

# Alvington NDP Meeting Minutes - 16<sup>th</sup> November 2016

## Attendees:

John WOOD  
 Gary COLLIER  
 Kate BOUGH (GRCC)  
 Margaret HARRIS  
 Verlie EAGLES

Alan HASLAM  
 Alec DAVIS  
 Emma Money  
 Eric ROBSON

**Apologies:** Gail THOMPSON, Susanne JACKSON, Keith HAYLOCK and Bobby Wintour

**Copy:** Andrew Maliphant

**Meeting Location:** Alvington Village Hall, Glos.

**Start:** 13:30 pm

**Finish:** 15:00 pm

**Next Meeting:** **Monday 16<sup>th</sup> January 2017, at 13:30 Village hall.**

**Objective:** Review Open Day Consult Summary detail, gaps in consultation, next steps and the new budget.

Item	Actions	Who	Date Raised	O/L Complete
1.	Appraisal Areas (for reference), Parish split into eight (8) areas. <b>Area 1 North ~ Glebe Farm, Rookery Wood &amp; Lower Common</b> <b>Area 2 North West ~ Clanna Estate &amp; Wood</b> <b>Area 3 North East ~ Lydney Park Estate ~ Meend Plantation</b> <b>Area 4 North West ~ Barnage &amp; Pipers Meadow</b> <b>Area 5 North of A48 ~ Duncastle and Garlands Road areas</b> <b>Area 6 North of A48 ~ Nupend and Park Farm areas</b> <b>Area 7 South of A48 Main Road – River side</b> <b>Area 8 South East of A48 Main Road ~ Playing field</b>	John W/Alan H Susanne J/Ann T Gary C John W/Alan H Gary C Gary C Tony I /Alec D Gary C	27 <sup>th</sup> June 27 <sup>th</sup> June 27 <sup>th</sup> June 27 <sup>th</sup> June 27 <sup>th</sup> June 27 <sup>th</sup> June 27 <sup>th</sup> June 27 <sup>th</sup> June	22 <sup>nd</sup> Oct
2.	Themes. Evidence presented at OPEN day on 23 <sup>rd</sup> October 2016 <b>Traffic and Road Safety</b> <b>Infrastructure / Facilities / Services</b> <b>Character and Housing – FDDC report</b> <b>Polices and Standards</b> <b>Transport</b> <b>Employment and Economy</b> <b>Environment</b>	<del>Gary C</del> Verlie E Dan P John W Dan P Verlie E Dan P Gary C	23 <sup>rd</sup> May 23 <sup>rd</sup> May 23 <sup>rd</sup> May 23 <sup>rd</sup> May 23 <sup>rd</sup> May 23 <sup>rd</sup> May 23 <sup>rd</sup> May	22 <sup>nd</sup> Oct      22 <sup>nd</sup> Oct
3.	<b>Parish Church</b> Any old photos available. Contact Claris Church Warden	Statement Tony I.	17 <sup>th</sup> Oct 17 <sup>th</sup> Oct	
4.	<b>Open Green Spaces. Identify.</b> List in NDP Once designated cannot be built on. Forest waste – open green space Aspect views, which do you value	Statement ALL Statement ALL	17 <sup>th</sup> Oct 17 <sup>th</sup> Oct 17 <sup>th</sup> Oct 17 <sup>th</sup> Oct	
5.	<b>Photos</b> Old Photos depicting village history to be sourced for future events.	ALL	17 <sup>th</sup> Oct	Ongoing
6.				

7. <b>OPEN day feedback.</b> 109 attendees. 80 questionnaires completed. Displays complemented. Maps generated considerable interest, noted Clanna Lane NOT Clanna Road on all historical maps displayed. Broadband and mobile phone coverage was a major infrastructure comment.  Age groups 12 – 17 and 18 – 25 little attendance or feedback. Why? Demographics local clubs, schools.  Reviewed data on draft two (2) pages presented. FOOTPATHS poor.  Additional Analysis required developing plan.  “Consult survey results” summary to be uploaded to WEB SITE upon receipt and in next village Newsletter.	Statement	16 <sup>th</sup> Nov	
	ALL	16 <sup>th</sup> Nov	Ongoing
	ALL	16 <sup>th</sup> Nov	Complete
	Kate B	16 <sup>th</sup> Nov	15 <sup>th</sup> Dec
	Gary C	16 <sup>th</sup> Nov	

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Social interaction noted, all very good. Publicity Local Paper, Newsletter, A5 flyer and A4 Posters. Review gaps in Post codes to improve future OPEN day attendance.  Alvington. As of 1 <sup>st</sup> Dec 2015. Electorate 488 and Properties 286.  Update budget (see attached). Review at next meeting.	Statement	16 <sup>th</sup> Nov	CLOSED
	ALL	16 <sup>th</sup> Nov	Ongoing
	Statement	16 <sup>th</sup> Nov	CLOSED
	Kate B/Emma M	16 <sup>th</sup> Nov	15 <sup>th</sup> Dec
8. <b>BUSINESS survey template.</b> To be produced.  Once provided by Kate B. upload to WEB SITE. Could then be downloaded to submit.  Obtain views of businesses, Farmers and any proposed diversification plans for the future.  Meet Forest of Dean District Council Planners in New Year with draft conformity.	Kate B	16 <sup>th</sup> Nov	1 <sup>st</sup> Dec
	Gary C	16 <sup>th</sup> Nov	
	ALL	16 <sup>th</sup> Nov	
	Kate B	16 <sup>th</sup> Nov	
9. <b>NDP Project Plan.</b> Kate B to mail Gary C. an updated plan for circulation.  Updated Project Plan to be up loaded to WEB SITE.	Kate B	16 <sup>th</sup> Nov	
	Gary C	16 <sup>th</sup> Nov	
10. <b>Next OPEN Event.</b> Draft polices, evidence to match. Flooding identify on Map. Hard evidence Photos. Housing what if any additional clearly identify.  Without support of villagers, difficult to progress through planning.  Farmers for example any plans for Farm Shops, Golf course etc.  Parking for any developments. Negotiation required.	Statement	16 <sup>th</sup> Nov	
	ALL	16 <sup>th</sup> Nov	
	ALL	16 <sup>th</sup> Nov	
	Statement	16 <sup>th</sup> Nov	
	ALL	16 <sup>th</sup> Nov	
11. <b>Next STEPS.</b> <i>Businesses</i> , any proposed plans to be identified and listed.  <i>Clubs</i> , Football, Cricket, Dog Training, List to be developed.  <i>Community Facilities</i> , Village Hall, who uses, what age groups and how many. Sports Facilities, who uses, frequency, what age groups & how many.	ALL	16 <sup>th</sup> Nov	
	ALL	16 <sup>th</sup> Nov	
	Verlie E/Gail T	16 <sup>th</sup> Nov	
	Gary C	16 <sup>th</sup> Nov	

12	<b>Character Appraisal Areas Assessments</b> (see item 1 for list) Require pulling together. As presented used different formats.  Take best and standardise all appraisal areas ideally two (2) persons  Cut and Paste readable and concise.  Appraisals must reflect feel of Parish.	Statement   Statement  Statement	16 <sup>th</sup> Nov  16 <sup>th</sup> Nov  16 <sup>th</sup> Nov	
13	<b>FDDC requires.</b> Habitats screening Policies Map of Parish, Glos Wild Life Trust. Sites of Special Interest, to be identified. Erosions, banks River Severn. Maps and rate of erosions	Gary C	16 <sup>th</sup> Nov 16 <sup>th</sup> Nov 16 <sup>th</sup> Nov	
14	<b>AOB</b> Date of next NDP meeting – <b>Monday 16<sup>th</sup> January 2017</b>	ALL	16 <sup>th</sup> Nov	CLOSED

**Attachments:**

- Alvington Consult Summary (Open Day Results)
- Alvington NDP budget ~ Sept 2016 – Feb 2017
- Alvington BUSINESS survey - questionnaire
- Alvington NDP steering group (v10)
- Draft Alvington NDP Project Plan

**Copy:** Andrew Maliphant

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