

Alvington NDP Meeting Minutes - 5th June 2017

Attendees:

Kate BOUGH (GRCC)
John WOOD
Verlie EAGLES

Alan HASLAM
Margaret HARRIS
Alec DAVIS

Apologies: Gary COLLIER and Eric ROBSON

Copy: Emma MONEY

Meeting Location: Alvington Village Hall, Glos.

Start: 13:30 pm

Finish: 15:00 pm

Next Meeting: **Monday 7th August 2017, at 13:30 Village hall.**

Item	Actions	Who	Date Raised	O/L Complete
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1	Acceptance of minutes dated 24 th April 2017	All	5 th June	Complete
2	NDP Terms of Reference Reviewed	All	5 th June	Complete
3	EXPENSE SHEET Updated version to be provided. Photocopying and paper expenses agreed. Expenses to be approved by Chairman & Secretary. Village Hall Invoice/s must be identified by event. (Terry JONES)	Kate B.	5 th June 5 th June 5 th June	5 th June Complete Complete
4	BUDGET January 2016 – December 2016 reviewed 412.00 Print costs 200.00 Stationary 188.50 Event and Venue Hire 187.48 Refreshments on event 10.00 Display Boards 350.00 Event Analysis 57.60 Parish on Line 4 month free trial, add to budget Total £787.98 (Needs confirming) December 2016 – June 2017 Next budget to be drafted July 2017 to December 2017 Another open day event cost to be scoped. £1,500 every six (6) months	Statement Kate B. Statement	5 th June 5 th June	
5	COLLECTING EVIDENCE Priorities under a Theme <u>see attached</u> Alvington NP Priorities a. Traffic A48 b. Footpaths c. Infrastructure Transport d. Flooding e. Environment- Natural f. Environment- Built g. Housing	Statement ALL	5 th June	

6	<p><u>A O B</u></p> <p>NEWSLETTER – PARISH Priority publish long outstanding to electorate on White Paper for maximum impact.</p> <p>Current electoral roll 533 as of 4th May 355</p> <p>BUSINESS SURVEY Resend (reminder) to Steering Group members outstanding forms.</p> <p>Over 80 businesses both large and small have been identified in Alvington Parish.</p> <p>Village hall notice board, as we need to identify all stakeholders.</p> <p>ALVINGTON PARISH CHARACTER APPRAISAL 2017 More work required to complete.</p> <p>BUDGET HRA screening costs required. Projected Total Budget –</p> <p>OPEN GREEN SPACES. Everyone to identify known open spaces for example the VILLAGE GREEN in front of the Globe Inn.</p> <p>Community to agree what is an open space and locations. NDP guidelines to define areas.</p> <p>NEXT MEETING AGENDA initial draft ITEM Budget to be agreed for next 6 months.</p> <p>Date of next NDP meeting – Monday 7th August 2017</p> <p>Attachments:</p> <ol style="list-style-type: none"> Alvington NP Priorities – v2 <p>Copy:</p> <ul style="list-style-type: none"> File Web Site 	<p>Statement</p> <p>Alec D</p> <p>Alec D</p> <p>Emma M</p> <p>Alan H</p> <p>Kate B</p> <p>All</p> <p>All</p> <p>Statement</p>	<p>5th June</p> <p>5th June</p> <p>5th June</p> <p>24th April</p> <p>24th Apr</p> <p>24th Apr</p> <p>24th Apr</p> <p>5th June</p>	<p>2016</p> <p>ongoing</p>
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