

ALVINGTON PARISH COUNCIL

Thursday 29th October 2020

To all members of the Council

You are hereby summoned to participate in the Council Meeting of Alvington Parish Council on Wednesday 4th November 2020 at 7.30 p.m. for the purpose of transacting the following business. **N.B.: Further information on certain items is contained in the meeting pack, as indicated below.**



Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Alvington Full Council Meeting

Remotely on Zoom on Wednesday 4th November 2020 at 7.30pm

Meeting ID: 824 1366 7052. Passcode: 808157

(Tutorials and support at zoom.us)

1. To receive apologies for absence
2. Chairman's announcement regarding change of meeting dates from December 2020
3. To note declarations of interest relating to the agenda
4. To approve the accuracy of the draft minutes of the Full Council Meeting on 07.10.20
5. Public forum
6. To receive/note any reports from county and district councillors for the parish
7. Planning
 - a) To note and consider the [FoDDC Local Plan Preferred Option consultation](#)
 - b) To receive any progress reports on local planning matters.
8. Village
 - a) Noise complaints/other concerns about motocross event 26-27 September: to note the response from ERS (as circulated) and consider further actions
 - b) Coronavirus: to receive any updates specific to the parish
 - c) To note any updates on village/parish improvement matters (see [meeting pack](#))
 - d) Allotments: To consider the draft plotholder agreement (see [meeting pack](#))
 - e) To receive any reports on other village matters.
9. Sports Field
 - a) Pavilion project: to receive any updates.
 - b) Mowing: to receive any updates including replacement mower purchase
 - c) Play equipment repairs and safety improvements: to note any updates.
 - d) Woodland Trust tree pack: to receive an update on planting arrangements.
 - e) To receive any reports on other Sports Field matters
10. Churchyard
 - a) To consider arrangements for a memorial safety inspection in late 2020/early 2021.
 - b) To receive any reports on other churchyard matters
11. Highways
 - a) To receive any updates on Highways matters (see [meeting pack](#))
12. NDP
 - a) To receive an update on the progress of Alvington NDP

13. Finance

- a) To approve payment of [invoices and expenses from the past month](#)

TO WHOM	DETAILS	AMOUNT
Meg Humphries	Salary – October 2020 + overtime for web accessibility work	344.94
Richard Morgan	Grasscutting: Churchyard October 2020	222.00
Merlin Waste	Dog Bins: October 2020	33.80
PKF Littlejohn	External Audit/AGAR 2019-20	240.00

- b) To ratify the payments made to Richard Morgan (£222.00) and PATA (£23.25) from October, which appeared on the October payment schedule but not on the October agenda.
- c) To note the [receipt of income received since the last meeting](#).
- d) Audit 19/20: to note the completion of the external audit 2019-20 including the [Notice of Completion](#) and the [now completed Section 3 of the AGAR](#).
- e) To receive and note a report on Internal Controls inspection from Cllr Chris Miles.
- f) Online banking: to note any progress on online banking authorisation access for all councillors.
- g) Budget 2021-22: To consider an [initial draft budget](#) with a view to finalising at the December meeting.

14. To note [correspondence](#) for information

15. Council

- a) To receive the [Clerk's Report](#)
- b) To receive an update on asset inspection process
- c) To receive councillors' reports and items for future agenda
- d) To note the date of the next Full Council meeting: **Thursday 3rd December 2020, 7.30pm.**