

Alvington NDP Meeting Minutes - 7th August 2017

Attendees:

Kate BOUGH (GRCC)
Margaret HARRIS
Verlie EAGLES

Alan HASLAM
Alec DAVIS

Apologies: John WOOD, Gary COLLIER and Eric ROBSON

Resignation: Gail Thompson

Copy: Emma MONEY

Meeting Location: Alvington Village Hall, Glos.

Start: 13:30 pm

Finish: 15:00 pm

Next Meeting: **Monday 25th September 2017, at 13:30 Village hall.**

Item	Actions	Who	Date Raised	O/L Complete
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1	Acceptance of minutes dated 5 th June 2017	All	7th Aug	Complete
2	PARISH ON LINE Required for appraisal plan	Alan H	5th June	Ongoing
3	HOSPITAL LETTER Awaiting a response	Verlie E	5th June	
4	BUDGET Post meeting notes. As promised the breakdown of what was recorded within the Parish accounts as expenditure for the NDP during 2016-17 and the amount from the grant returned: - V. Eagles £187.48 Stationary & Catering V. Stinchcombe £274.00 Posters & Leaflets Memorial Hall £188.50 Meetings & Event Total £649.98	Alan H	7th Aug	8 th Aug
5	Original Grant £1500 returned £850.02 LOCALITY Next budget to be drafted July 2017 to December 2017 Another open day event cost to be scoped. £1,500 every six (6) months	Statement	8th Aug	Complete
6	COLLECTING EVIDENCE Priorities under a Theme. a. Traffic A48 Another survey to be planned b. Footpaths Are land based, cannot be a policy. 2 nd Consultation to clarify in more detail c. Infrastructure Transport d. Flooding Environmental maps and photos. Suds owners to pay Grey Areas. Glos lead LFA Peter Siret & Lorraine King. Local authority deeds overseen by district Council. Condition of planning maintenance will be by local authority.	Statement	7th Aug	
		ALL	7th Aug	Ongoing

	<p>e. Environment- Natural</p> <p>f. Environment- Built</p> <p>g. Housing Draft Allocation Plan for Alvington indicates an area planning application for 11 dwellings outside the Settlement boundary, adjacent to conservation area. The parish wishes for infilling only. No building outside the settlement boundary.</p>	Statement	7 th Aug	
7	<p>NP PRIORITIES Evidence a very important column. List i.e. populate with reports. Look at Berry Hill appendices, on FDDC council web site. Draft plan could be done by steering group. Question if Kirkwells required. Draft to be provided by Kate Baugh Send brief to Kirkwells for a quote. Skeleton outline make sure correct then we have to put meat on bones.</p>	Statement	5 th June	
		All	7 th Aug	
		Statement	7 th Aug	
		Kate B Alec D Statement	7 th Aug 21 st Aug 7 th Aug	8 th Aug 25 th Aug
8	<p>Consolidate and brief statement.</p> <p>CHARACTER APPRAISAL 2017 Draft shared with steering group by Alan HASLAM Photos of buildings not just roads required in appraisal.</p>	Alan H	7 th Aug	Ongoing
9	<p>2nd Consultation do you agree, including local buildings of interest.</p> <p>NEWSLETTER – PARISH Priority publish long outstanding survey results to electorate on White Paper for maximum impact.</p>	Statement	7 th Aug	
10	<p>Current Parish electoral roll 533 as of 4th May and 292 dwellings.</p> <p>VILLAGE HALL Usage stakeholders to be indentified, contact Terry JONES.</p>	Statement	7 th Aug	
11	<p>2nd OPEN DAY CONSULTATION – BUDGET Draft budget using the last open day figures, held in October 2016. Book display boards from Cinderford when date known. Consider end of October 2017 for next open day.</p>	Verlie E	7 th Aug	
		Kate B & Emma M	7 th Aug	
		Statement	7 th Aug	
12	<p>Cost of A5 size flyer/leaflets to be obtained, consider distributing with a Parish Newsletter including data form last open day.</p>			
13	<p>PROJECT PLAN Update and circulate complete to stage 4. <i>Attachement 1</i></p> <p>DEMOGRAPHIC</p>	Alec D & Kate B	7 th Aug	
14	<p>ACRE, OCSI report dated October 2013 is out of date, as many of the facts are dated even earlier. Could an updated report be obtained?</p> <p>HRA BUDGET</p>	John W	7 th Aug	

HRA (Habitat Regulation Assessment) report, budget required.
Contact Glos Environmental Trust to quote.
Needs policy's before writing HRA report but has to be done after screening.

Kate B

7th Aug

15	PROJECT TOTAL BUDGET FOR NDP PROJECT Kate Baugh will contact Emma Money	Kate B	7 th Aug	
16	OPEN GREEN SPACES. Community to agree what is an open space and locations. NDP guidelines to define areas. Green Spaces info distributed with minutes. <i>Attachment 2, 3 and 4</i>	Kate B Alec D	7 th Aug 7 th Aug	8 th Aug
17	BUSINESS SURVEY Over 90 businesses both small and large have been identified in the Alvington Parish.	Statement	7 th Aug	21 st Sept
18	NEXT MEETING AGENDA initial draft ITEM Budget to be agreed for next 6 months. Date of next NDP meeting – Monday 25^h September 2017 Attachments: 1. Alvington NDP Project Plan v3 ~ 9th August 2017 2. Information on Local Green Spaces 3. Local Green Spaces template v1 4. Alvington Submission Version MAP – Recreation Space 5. Alvington NDP steering group (Contact details) v13 Copy: • File • Web Site	Kate B	7 th Aug	ongoing