthorised parking in the Memorial Hall car park. Cllrs Haslam and Heys stated for the record that they serve on the Memorial Hall committee as trustees. Key points: <ul style="list-style-type: none"> • Causes include parking by residents (3-4 years at least), and clients of the nearby yoga studio. • Churchgoers and those visiting graves also park there, but this is considered authorised use and will continue to be so. • The unauthorised parking has affected hirers of the hall. • The yoga studio owner was present and advised that there was now a parking arrangement with the Blacksmiths Arms, so her clients would no longer be using the hall car park. • Deterrent/restriction measures were discussed, including more prominent signage, a gate or a chain, or notes left on cars. • Costs of any measures would be met by the Memorial Hall. • Mr Thompson thanked the meeting for their input and advised that he would further look into the costings and practicalities of the various options. 	
5. 078 21/22	Public forum. Viv Harris: Suspected boundary movement on Garlands Road next to the play area. John Wood: footpaths and pathways are a mess and he despaired at the seeming lack of effect that the parish council's requests had made. Disappointed that Swan Hill wasn't resurfaced in recent works as it's needed. Alec Davis: Advised that he had sent some information on broadband and mobile data to the Clerk for dissemination. Asked about the progress on installing yellow lines at Clanna/A48 junction. The Clerk advised that Highways rep Stuart Budd had	

	<p>been onsite to start the process but had advised that progress would be slow. Mr Davis advised that the Clanna development site is seemingly under offer. He advised that 1 Tudor Cottages had flooded last weekend, which suggested that the works by Severn Trent were not enough to prevent such. He also advised that he had seen a camera being used in drains around Knapp Lane, to which Cllr Haslam advised that this was likely relating to measuring flow and checking how much run-off is entering the sewage system. Mr Davis expressed his concern over new housing putting extra strain on the system.</p> <p>Lorraine George: queried who had bought Clanna site – not known. Advised that the original applicant had moved the Clanna Lane sign up the road to give the impression that the development would be on Clanna Road, thus facilitating the planning application.</p>	
6.079 21/22	<p>To receive/note any reports from county and district councillors for the parish. Cllr Chris McFarling (district and county councillor).</p> <p>Cllr Haslam read out Cllr McFarling's update, covering flooding in the parish, the GCC climate emergency action plan, carbon footprint reduction and car alternatives, measures to reduce pollution in the Wye, the FoDDC's successful Levelling Up Fund bid, dead ash trees on Swan Hill.</p>	
7.080	<p>Planning.</p> <p>a) To consider P1774/21/COU: Byways, Main Road, Alvington, Lydney. Change of use from private home gym to a yoga studio. The applicants were present to take any questions. The members asked about the status of the parking arrangement with the Blacksmiths Arms, and whether other locations had been considered. It was agreed that there were no objections to the application.</p> <p>b) To consider P1375/21/FUL: Severnweye Farm, Spout Hill, Alvington, Lydney. Proposed essential workers' home required ancillary to authorised and established rural enterprise. (RETROSPECTIVE.) No objections.</p> <p>c) To receive any progress reports on local planning matters. None.</p>	
8.081 21/22	<p>Village</p> <p>a) Flooding: to consider a response to the request from Lydney Town Council to work together to lobby Severn Trent Water for improvements in the area. It was agreed to accept the request. Clerk to notify Lydney Town Council.</p> <p>b) Dog Bins: to note an intended increase of 50p per bin collection to 6.00 per bin from April 2022. Following a large adhoc increase earlier this year, this news was not welcomed. Clerk to check the records for whether 50p is a proportionate annual increase. The Clerk advised that she could find no other no dog waste bin collection services in the area to give a quote for comparison. Cllr Heys suggested forming a consortium with other local councils to attract a new contractor to the area.</p> <p>c) To note any updates on village/parish improvement matters (see meeting pack). Noted with the following additional points:</p> <ul style="list-style-type: none"> FAL 12 and 14 have now had their kissing gates fitted; Clerk to update the outstanding issues list accordingly. Mobile data and internet: Clerk to circulate Mr Davis's information on improving service. 	<p>MH</p> <p>MH</p> <p>MH</p>
9.082 21/22	<p>Sports Field</p> <p>a) To receive an update on planning of the Quiz and Pudding Night on 20/11/21 Some tickets for the event are still available, and puddings and raffle prizes are very welcome.</p> <p>b) To note any updates on other future fundraising events. The council has applied to REACR for further funds; awaiting outcome.</p>	

	<p>c) Pavilion project: to receive any updates. Clerk to provide support in organising meetings with architect to keep momentum. Volunteers have continued to clear the car park extension.</p> <p>d) Play equipment: to receive any updates on repairs. As mentioned above, the new fence line at Garlands road needs looking into. Grasscutting on Garlands Road play area: a resident used to volunteer to cut the grass, but this is no longer being done. Clerk to discuss with churchyard contractor.</p> <p>e) To receive any reports on other Sports Field matters. Cllr Heys advised that the field is soggy at the moment and that wellies are advised.</p>	<p>MH</p> <p>MH</p>																														
<p>10. 083 21/22</p>	<p>Churchyard</p> <p>a) To receive any reports on churchyard matters. Cllrs Haslam and Heys are soon to finish work on the gate latch repair; they expressed their thanks to Chris Skill for his input on the churchyard, clearing and pruning vegetation. Clerk to convey the thanks of the council.</p>	<p>MH</p>																														
<p>11. 084 21/22</p>	<p>Highways</p> <p>a) To note any updates on Highways matters (see meeting pack).</p> <p>Noted with the following additional points:</p> <ul style="list-style-type: none"> • Check Stuart B knows about Blacksmiths dippy, which Brian had advised he would put an additional culvert in here. • Clerk to chase up footpath clearance. • 30mph signs when entering from the east are obscured by overgrown trees. Clerk to report. • Clerk to follow up with the standing water at the Clanna crossroads. <p>b) Pedestrian crossing: to receive updates.</p> <p>Cllrs Haslam and Heys met with the transport consultant on site and had a positive meeting. The consultant could see ways of addressing the challenges of the proposed crossing location. The consultant will now prepare his first report.</p>	<p>MH</p> <p>MH</p> <p>MH</p>																														
<p>12. 085 21/22</p>	<p>Finance</p> <p>a) To ratify the payment of invoices and expenses from October.</p> <p>Ratified as follows.</p> <table border="0" data-bbox="196 1305 1310 1525"> <thead> <tr> <th>TO WHOM</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Meg Humphries</td> <td>Clerk Pay September 2021</td> <td>295.08</td> </tr> <tr> <td>Merlin Waste</td> <td>Dog Bins September 2021</td> <td>47.67</td> </tr> <tr> <td>Richard Morgan</td> <td>Churchyard mowing Sept 2021</td> <td>222.00</td> </tr> <tr> <td>PATA Payroll</td> <td>Payroll services Q2 of 21/22</td> <td>23.85</td> </tr> <tr> <td>Meg Humphries</td> <td>Reimbursement: pudding night exp</td> <td>49.99</td> </tr> </tbody> </table> <p>b) To approve the payment of invoices for this month.</p> <p>Approved as follows.</p> <table border="0" data-bbox="196 1599 1310 1749"> <thead> <tr> <th>TO WHOM</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Meg Humphries</td> <td>Clerk Pay October 2021</td> <td>295.08</td> </tr> <tr> <td>Merlin Waste</td> <td>Dog Bins October 2021</td> <td>47.67</td> </tr> <tr> <td>Meg Humphries</td> <td>Reimbursement: new date exp.</td> <td>21.00</td> </tr> </tbody> </table> <p>c) To note the receipt of income received since the last meeting. Noted.</p> <p>d) To note the bank reconciliation for Quarter 2 of 21/22. Noted.</p> <p>e) To note the budget statement for Quarter 2 of 21/22. Noted.</p> <p>f) Online banking: to note any progress on online banking authorisation access for all councillors. Clerk to assist Cllrs Powell and Heys in signing up.</p> <p>g) To consider sharing the accounting spreadsheet model with Woolaston Parish Council. Agreed, following some 'tuning up' from Cllr Heys.</p> <p>h) To consider appointing GAPTC as internal auditor for the year 2021-22.</p>	TO WHOM	DETAILS	AMOUNT	Meg Humphries	Clerk Pay September 2021	295.08	Merlin Waste	Dog Bins September 2021	47.67	Richard Morgan	Churchyard mowing Sept 2021	222.00	PATA Payroll	Payroll services Q2 of 21/22	23.85	Meg Humphries	Reimbursement: pudding night exp	49.99	TO WHOM	DETAILS	AMOUNT	Meg Humphries	Clerk Pay October 2021	295.08	Merlin Waste	Dog Bins October 2021	47.67	Meg Humphries	Reimbursement: new date exp.	21.00	<p>MH</p>
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	Agreed.	
13.086 21/22	To note correspondence for information. Noted. Cllr Heys raised the consultation on the Forest of Dean being granted a biosphere status.	
14.087 21/22	14. Council a) To adopt the improved Complaints Procedure. Cllr Heys suggested an addition to the end of paragraph 8: 'and any advice necessary'. It was resolved to adopt the document, with that amendment. b) To receive the Clerk's Report. Noted. c) To receive councillors' reports and items for future agenda. Cllr Powell raised two instances of flytipping on Clanna. One by a delivery driver, now fired. The other is building materials on the crossroads, and this has been reported to FoDDC. Cllr Thompson reported a collection of cars with all occupants using drugs and intends to keep an eye on the location and report to the police. d) To note the date of the next council meeting: December Full Council: Thursday 2nd December 2021, 7.30 pm in Alvington Memorial Hall. Noted.	MH

Meeting closed: 9.10 p.m.

Signed:..... (Chairman) Date:.....