ALVINGTON PARISH COUNCIL

Minutes of the meeting held remotely (Zoom) on Thursday 3rd December 2020, 7.30 pm

PRESENT: Cllr Alan Haslam (Chairman)

Cllr Richard Heys (Vice-Chair)

Cllr. Gail Thompson Cllr. Lisa Chidley Cllr. Chris Miles

ATTENDING: Alec Davis CCllr Patrick Molyneux

Nick Powell Meg Humphries (Clerk)

John Wood

No/	Item/Notes	Action
Ref		
1. 100 20/21	To receive apologies for absence District Councillor Chris McFarling sent his apologies due to a diary clash.	
2. 101 20/21	To note declarations of interest relating to the agenda. None.	
3. 102 20/21	Chairman's announcement: thanks to Cllr Chris Miles, who is leaving the council, and update on the process for replacement. Cllr Haslam thanked Cllr Miles on behalf of the council and community for his work and remarked how Cllr Miles had been really valuable. A card and gift were presented to Cllr Miles, due to leave the council at the end of this meeting. Cllr Haslam then outlined the process for replacing Cllr Miles: FoDDC giving notice to allow parishioners to call a by-election if they wished, and if not, the position would be filled through co-option in January at a dedicated meeting. The Clerk will be managing the process.	
4. 103 20/21	be managing the process. To approve the accuracy of the draft minutes of the Full Council Meeting on 04.11.20. Approved; to be signed by Cllr Haslam.	
5. 104 20/21	Public forum. John Wood: a) Swan Hill car debris is still there – Clerk will chase this. b) Overgrowth on the footway towards Aylburton – Cllr Haslam confirmed that this had	МН
	been reported. Nick Powell: Drainage issue on Clanna Lane, where a culvert has been filled and therefore water isn't being carried away – Clerk will report to Highways. Alec Davis: a) Reiterated the issue of the footway to Aylburton (as raised by Mr Wood). B) Knapp Lane resurfacing – Cllr Haslam advised that this has been booked in for Q4 of 20-21.	мн
6. 105 20/21	To receive/note any reports from county and district councillors for the parish. District Councillor McFarling sent a report via email; a summary follows. • FoDDC is looking to broker an agreement with the developer of the Clanna Road site to remove the crossing condition and allocate the funds to the parish council to install a crossing.	
	 DCIIr McFarling continues to work with Laurence King regarding the Clanna development and also about 2 Tudor Cottages sewage flooding issue. 	

7.	Planning	
107 20/21	a) To consider the planning application P0120/20/DISCON: Land Off, Clanna Road, Alvington, Gloucestershire. Discharge of conditions 06 (foul drainage scheme), 07 (surface water drainage details), 08 (street design scheme) and 09 (Cycle storage) of planning appeal decision APP/P1615/W/16/3153161. Noted. Regarding drainage: Laurence King (flooding engineer) is looking at this closely, and the parish council have sent recent information and photos to aid his consideration. The application is going to Planning Committee meeting on 8 th December, and the parish council would be submitting a comment in line with the aim of brokering an agreement about a crossing. (See also Item 6, first point.) b) To note the council's responses to the Chepstow Transport Plan consultation and the FoDDC Local Plan Preferred Option consultation. Noted. It was resolved to send the draft response.	МН
	c) To receive any progress reports on local planning matters. Additional application: P0880/20/FUL: Alderbrook, Lower Common, Aylburton, Lydney, Gloucestershire, GL15 6DU: Noted; no objections.	
8.	Village	
108 20/21	 a) Coronavirus: to receive any updates specific to the parish Cllr Thompson continues to act as community liaison. She reported that all is quiet and had remained so through the second lockdown. b) To note any updates on village/parish improvement matters (see meeting pack) 2 Tudor Cottages: the parish council will be escalating this by contacting the regulatory body, under guidance from DCllr McFarling. Garlands Rd footpath: Highways have now claimed ownership and will be working to improve it. Public Rights of Way: Jeff Wheeler continues to work on the outstanding issues. c) Allotments: To receive any updates. Clerk advises that she has sent out the 	
	proposed guidelines to plotholders for comment and anticipates these being signed off at the February meeting.	
9.	d) To receive any reports on other village matters. None. Sports Field	
109 19/20	 a) Pavilion project: to receive any updates. Cllr Heys reported that the funding application is currently being considered by the turbine committee, who are meeting via correspondence this month. b) Mowing: to receive any updates including replacement mower purchase. Cllr Heys advised that money has been identified to potentially cover the mower, so on the basis of the budget being approved (item 13), it was resolved to make an offer. c) Play equipment repairs and safety improvements: to note any updates. Cllr Heys reported that this is ongoing; pending formation of a working party. d) Woodland Trust tree pack: to receive an update on planting arrangements. Due to COVID restrictions, it was agreed to forgo any plans to hold a tree-planting event and instead to plant them via a councillors' and core volunteers' working 	мн
	party, Sunday 13 th December 1.30 pm. e) To receive any reports on other Sports Field matters. Cllr Chidley put forward a suggestion for additional signage wording about antisocial dogs. This suggestion was agreed, and Cllr Chidley will circulate proposed wording. The car park gate post has been knocked yet again. Cllr Heys suggested sticking some bicycle reflectors to the post to improve night visibility and will identify some suitable ones to potentially buy.	

10. 110	Churchyard				
20/21	a) To receive any reports on other churchyard matters. Cllrs Haslam and Heys have been working on replacing the lych gate mechanism.				
11.	Highways				
111 20/21	a) To note any updates on Highways matters (see meeting pack). Cllr Haslam relayed the contents of the Highways report in the meeting pack. In addition, Cllr Heys reported that there is a new executive headteacher of Woolaston Primary School, who has had a meeting with Brian Watkins of Highways to flag up that there is insufficient road marking around and near the school. b) To note any updates on the pedestrian crossing. See Item 6.				
12.	NDP				
112 20/21	a) To receive an update on the progress of Alvington NDP. Ongoing, pending referendum in late spring 2021.				
13. 113 20/21	Finance a) To approve payment of invoices and expenses from the past month TO WHOM DETAILS AMOUNT				
	Meg Humphries Salary – November 2020 295.08				
	Merlin WasteDog Bins: November 202033.80Alvington and Woolaston C CField Grass Exp 2020215.00				
	These payments were approved.				
	b) To note the receipt of income received since the last meeting.				
	Noted.				
	c) Online banking: to note any progress on online banking authorisation access for all councillors.				
	Cllr Chidley and Cllr Heys were in the process of completing their online banking				
	forms, and Cllr Haslam is now an online payment authoriser.				
	d) Budget 2021-22: To consider the 2021-22 draft budget, amended following discussions on the November draft budget (to be circulated as soon as				
	possible) The Clerk had circulated an updated draft budget to incorporate changes				
	discussed and agreed during the November meeting. The meeting noted that the				
	proposed spend is greater than the anticipated income and proposed precept, but				
	to avoid undue pressure on parishioners, the Clerk recommended that the council rely on reserves if needed and then top these up over several years. The precept				
	increase would be 5%. Cllr Heys commented that he would be in favour of keeping				
	any increase low next year in light of the 5% increase this year.				
	Cllr Haslam proposed that the budget was accepted; Cllr Heys seconded this, and it				
14.	was agreed unanimously.				
114.	To note correspondence for information. Noted. Clerk to advise FoDDC of tree-planting activity ref climate actions.	МН			
20/21	reaction of the control of the contr				
15.	Council				
115 20/21	a) To receive the Clerk's Report including annual leave request (w/c 21/12, 28/12, 4/1). Noted, and annual leave request approved.				
ZU/Z I	b) To receive an update on asset inspection process. Cllr Thompson reported				
	that she had progressed this in the past month and was liaising with the Clerk to	MH/			
	progress further.	GT			
	c) To receive councillors' reports and items for future agenda.				
	Cllr Haslam asked the meeting to formally ratify the decision to opt for a trusted supplier regarding some work required for the Memorial Hall and to forgo the usual				
	seeking of three quotes. The meeting unanimously ratified this decision. Cllr				
	Haslam has been updating the Memorial Hall's entry on the Charity Commission				
	website.				

Cllr Heys advised that Woolaston Primary School was in the process of updating and retiring governors and they now have a full panel of governors, which is excellent news for the school.

d) To note the date of the next council meeting: Thursday 4th February 2021, 7.30 pm. Noted.

Meeting closed: 8.55 pm		
Signed:	Chairman.	Date: