

## ALVINGTON PARISH COUNCIL

**Minutes of the meeting held remotely (Zoom) on Wednesday 2<sup>nd</sup> September 2020, 7.30pm**

PRESENT: Cllr Alan Haslam (Chairman)  
 Cllr Richard Heys (Vice-Chair)  
 Cllr. Gail Thompson  
 Cllr. Lisa Chidley  
 Cllr. Chris Miles

ATTENDING: Meg Humphries (Clerk)  
 John Wood  
 Alec Davis  
 CCllr Patrick Molyneux

No/ Ref	Item/Notes	Action
1. 057 20/21	<b>To receive apologies for absence</b> DCllr Chris McFarling sent his apologies due to a power cut at his home, preventing him from joining the meeting.	
2. 058 20/21	<b>To note declarations of interest relating to the agenda.</b> None.	
3. 059 20/21	<b>To approve the accuracy of the draft minutes of the Full Council Meeting on 01.07.20.</b> These were approved; to be signed by Cllr Haslam via post. Matter arising: Clerk had not submitted the parish council's response to P0875/20/FUL for which she apologised and advised that she would do this retrospectively.	MH
4. 060 20/21	<b>Public Forum</b> <ul style="list-style-type: none"> <li>• Alec Davis: Footpaths: Mr Davis is frustrated by a lack of action. Jeff Wheeler (PROW officer) has asked for patience on progressing the works.</li> <li>• NDP – passed by FoDDC council meeting unanimously; the next step is a parish referendum (though due to Covid this will likely take place after May 2021). <b>ACTION:</b> Clerk to ensure the Alvington website displays the latest version of the plan, labelled as "FoDDC-approved".</li> </ul>	MH
5. 061 20/21	<b>To receive/note any reports from county and district councillors for the parish</b> CCllr Patrick Molyneux gave his report as follows: <ul style="list-style-type: none"> <li>• Schools are back this week, and it is a big challenge to bring back the majority of children. The county council will be watching carefully to check that measures are working. Children of course missed a lot during lockdown so it's very important that they can go back to school and start reaping the benefits of education again. Home-to-school transport has been an issue and Patrick encouraged the parish council to get in touch and feed back/raise any issues with him if and when they come up.</li> <li>• The GCC AGM will be held over until next year now.</li> <li>• GCC are looking at how to get Shire Hall working again and the economy revitalised.</li> <li>• There was a GCC meeting today about services for children and families. There were already pressures on the budget and now even more so.</li> <li>• Gloucestershire Day – 21<sup>st</sup> September 2020. This event will be looking for what makes Gloucestershire special, and local heroes. <b>ACTION:</b> Clerk to</li> </ul>	MH

	<p>circulate information on this to the councillors directly after the meeting for information.</p> <ul style="list-style-type: none"> <li>• CCllr Molyneux invited comments and questions, and Cllr Heys commented that, as a chair of governors, the least helpful thing about school operation is the shifting guidance from DfE, where the latest issue of guidelines last Friday created confusion and panic and was unhelpful and formed a bit of a barrier that wasn't there before the advice was issued. Cllr Heys would appreciate the feedback being passed on should the opportunity arise; Cllr Molyneux confirmed that this would be fed back, and that other schools had given similar comments.</li> </ul>	
6. 062 20/21	<p><b>Planning</b></p> <p><b>a) To note the application and the parish council's response to P0875/20/FUL The Meadows, Clanna Lane, Alvington, Lydney. Erection of an equine stable block and construction of a menage.</b> Noted. As covered in Item 3, the comment had not been submitted but will be shortly.</p> <p><b>b) To receive any progress reports on local planning matters</b></p> <ul style="list-style-type: none"> <li>• Two planning applications were received in the run-up to the meeting and to enable full consideration of the applications it was agreed that any comments would be identified and finalised via email correspondence. The two applications were: <ol style="list-style-type: none"> <li>1) DF11402 P1388/20/AG: Application for determination as to whether prior approval is required for further details. Court End Farm Court Lane Alvington Prior notification for the erection of an agricultural storage building.</li> <li>2) P1205/20/FUL: The Meadows, Clanna Lane, Alvington, Lydney. Erection of a first floor extension.</li> </ol> </li> <li>• Cross Stores – DCllr Chris McFarling was going to seek a progress report from FoDDC but he was unable to join this meeting due to a power cut so was unable to give any updates on this or any other matters.</li> <li>• Crossing – the applicant was until recently waiting on a response from Gloucestershire Highways, who finally responded on 17th August, meaning that the applicant can now start to prepare drawings of the crossing layout. Significantly, within their response Highways dismissed the previous highways consultant's recommendation of dropped kerbs being enough. The matter is progressing, and the applicant is motivated.</li> </ul>	
7. 063 20/21	<p><b>Village</b></p> <p>a) Coronavirus: to receive any updates specific to the parish GT – not able to attend the hub meetings, but seem to have tailed off, and referrals to glos hub have dropped off. No new requests.</p> <p><b>b) To note any updates on village/parish improvement matters (see meeting pack)</b> Updates in meeting pack noted. Regarding Globe customer parking, the main issue is how parked, not necessarily that they are parked.</p> <p><b>c) To receive any reports on other village matters.</b></p> <ul style="list-style-type: none"> <li>• The A48 is being resurfaced 7-15 September overnight.</li> <li>• Alec Davis: 2 Tudor Cottages' garden has been flooded twice in August, and Severn Trent came out twice and cleared it immediately.</li> <li>• Swan Hill very slippery, trees and turf need cutting back. <b>ACTION:</b> Clerk to chase up both requests.</li> </ul>	MH
8. 064 20/21	<p><b>Sports Field</b></p> <p><b>a) Pavilion project: to receive any updates.</b> Cllr Heys has applied for £6K from REACR for several elements within/around the build. Cllr Heys has also been considering relocation of the beacon, which will be necessary.</p>	

	<p><b>b) Mowing: to receive any updates (see meeting pack).</b> Mowing continues to go well. The council noted the need to consider making an offer on the mower currently on loan from residents.</p> <p><b>c) Play equipment repairs and safety improvements: to note any updates.</b> Cllr Heys, Cllr Haslam and Nick Powell carried out some work to trees on the field which were damaged by Storm Francis. Play equipment repairs will take place soon; <b>ACTION:</b> Cllr Heys to organise a time/date.</p> <p><b>d) To note the application to Woodland Trust for 105 'Working Wood' saplings to plant at the field boundaries and consider planting arrangements (see meeting pack).</b> Noted. Cllr Heys thanked Cllr Thompson and the Clerk for completing the application and securing a pack of 105 'Working Wood' saplings. Some existing trees need to be removed due to ash dieback and other factors, for which the parish council would need planning permission.</p> <p><b>e) To receive any reports on other Sports Field matters (see meeting pack).</b> Nick Powell (via email) reported the problem of uneven ground caused by rabbits on the field. The council agreed that this is an issue but that there seemed little that could be done to improve the situation longterm.</p>	RH															
<p><b>9. 065 19/20</b></p>	<p><b>Churchyard</b></p> <p><b>a) Churchyard trees: to note the completion of work on the yew tree to reduce the risk to grazing animals in adjacent field.</b> TrunkArb has trimmed the yew tree to the satisfaction of the field tenants and the parish council, and the matter is therefore concluded. Cllr Heys John Wood and RH planned to look at yew tree in far corner of churchyard and removed ivy and bramble but rained off, so date upcoming.</p> <p><b>b) To receive any reports on other churchyard matters.</b> A resident reported a tree in the Rectory which has shed branches in the winds and is looking unstable, so Cllr Haslam reported it to Sue Rickards, the church warden, and an order has been raised to rectify.</p>																
<p><b>10. 066 20/21</b></p>	<p><b>Highways</b></p> <p><b>a) To receive any updates on Highways matters (see meeting pack)</b> Updates in meeting pack all noted, and two further items raised:</p> <ul style="list-style-type: none"> <li>• Overgrown vegetation on pedestrian footpath from Alvington to Aylburton.</li> <li>• Japanese knotweed has gone to seed yet again.</li> </ul> <p><b>ACTION:</b> Clerk to report both issues and add them to the parish Highways tracking list.</p>	MH															
<p><b>11. 067 20/21</b></p>	<p><b>11. NDP</b></p> <p><b>a) To receive an update on the progress of Alvington NDP.</b> As reported in Item 4, this was passed by FoDDC council meeting unanimously; the next step is a parish referendum (though due to Covid this will likely take place after May 2021).</p>																
<p><b>12. 068 20/21</b></p>	<p><b>Finance</b></p> <p><b>a) To approve payment of invoices and expenses from the past month. The following payments were approved and BACS payments will be made shortly after the meeting.</b></p> <table border="1" data-bbox="215 1765 973 2060"> <thead> <tr> <th>TO WHOM</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Meg Humphries</td> <td>Salary – August 2020</td> <td>275.84</td> </tr> <tr> <td>Richard Morgan</td> <td>Grasscutting: Churchyard August 2020</td> <td>222.00</td> </tr> <tr> <td>Merlin Waste</td> <td>Dog Bins: August 2020</td> <td>31.20</td> </tr> <tr> <td>TrunkArb</td> <td>Churchyard tree works</td> <td>420.00</td> </tr> </tbody> </table>	TO WHOM	DETAILS	AMOUNT	Meg Humphries	Salary – August 2020	275.84	Richard Morgan	Grasscutting: Churchyard August 2020	222.00	Merlin Waste	Dog Bins: August 2020	31.20	TrunkArb	Churchyard tree works	420.00	
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	<p><b>b) To note the receipt of any income since the last meeting.</b></p> <table border="1"> <thead> <tr> <th>DATE</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>30/06/2020</td> <td>Sue Howard Field Hire</td> <td>£20.00</td> </tr> <tr> <td>06/07/2020</td> <td>Sue Howard Field Hire</td> <td>£40.00</td> </tr> <tr> <td>09/08/2020</td> <td>Bank Interest</td> <td>£0.53</td> </tr> <tr> <td>10/08/2020</td> <td>Bank Interest</td> <td>£0.45</td> </tr> <tr> <td>10/08/2020</td> <td>Sue Howard Field Hire</td> <td>£40.00</td> </tr> </tbody> </table> <p><b>c) Audit 19/20: to note any update (see meeting pack)</b> Meeting pack information noted. Also, the Clerk advised that the external auditor had inspected the figures thoroughly and had raised some queries, which the Clerk answered to his satisfaction. One issue was the ticking of the wrong box, but this is being corrected and will be republished, and then audit will be concluded.</p>	DATE	DETAILS	AMOUNT	30/06/2020	Sue Howard Field Hire	£20.00	06/07/2020	Sue Howard Field Hire	£40.00	09/08/2020	Bank Interest	£0.53	10/08/2020	Bank Interest	£0.45	10/08/2020	Sue Howard Field Hire	£40.00	
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<p><b>13. 069 20/21</b></p>	<p><b>To note correspondence for information.</b> Noted, in particular the MHCLG's consultation on the planning system. Cllr Molyneux advised that he would look into what GCC's view was on the proposed changes.</p>																			
<p><b>14. 070 20/21</b></p>	<p><b>a) To receive the Clerk's Report.</b> Received and noted.  <b>b) To receive an update on implementing the process for inspecting council assets.</b> This is being carried out by Cllrs Miles and Thompson, and the Clerk. Ongoing.  <b>c) To receive councillors' reports and items for future agenda.</b> Cllr Heys suggested, in lieu of a fun-day, a virtual quiz night to raise funds for the pavilion and to bring the community together.  Cllr Thompson investigated options for collection boxes and identified a starter pack for £35/40 which would suit the number of businesses who could collect.  <b>d) To note the date of the next Full Council meeting: Wednesday 7th October 2020, 7.30pm.</b> Noted. There was a discussion about when/how to return to face-to-face meetings. The Clerk advised that at present GAPTIC and NALC strongly advise continuing with virtual meetings wherever possible. <u>It was agreed</u> to continue for the time being with virtual meetings. Cllr Thompson advised that she will notify the Clerk when the hall reopens.</p>																			

Meeting closed: 9.14 pm

Signed:.....Chairman.

Date:.....