

Alvington NDP Meeting Minutes - 24th APRIL 2017

Attendees:

Kate BOUGH (GRCC)
Alec DAVIS
Verlie EAGLES

Alan HASLAM
John WOOD
Margaret HARRIS

Apologies: Keith HAYLOCK, Gary COLLIER and Eric ROBSON

Copy: Emma MONEY

Meeting Location: Alvington Village Hall, Glos.

Start: 13:30 pm

Finish: 15:00 pm

Correction to last month's (March 2017) minutes: Apologies. Omitted to add Gary COLLIER.

Next Meeting: **Monday 5th June 2017, at 13:30 Village hall.**

| Item | Actions | Who | Date Raised | O/L Complete |
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| 1 | PARISH ON LINE Budget add Useful for mapping Will require training. Ask Parish if they will pay | Alan H. | 24 th Apr | |
| 2 | NEW CHAIRMAN REQUIRED FOR NDP. As Gary COLLIER has resigned chairmanship of parish council Alan HASLAM new Chairman of NDP in line with his position as new chairman of Parish Council Alan still awaiting Laptop from Gary will pursue. Newsletter on publisher URGENT results of last years open day to be published to electorate. Newsletter could be included in budget ASAP. | Kate B. Alan H. | 24 th Apr 24 th Apr | Complete Complete |
| 3 | Priority publish long outstanding NEWSLETTER on White Paper for maximum impact. | Alan H | 16th Nov 16th Jan 6 th Feb 13 th Mar 24 th Apr | |
| 4. | STEERING GROUP MEMBER RESIGNATION Letter received from Tony ISMAY due to other commitments. | Kate B. Statement | 24 th Apr 24 th Apr | |
| | BUDGET Find all receipts and submit. Village Hall Open Day £75 Terry JONES to send invoice to Emma M. Budget revised. Display boards for open day no invoice submitted or received, Gail T. Contact Kirkwells for a quote – Draft Policy and Plan. Invoice Verlie EAGLES not shown on budget? Advise Total spend to date £1,497.48 Contingency £250 HRA screening costs required. | Statement ALL Emma M Kate B Emma M Kate B Emma M Kate B Kate B Kate B | 24 th Apr 24 th Apr 24 th Apr 24 th Apr 24 th Apr 24 th Apr 24 th Apr 24 th Apr 24 th Apr 24 th Apr | Closed Closed Closed |

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| | Projected Total Budget – Another open day event cost to be scoped. | ALL | 24 th Apr | |
| 5. | EVIDENCE OF ALL WORK UNDERTAKEN AND DOCUMENTED To be stored in one place with a back up. Priorities for draft plan. Policy writing approx £3K by Kirkwells *Compile plan £1,100 by Kirkwells 2 nd Event NPEARS – National Planning Kate B to advise Regulation 14 - 6 week consultation they will feed back what is weak. Statements £1,100 by Kirkwells | Statement Kate B Kate B Statement Statement Kate B Kate B Kate B | 24 th Apr 24 th Apr 24 th Apr 24 th Apr 24 th Apr 24 th Apr 24 th Apr 24 th Apr | Closed |
| 6 | *Could be compiled locally by steering group?? Time consuming? | Statement | 24 th Apr | |
| | PROJECT PLAN Up to date. Group to decide how does it work. | Statement | 24 th Apr | |
| 7 | Realistic time scales BUSINESS SURVEY. Circulated v5 to Steering group members. Up load Survey sheet to Alvington WEB SITE. Also village notice board. Updated Project Plan v2 to be up loaded to WEB SITE. | Statement Emma M Emma M | 24 th Apr 24 th Apr 24 th Apr | Closed |
| | Village hall notice board also, as we need to identify all stakeholders. | Alan/Gail | 8th Mar 24 th Apr | |
| 8 | Around 60 businesses both large and small have been identified on a draft list in the Alvington Parish which needs to be contacted. | Statement | 6th Feb 24 th Apr | Closed |
| | ALVINGTON PARISH CHARACTER APPRAISAL 2017 An initial draft of 16 pages presented by Alan HASLAM for review. | Statement | 24 th Apr | |
| 9 | More work required to complete To be reviewed. | Alec D | 24 th Apr | |
| | HOUSING ASSOCIATION Contact Two Rivers to obtain if any waiting list for Alvington, note this was also referred to at a recent Parish Council meeting. | Alan H | 24 th Apr | |
| | Garages in Garlands Road is their waiting list as a number of units are empty and could be rented out to make a return for Two Rivers. | Alan H | 24 th Apr | |
| 10 | Open space around the garages. Statement will it be retained as an open space. | Statement | 24 th Apr | |
| | OPEN GREEN SPACES. | | 24 th Apr | |

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| | <p>Everyone to identify known open spaces for example the VILLAGE GREEN in front of the Globe Inn.</p> <p>Community to agree what is an open space and locations. NDP guidelines to define areas.</p> | <p>ALL</p> <p>ALL</p> | <p>24th Apr</p> <p>24th Apr</p> | |
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| 11 | <p>NEXT MEETING AGENDA initial draft ITEMS</p> <p>New timetable – project plan Budget to agree for next 6 months</p> <p>Agree Timetable</p> <p>Draft Plan before Christmas</p> <p>Date of next NDP meeting – Monday 5th June 2017</p> | <p>ALL ALL</p> <p>ALL</p> <p>ALL</p> <p>Statement</p> | 24 th Apr | |
| 12 | <p>Attachments:</p> <ol style="list-style-type: none"> 1. Alvington NDP steering group (Contact details) v12 2. Alvington BUSINESS survey v5 3. Draft Alvington NDP Project Plan v2 <p>Copy: File</p> | | | |