

**ALVINGTON PARISH COUNCIL
MEETING PACK FOR OCTOBER 2020 MEETING**

7 Village

c) To note any updates on village/parish improvement matters

Flood mitigation in the parish	Cllr Chris McFarling continues to work on securing improvements.
Garlands Road – poor condition of footpaths, poor condition of garages	Both Highways and Two Rivers claim path is not theirs; Cllr McFarling continues to put pressure on both parties for maintenance arrangements.
Public Rights of Way in the parish	The 3 new stiles on FAL18 were installed on 29/09/20 so I will now close this item.
Globe Inn resident concerns, November 2019	Following the reopening of the pub there have been two reports (via email, with photos) of several badly parked cars and one drunk/abusive car owner. Police continue to emphasise the importance of residents experiencing issues to call 101 immediately. Staff are now free to use the sports field car park on Saturdays.
Neighbourhood Watch / Policing	The Community Engagement van visited on Thursday 1st October 10-12. There is still a Neighbourhood Watch vacancy for Garlands Road side of the A48 to work in partnership with the opposite side.
Emergency Plan – ensuring it's up to date and fit for purpose.	I continue to work on this when time permits.

d) Allotments: To consider adopting a plotholder agreement and the process for doing so.

Following an unattended bonfire on a plot, I strongly recommend plotholders are encouraged to follow some general terms for allotment use. Are you happy for me to draft terms with a view to council approving them at the November meeting?

8. Sports Field

8e) To approve the proposed hire of the sports field for monthly amateur astrology group on a weekday evening.

Proposal is for Friday nights once a month, an amateur, informal astronomy group. The enquirer would be interested to know whether the council could consider a reduced hire fee due to the group's lack of wear and tear of turf/facilities.

10 Highways: To receive any updates on Highways matters

Issue	Comments
Lower end of Knapp Lane requires resurfacing	Response from Brian: Not currently scheduled; if additional Highways funding becomes available, this may change.
Need for trimming of vegetation on A48 between Alvington and	Some trimming carried out to overhead trees late 2019 but vegetation is encroaching onto footpath. Brian Watkins hopes to include this in 2020-21 works programme.

<p>Woolaston (first reported Oct 2019)</p>	<p>30/04/20 update from Brian: ‘My colleague Clive has included the siding and cleaning the footway and cutting back of overhanging vegetation (some works was done last year on this aspect) from Knapp Lane junction to the start of the Dual Carriageway (Swan Hill) onto our list of Community Maintenance sites. As soon as I have some dates for you I will send them through.’</p> <p>Patrick Molyneux has advised that he intends to discuss with Brian with the aim of resolving the matter as soon as possible.</p> <p>During September I have had exchanges with the Highways team to identify the exact location and nature of the issue. For now, it is ongoing and I expect further contact from Highways in the next couple of weeks.</p>
<p>Clanna Lane / A48 Double yellow lines – feasibility query (originated 20th November 2019)</p>	<p>So far 2 sets of photos of antisocial parking sent to Brian Watkins, who has forwarded to the Traffic Regulation Order team.</p> <p>Funding is an issue: around £10K which Highways cannot currently commit, though maybe in 20-21 or after. Process would take around 12 months from instructing the TRO team.</p>
<p>Japanese Knotweed near Sandford Pond</p>	<p>Brought up at September meeting. Reported Sept 2020.</p>

12. Finance

c) Audit 19/20: to ratify the change of answer for Assertion 5 of Section 2 from ‘Yes’ to ‘No’.

The assertion referred to reads: “We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.” The council failed this test as it did not carry out a risk assessment of the council’s activities and assets. (I am taking steps to rectify this in future.)

Meg Humphries

Parish Clerk

01/10/2020