

**ALVINGTON PARISH COUNCIL**

**Minutes of the meeting held remotely (Zoom) on Thursday 1<sup>st</sup> April 2021, 7.30 pm**

PRESENT: Cllr Alan Haslam (Chairman)  
 Cllr Richard Heys (Vice-Chair)  
 Cllr. Lisa Chidley  
 Cllr. Nick Powell

ATTENDING: 5 parishioners including:  
 Alec Davis  
 John Wood  
 Shirley Nash

DCllr Chris McFarling  
 CCllr Patrick Molyneux  
 Meg Humphries (Clerk)

No/Ref	Item/Notes	Action
1. 001 20/21	<b>To receive apologies for absence.</b> Cllr Thompson sent her apologies due to a medical appointment.	
2. 002 20/21	<b>To note declarations of interest relating to the agenda.</b> None.	
3. 003 20/21	<b>To approve the accuracy of the draft minutes of the Full Council Meeting on 04.03.21.</b> Approved.	
4. 004 20/21	<p><b>Public forum.</b></p> <p><b>Alec Davis:</b></p> <ul style="list-style-type: none"> <li>• Asked about any plans to list the phone box: Cllr Haslam advised that the option of listing was noted but that currently there were no plans to list it.</li> <li>• Farnworth Cottage, Clanna Lane seems worth listing – the Clerk will contact the owner to ask if they would have any objections to this being looked into.</li> <li>• Asked about any progress with the registering of the memorial hall. Cllr Haslam advised that this is ongoing, and the application is now with the Land Registry, which has a big backlog.</li> <li>• Mr Davis noted the planned meeting on the sewage flooding issue at 1 Tudor Cottage.</li> <li>• Asked about Sandford Hill – bank encroaching on the path – Clerk advised that this has been reported to Highways. Cllr Haslam expressed appreciation of Highways for surface work on Clanna.</li> <li>• Flytipping on Clanna – the Clerk advised that this has been reported to FoDDC.</li> <li>• Character Assessment that comes with the NDP – does this supersede any pre-existing character appraisal? The Clerk will ask FoDDC.</li> <li>• Garlands Road pavement has finally been repaired.</li> </ul> <p><b>John Wood:</b></p> <ul style="list-style-type: none"> <li>• Significant potholes on Swan Hill – on the uphill carriageway. The Clerk advised that these have been reported to Highways.</li> <li>• Debris on Swan Hill is still there. The Clerk advised that this has been reported to FoDDC.</li> <li>• The seemingly unstable wall on Swan Hill – Clerk advised that this has been reported to Highways, who identified it as a private wall and have referred it to Building Control, who will contact the owner. Cllr Haslam observed that some chainsawing work had been taking place on the bank above and expressed concern that this may worsen the problem.</li> </ul>	

<p>5. 135 20/21</p>	<p><b>To receive/note any reports from county and district councillors for the parish.</b></p> <p><b>County Councillor Patrick Molyneux:</b></p> <ul style="list-style-type: none"> <li>• The county council has submitted planning applications for two new schools – Leckhampton (secondary) and Brockworth (special)</li> <li>• Pleased to be able to award some Growing Our Communities funding to the parish’s crossing improvement scheme.</li> </ul> <p><b>District Councillor Chris McFarling:</b></p> <ul style="list-style-type: none"> <li>• Levelling-up fund: FoDDC is eligible, and the bid deadline is 18<sup>th</sup> June, and FoDDC is working on putting forward three regeneration projects. Low carbon is also a focus. A project expression of interest form will be going out to all parish and town councils soon.</li> <li>• FoDDC won’t be putting in a fusion power bid because the council is focussing on delivering benefits to the community sooner than the 2040s.</li> <li>• Sewage flooding, 1 Tudor Cottage: Following his complaint to the Consumer Council for Water, DCllr McFarling got a call from the team leader of the high priority complaints department at Severn Trent to advise that the complaint was being investigated and that they would be sending their officer Matthew Jeynes to the upcoming meeting so that they can look at the options in that area. After that meeting, Severn Trent advised they would submit a response from STW to the consumer council. DCllr McFarling has since contacted CCW to suggest that there are some alternatives to rebuilding the pumping station. DCllr McFarling pointed out to the team leader that a meeting did happen before with the officer’s predecessor, but there was no response thereafter despite chasing up. If there is no progress made via the CCW complaint, it can be referred to OFWAT, which is a ‘higher up’ regulator.</li> </ul> <p>At this point, the floor was given to Shirley Nash, a parishioner, and neighbour of 1 Tudor Cottage, to advise that she owns the field next to the property and that their field floods too when Mrs Higgs’ floods.</p> <p>Cllr Haslam summarised the upcoming sewage flooding meeting – on 20<sup>th</sup> April the meeting would bring together, on-site, the key parties to explore options and assign actions aimed at improving the situation.</p>	
<p>6. 136 20/21</p>	<p><b>Planning.</b></p> <p><b>a) To consider P0527/21/TCA: Remove major leader from ash which leans towards the road and also remove secondary branch for separate stem leaning into the garden. Remove ash trees on roadside boundaries and within 1 tree length of property boundaries due to infection with Hymenoscyphus fraxineus. Remove single 'green leafed' acer along driveway and replace with 'crimson leafed' acer. No objections.</b></p> <p><b>b) To consider P0329/21/FUL: The Lodge, Colne Mill, Alvington, Lydney. Erection of a first-floor balcony. No objections.</b></p> <p><b>c) To receive any progress reports on local planning matters (see meeting pack).</b></p> <ul style="list-style-type: none"> <li>• Meeting pack updates noted.</li> <li>• Late Application: A planning application was received after the agenda was published: <b>P0617/21/TPO: 19 Clanna Country Park, Clanna, Alvington, Lydney. Fell 2 x ash trees. Pollard small Willow to approximately 2 metres in height. Trim back Laurel hedge to the boundary as part of routine maintenance. No objections.</b></li> </ul>	

7. 137 19/20	<b>Village</b> <b>a) Coronavirus: to receive any updates specific to the parish.</b> No updates. <b>b) To note any updates on village/parish improvement matters (see meeting pack).</b> The updates in the meeting pack were noted. Regarding flooding, DCllr McFarling added that the bid for the flood defence scheme had not been successful. Cllr Haslam urged any volunteers for Neighbourhood Watch to come forward as the north side of the village still needed a coordinator. <b>c) To receive any reports on other village matters.</b> Cllr Powell received a query from a farmer about options for a map showing the route for the PROW as there had been problems with walkers trespassing. Clerk to contact Jeff Wheeler, PROW officer, for advice.	MH
8. 138 20/21	<b>Sports Field</b> <b>a) Pavilion project: to receive any updates.</b> Cllr Heys will be arranging a site meeting with the architect and Cllrs Haslam and Powell soon. <b>b) Mowing: to receive any updates.</b> The mower has had some issues, but it is now working well again, at a small cost. <b>c) Play equipment repairs and safety improvements: to receive any updates.</b> The goalposts have been taken down for maintenance as there were two big dings in them, as picked up in the previous safety inspection; repairs are ongoing. <b>d) Woodland Trust tree pack: to receive any updates.</b> All trees are now planted, and they all look in good shape. Cllr Heys thanked the planting volunteers. <b>e) To receive any reports on other Sports Field matters.</b> Cllr Heys was pleased to announce that Alvington and Woolaston football club were to begin hiring the sports field for training and fixtures. The team is open to being involved in fundraising for the pavilion. The Clerk reported that purchasing some sports field signage is ongoing.	
9. 139 20/21	<b>Churchyard</b> <b>a) To receive any reports on other churchyard matters.</b> None at this time.	
10. 140 20/21	<b>Highways</b> <b>a) To note any updates on Highways matters (see meeting pack).</b> The contents of the meeting pack were noted, and the following issues were raised: <ul style="list-style-type: none"> <li>• Cllr Heys reported that the gullies on Court Lane had been cleared, including uncovering a 'new' one.</li> <li>• Potholes on Sandford coming into village – Clerk to report to Highways.</li> <li>• Drains on Clanna – Clerk to request cleaning by Highways.</li> </ul> <b>b) To note any updates on the pedestrian crossing.</b> Cllr Heys advised that Patrick Molyneux had awarded £2,659.64 of the funding for pedestrian crossing design from his Growing Our Communities fund. He has expressed an intention to look into funding the remainder from his local Highways fund, pending confirmation.	MH MH
11. 141 20/21	<b>NDP</b> <b>a) To receive an update on the progress of Alvington NDP.</b> The committee is raising awareness of the referendum on 6 <sup>th</sup> May, and <b><u>it was resolved</u></b> to deliver a flyer to all households. Clerk to design and order flyers.	MH
12. 142 20/21	<b>Finance</b> <b>a) To note the price of 21-22 green bin licences - £42 per licence, so £126 cost to council this year.</b> Noted.	

	<p><b>b) To approve payment of invoices and expenses from the past month</b></p> <table border="1"> <thead> <tr> <th>TO WHOM</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Meg Humphries</td> <td>Clerk Pay March 2021</td> <td>295.08</td> </tr> <tr> <td>Merlin Waste</td> <td>Dog Bins March 2021</td> <td>33.80</td> </tr> <tr> <td>GAPTC</td> <td>Subscription 2021-22</td> <td>168.44</td> </tr> <tr> <td>Meg Humphries</td> <td>Expense claim: Ink cartridge</td> <td>19.46</td> </tr> <tr> <td>FoDDC</td> <td>Green Bin licences x 3 for churchyard</td> <td>126.00</td> </tr> <tr> <td>PATA</td> <td>Payroll services for Q4 of 2020-21</td> <td>23.85</td> </tr> </tbody> </table> <p><b>c) To note the receipt of income received since the last meeting.</b> Noted.</p> <p><b>d) Online banking: to note any progress on online banking authorisation access for all councillors.</b> Cllrs Powell, Chidley and Heys have all not received any further instructions following their online banking applications. Clerk to contact Lloyds.</p>	TO WHOM	DETAILS	AMOUNT	Meg Humphries	Clerk Pay March 2021	295.08	Merlin Waste	Dog Bins March 2021	33.80	GAPTC	Subscription 2021-22	168.44	Meg Humphries	Expense claim: Ink cartridge	19.46	FoDDC	Green Bin licences x 3 for churchyard	126.00	PATA	Payroll services for Q4 of 2020-21	23.85	<b>MH</b>
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<p><b>13. 143 20/21</b></p>	<p><b>To note correspondence for information.</b> Noted. Cllr Heys intends to look into the FoDDC Playing Pitch Strategy.</p>																						
<p><b>14. 144 20/21</b></p>	<p><b>Council</b></p> <p><b>a) To receive the Clerk’s Report.</b> Noted.</p> <p><b>b) To review the Risk Management Schedule and re-adopt with amends as necessary.</b> No changes considered necessary; <b><u>it was resolved</u></b> to re-adopt the Risk Management Schedule.</p> <p><b>c) To receive an update on the registration of the Memorial Hall.</b> Ongoing.</p> <p><b>d) To formally adopt the play area and general checklists and agree who will carry out the first checks.</b> <b><u>It was resolved</u></b> to adopt the safety inspection checklists. Cllr Heys will check the sports field, Cllr Chidley will check the Garlands Road play area, and Cllr Halsam will check the general list.</p> <p><b>e) To receive councillors’ reports and items for future agenda.</b> None.</p> <p><b>f) To note the date of the next council meeting:</b></p> <ul style="list-style-type: none"> <li>• <b>Annual Parish Assembly / Annual Council Mtg: Wednesday 5th May on Zoom.</b> Noted.</li> <li>• <b>May Full Council: Thursday 13th May 2021, 7.30 pm in Alvington Memorial Hall.</b> Noted.</li> </ul>																						

Meeting closed: 21.01

Signed:.....Chairman.

Date:.....