

ALVINGTON PARISH COUNCIL

Minutes of the meeting held on Thursday 2nd September 2021, 7.30 p.m. at Alvington Memorial Hall

PRESENT: Cllr Alan Haslam (Chairman)
Cllr Richard Heys (Vice-Chair)
Cllr. Gail Thompson
Cllr. Nick Powell

ATTENDING: Alec Davis
Gary Baseley
Chris McFarling (County and District representative)
Meg Humphries (Clerk)

No/Ref	Item/Notes	Action
1. 060 21/22	<p>To receive apologies for absence. None. Cllr Lisa Chidley resigned in late August, and her resignation was accepted. Clerk to commence the recruitment process.</p>	MH
2. 061 21/22	<p>To note declarations of interest relating to the agenda. None.</p>	
3. 062 21/22	<p>To approve the accuracy of the draft minutes of the Full Council Meeting on 01.07.21. Approved; signed by Cllr Haslam.</p>	
4. 063 21/22	<p>Public forum. Gary Baseley</p> <ul style="list-style-type: none"> • Attended to query whether there had been any more developments on resolving the issue of the unstable wall on Swan Hill. Cllr McFarling advised that the process is ongoing. <p>Alec Davis</p> <ul style="list-style-type: none"> • Another sewage overflow at Tudor Cottages last Friday, leaving a really bad smell even after Severn Trent cleaned up. But since then, Severn Trent has commenced works to improve the situation at the property. • Pavements – Highways have carried out clearance on a small portion but there has been little improvement overall. • Japanese knotweed next to the old A48 road has not yet been treated; no change as of last Tuesday. • Mobile phone signals are seemingly worse than before. Mr Davis suggested pressure on the MP. Cllr Haslam suggested Ofcom. It was agreed to approach Ofcom, especially as smart meters can't work without signal. • Clanna Road parking – Mr Davis suggested water-filled 'bollards' along the edge to prevent parking. • Asked about the traffic survey on Sandford Hill. The Clerk advised that Aylburton Parish Council commissioned the survey and would likely be happy to share the data. • Expressed concern over extensive works at a parish property. • Clanna Road development: concerns about the process of commencement and condition of the site. 	

	<ul style="list-style-type: none"> Concerns over repeated extreme speeding by a particular motorist on Clanna. The Clerk advised that reporting the activity to the police would be worthwhile if a number plate (or even a partial one) could be attained. 	
5. 064 21/22	<p>To receive/note any reports from county and district councillors for the parish. Cllr Chris McFarling (district and county councillor)</p> <ul style="list-style-type: none"> Cllr McFarling was very pleased to see the work beginning at May's after a lot of hard work campaigning for action. Cllr McFarling feels that the Community Council for Water's involvement was key and will continue to be key. The works occurring now will provide a capacity that may take a driveway's worth of sewage. Matt Jeynes of Severn Trent Water has taken the works' cost out of his budget, which Cllr McFarling appreciates. There is the related issue of the drains down A48/Clanna, which Cllr McFarling has put £5K of Highways Local Fund towards checking and unblocking, reducing cross-connection. Highways Local Fund – Cllr McFarling outlined the allocation of the £30K pot for his area. He is going to suggest that the PROW budget is increased in future years. Cllr McFarling encouraged approaches from the community for GCC funding pots. The GCC full council meeting is next week, as is the environmental scrutiny panel, which picks up on the 20 mph campaign for rural roads, to improve safety and reduce carbon emissions. A task force will be looking at the quality of water in watercourses in Gloucestershire, with a report being published in early autumn. Cllr McFarling expressed great concern about the state of the Wye and Severn. On the full council agenda for next week are a couple of motions regarding the situation in Afghanistan. Cllr McFarling has put in a motion about local governments working together to address climate change. FoDDC has just produced its draft climate emergency action plan; comments are encouraged. Open until 23/9. 	
6. 065 21/22	<p>To receive an update from Barbara Pond (GRCC) on the parish's housing needs survey (autumn 2021).</p> <p>Ms Pond sent her apologies due to travel difficulties and will attend a future meeting. All members reported they are happy with the draft survey.</p>	
7. 066 21/22	<p>Planning.</p> <p>a) To receive any progress reports on local planning matters.</p> <ul style="list-style-type: none"> The Severn Lodge tree works application was noted. Due to the commend deadline being before this meeting, the Clerk sought consensus via email to write an email to Planning confirming support for the application. P1339/21/FUL: Riverside Church Lane: The demolition of an existing single-storey garage/hallway and the erection of a two-storey side extension with internal alterations and associated works. Noted; no comments to be submitted. The Old Stores: Cllr Heys had noticed some repointing of the building's wall. 	
8. 067 21/22	<p>Village</p> <p>a) To consider the first draft brief for the churchyard mowing/maintenance contract for 2022-24.</p> <p>Cllr Haslam identified a few errors and provided a more detailed map which would be an improvement on the proposed one. Once Cllr Haslam's proposed changes have been made, the Clerk to contact local companies for quotes.</p> <p>b) To note any updates on village/parish improvement matters.</p> <p>Noted.</p>	MH
9. 068 21/22	<p>Sports Field</p> <p>a) To review Alvington Summer Fun, held on 25th July.</p> <p>Cllr Heys reported: The event went really well and had by far the biggest</p>	

	<p>attendance of parish fun days (best estimate 500-550 people throughout the day). The dog show was a big draw. Some stallholders' feedback was for better signage to highlight which stalls were raising funds for the pavilion and which were raising money for other things. The Clerk advised that the latest profit total is £1,659.99. One key learning point is around parking. Cllrs Heys and Powell have discussed separating the cricket match from the fun day, which would mean cars could park on the field safely. Cllr Heys thanked all volunteers for "a top-class contribution". The proposed date for the 2022 fun day is Sunday 17th July.</p> <p>b) To consider future fundraising events. Building on the success of 2019 night, Saturday 16th October for a quiz and pudding night. Cllr Thompson will check if the hall is free on that date. Potentially an event could be organised for the spring too.</p> <p>c) Pavilion project: to receive any updates. Volunteers have cleared some ground ready for car park works. Further tree works are needed. Cllr Heys is looking into electric charging bays and how this will work when the car park is locked overnight.</p> <p>d) Play equipment: to receive any updates on repairs. Ongoing.</p> <p>e) To receive any reports on other Sports Field matters. Cllr Heys reported that the grass-cutting has been excellent all season, with the mower performing well. Mr Davis suggested that the hardcore generated by resurfacing could be brought to the field for use in the car park. Clerk to contact Highways to enquire.</p>	MH
<p>10. 069 21/22</p>	<p>Churchyard</p> <p>a) To receive any reports on other churchyard matters. Tree works and grass-cutting contract were discussed above. Cllr Heys advised that he'd talked to the conservation officer at FoDDC about the tree blocking the view of the church from the A48. The officer advised that the tree blocking the view of the churchyard was sound, and usually healthy trees being pruned in the name of views was not supported.</p>	
<p>11. 070 21/22</p>	<p>Highways</p> <p>a) To note any updates on Highways matters (see meeting pack).</p> <ul style="list-style-type: none"> • Noted. • Clerk to check with Highways that the Japanese knotweed control work has been booked in. • Cllr Heys advised that the drainage issues on Court Lane seem to be in hand. • Cllr Powell met with Highways' Clive Saunders about the standing water by the bridge on Clanna, at the crossroads, and Clive has a plan to eradicate the standing water at this point. The works will be done as soon as Clive can book it in. • Clerk to chase up the request for deer signage on Sandford Hill. <p>b) Pedestrian crossing: to receive updates Cllr Heys had drafted a funding application to cover crossing design. It was agreed for the Clerk to submit the application to MBS, along with 2020-21 accounts.</p> <p>c) Pedestrian crossing: to select a company to produce designs (following further research and discussions with two 'finalist' companies). It was agreed to award the work to Mark Baker. Clerk to inform all companies who quoted. Cllr Heys is happy to meet with him on-site to discuss if needed.</p>	<p>MH</p> <p>MH</p> <p>MH</p>

<p>12. 071 21/22</p>	<p>Finance a) To ratify the payments of invoices and expenses paid in late July-August 2021 (due to there being no meeting in August). It was agreed unanimously to ratify the payments. b) To approve payment of invoices and expenses from the past month. It was agreed unanimously to approve the payments. c) To note the receipt of income received since the last meeting. Noted. Cllr Heys identified an error: two field hires on the list should be under APC: PF, not PAV: PA. The Clerk will adjust accordingly. d) To confirm arrangements for the internal controls checks for Quarter 1 of 21/22. Cllr Powell will carry out the checks for Q1, Cllr Heys will carry them out for Q2. e) To note the bank reconciliation for Quarter 1 of 21/22 (to be signed by the member nominated in the previous item). Noted. f) To note the budget statement for Quarter 1 of 21/22. Noted. g) Online banking: to note any progress on online banking authorisation access for all councillors. Ongoing.</p>	
<p>13. 072 21/22</p>	<p>To note correspondence for information. Noted.</p>	
<p>14. 073 21/22</p>	<p>Council a) To receive the Clerk's Report. Noted. b) To receive councillors' reports and items for future agenda. <ul style="list-style-type: none"> • Cllr Powell: the older mower needs a service; proposed Will Martin doing this, and as usual the council will fund the parts – agreed unanimously. • Scott Edwards and Charlotte Hayes contacted Cllr Heys to ask whether they could run a big event on the field, a “mini-festival”. All proceeds would go to the pavilion. There would be music and food, possibly a cricket match too. Members agreed to the principle. Parking is the key issue. c) To note the date of the next council meeting: October Full Council: Thursday 7th October 2021, 7.30 pm in Alvington Memorial Hall. Noted.</p>	

Meeting closed: 9.22 p.m.

Signed:.....Chairman.

Date:.....