

ALVINGTON PARISH COUNCIL

Friday 25th June 2021

To all members of the Council

You are hereby summoned to participate in the Council Meeting of Alvington Parish Council as detailed below to transact the following business. **N.B.: Further information on certain items is contained in the [meeting pack](#), as indicated below.**



Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Alvington Full Council Meeting Thursday 1st July 2021 at 7.30 pm at Alvington Memorial Hall

- 1. To receive apologies for absence.**
- 2. To note declarations of interest relating to the agenda.**
- 3. To approve the accuracy of the [draft minutes of the Full Council Meeting on 03.06.21](#).**
- 4. Public forum.**
- 5. To receive/note any reports from county and district councillors for the parish.**
- 6. Planning.**
 - a) To receive any progress reports on local planning matters.
- 7. Village**
 - a) To note any updates on village/parish improvement matters (see [meeting pack](#)).
- 8. Sports Field**
 - a) To receive any updates on arrangements for Summer Fun on 25th July.
 - b) Pavilion project: to receive any updates.
 - c) Play equipment: to receive any updates on repairs.
 - d) To receive any reports on other Sports Field matters.
- 9. Churchyard**
 - a) To receive any reports on other churchyard matters.
- 10. Highways**
 - a) To note any updates on Highways matters (see [meeting pack](#)).
 - b) Highways Local Fund: to agree requests to County Councillor Chris McFarling.
 - c) Pedestrian crossing: to receive updates
 - d) Pedestrian crossing: to select a company to produce designs (from four quotes circulated to all members via email on 25/6).
- 11. Finance**
 - a) To note the insurance renewal schedule for 2021-22 (year 3 of a 3-year agreement) at £440.50.
 - b) To approve the standard pay increment increase (effective from April 2021) for the Clerk, from SCP 20 (11.08 per hour) to SCP 21 (£11.30 per hour) and to note current pay scales. (see [meeting pack](#)).

Continued over

c) To approve payment of invoices and expenses from the past month.

TO WHOM	DETAILS	AMOUNT
Meg Humphries	Clerk Pay June 2021	295.08
Merlin Waste	Dog Bins June 2021	34.67
Richard Morgan	Churchyard mowing June 2021	222.00
Gloucestershire County Council	Speed Survey May 2021	180.00
Community Action Suffolk	Insurance 2021-22	440.50
Meg Humphries	Reimbursement – stamps	7.92
PATA Payroll	Payroll Services Q1 of 21-22	23.85
Information Commisioners Office	Registration 21-22	40.00

- a) To note the receipt of income received since the last meeting.
- b) To note the completion of the Internal Controls checks for Quarter 4 of 2020-2021 (Cllr Thompson).
- c) To make arrangements for the Internal Controls checks for Quarter 1 of 2021-22.
- d) To note the price increase from 21/6/21 for Merlin Waste dog bin collections from £4.00 per unit to £5.50 per unit and consider any necessary actions.
- e) Online banking: to note any progress on online banking authorisation access for all councillors.

12. To note correspondence for information.

13. Council

- d) To receive the Clerk's Report.
- e) To receive councillors' reports and items for future agenda.
- f) To note the date of the next council meeting: September Full Council: Thursday 2nd September 2021, 7.30 pm in Alvington Memorial Hall (no meeting in August).