

ALVINGTON PARISH COUNCIL

Thursday 27th May 2021

To all members of the Council

You are hereby summoned to participate in the Council Meeting of Alvington Parish Council as detailed below for the purpose of transacting the following business. **N.B.: Further information on certain items is contained in the [meeting pack](#), as indicated below.**



Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Alvington Full Council Meeting

Thursday 3rd June 2021 at 7.30pm at Alvington Memorial Hall

- 1. To receive apologies for absence.**
- 2. To note declarations of interest relating to the agenda.**
- 3. To approve the accuracy of the [draft minutes of the Full Council Meeting on 13.05.21](#).**
- 4. Public forum.**
- 5. To receive/note any reports from county and district councillors for the parish.**
- 6. Planning.**
 - a) To consider: [P0897/21/FUL Smallbrook, Spout Hill, Alvington, Lydney. Removal of condition 03 relating to planning permission P1183/16/FUL](#).
 - b) To receive any progress reports on local planning matters.
- 7. Village**
 - a) Coronavirus: to receive any updates specific to the parish.
 - b) To receive any updates on antisocial and dangerous parking by pub patrons on Clanna Road and consider possible actions by the council to improve the situation.
 - c) To note any updates on village/parish improvement matters (see [meeting pack](#)).
 - d) To receive any reports on other village matters.
- 8. Sports Field**
 - a) Pavilion project: to receive any updates.
 - b) Play equipment: to receive any updates on repairs.
 - c) To receive any reports on other Sports Field matters.
- 9. Churchyard**
 - a) To consider giving permission for a parishioner to prune/remove trees in the churchyard which are alleged to present a risk to the parishioner's property.
 - b) To receive any reports on other churchyard matters.
- 10. Highways**
 - a) To note any updates on Highways matters (see [meeting pack](#)).
 - b) To note any updates on the pedestrian crossing.
 - c) To consider endorsing a draft letter jointly from Alvington Parish Council and Aylburton Parish Council requesting a 50MPH limit between the villages.
- 11. AGAR 2020-2021: To note the [Annual Internal Audit Report](#) by the internal auditor (GAPTC).**
- 12. AGAR 2020-2021: To approve Section 1 of the [Annual Governance and Accounting Return](#) (Annual Governance Statement).**
- 13. AGAR 2020-2021: To approve [Section 2 of the Annual Governance and Accounting](#)**

Return (Accounting Statements).

14. AGAR 2020-2021: To note the **analysis of significant year-on-year variances.**

15. AGAR 2020-2021: To note the **dates for the exercise of public rights:** Monday 14th June to Friday 23rd July inclusive.

16. Finance

a) To approve payment of **invoices and expenses from the past month.**

| TO WHOM | DETAILS | AMOUNT |
|----------------|----------------------------|---------------|
| Meg Humphries | Clerk Pay May 2021 | 295.08 |
| Merlin Waste | Dog Bins May 2021 | 34.67 |
| Richard Morgan | Churchyard mowing May 2021 | 222.00 |
| Alan Haslam | Ink cartridge expenses | 33.00 |
| GAPTC | Internal Audit 2020-2021 | 175.00 |

b) To note the **receipt of income received since the last meeting.**

c) To appoint a member to carry out the Internal Controls for Quarter 4 of 2020-2021.

d) Online banking: to note any progress on online banking authorisation access for all councillors.

17. To note correspondence for information.

18. Council

a) To receive the **Clerk's Report.**

b) To adopt the **Equality and Diversity Policy** (based on NALC model)

c) To receive councillors' reports and items for future agenda.

d) To note the date of the next council meeting: July Full Council: Thursday 1st July 2021, 7.30pm in Alvington Memorial Hall.