

# Alvington NDP Meeting Minutes - 23<sup>rd</sup> October 2017

**Attendees:**

Kate BOUGH (GRCC)  
Margaret HARRIS

Verlie EAGLES  
Alec DAVIS

**Apologies:** Alan HASLAM, Gary COLLIER and Eric ROBSON

**Copy:** Emma MONEY

**Meeting Location:** Alvington Village Hall, Glos.

**Start:** 13:30 pm

**Finish:** 15:30 pm

**Next Meeting:** Thursday 30<sup>th</sup> November 2017, at 13:30 Village hall.

Item	Actions	Who	Date Raised	O/L Complete
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1	Acceptance of minutes dated 25 <sup>th</sup> September 2017.	All	23 <sup>rd</sup> Oct	Complete
2	<b>PARISH COUNCIL</b> New members have been elected to council. A number of parishioners have shown an interest. Parish Council is running.	Statement	23 <sup>rd</sup> Oct	Complete
	Parish Council meeting on 4 <sup>th</sup> October 2017 discussed and accepted the NDP go forward with accepting the Kirkwell Draft Plan stage 1 subject to budget being confirmed from Locality.	Statement	23 <sup>rd</sup> Oct	Complete
3	<b>NEWSLETTER – PARISH</b> Publish long outstanding survey results to electorate. Invoice to Parish Council > Alvington NDP Newsletter. To include design / draft and ink costs excludes printing.	Everyone	Nov '16	
4	<b>FLOODING and SWERAGE overflow.</b> Still awaiting a reply from Severn Trent. Reminders sent.	Statement	23 <sup>rd</sup> Oct	
5	<b>STEERING GROUP MEMBERS</b> Reminder if you no longer wish to attend steering group meetings please notify.	Statement	23 <sup>rd</sup> Oct	
	A separate note drafted at meeting, to be sent to all group members regarding attendance.	Statement	23 <sup>rd</sup> Oct	
6	<b>STEERING GROUP</b> Entering a very important period. Would you be willing/prepared to help with next open event in March 2018 Volunteer desk top research. Assistance with next event provisional March 2018. Look at policies. Fill gaps.	Statement	25 <sup>th</sup> Sept	
7	<b>BUDGET/LOCALITY</b> Alan H and Emma M have completed numerous forms and applied for next phase of NDP funding. Awaiting response.	Alan H Emma M	Oct '17	Complete
8	<b>KIRKWELLS</b> Send letter to Louise when ONS sent. Requesting a meeting.	Alec D	23 <sup>rd</sup> Oct	Nov 2017
	We would like to move forward with preparation of preferred option (2 month) draft plan to receive not later than end of January 2018 for consultation of £3,500.	Kate B	23 <sup>rd</sup> Oct	Jan 2018

	We have been working with working with Kate Baugh from GRCC on preparing plan and consultation. We also have a very comprehensive Character Appraisal of the Parish almost complete.	Kate B	25 <sup>th</sup> Sept	Nov 2017
	Add link to parish web site for Louise at Kirkwells to read all the documents and minutes of meetings	Alec D	23 <sup>rd</sup> Oct	30 <sup>th</sup> Oct
	What will Kirkwells require in advance?	Alec D	23 <sup>rd</sup> Oct	Oct 2017
	We have various evidence both desk top and consultation.	Statement	25 <sup>th</sup> Sept	
	NDP has applied for a second locality grant which includes £3,500 Kirkwells fee.	Statement	23 <sup>rd</sup> Oct	Complete
9	<b>PROJECT PLAN</b> Requires updating continually up to submission.	Statement	Ongoing	
10	<b>PARISH WEB SITE - ALVINGTON</b> Topical items add to Parish Web site. Books etc. ONS file Priority List	Statement	23 <sup>rd</sup> Oct	Ongoing
11	<b>HOSPITAL - INFRASTRUCTURE</b> Up to date information received.			
12	<b>NP PRIORITIES</b> Update and circulate v3. <i>Attachement 1</i>	Verlie E	23 <sup>rd</sup> Oct	Complete
	Evidence a very important column. List i.e. populate with reports.	Alec D	23 <sup>rd</sup> Oct	29 <sup>th</sup> Oct
	<b>GREEN SPACES.</b> Maps supplied by FDDC clearly indicate areas within parish.	Statement	Ongoing	Ongoing
13	All above required for 2 <sup>nd</sup> consultation use in March 2018.	Statement	23 <sup>rd</sup> Oct	Complete
14	<b>CHARACTER APPRAISAL 2017/18</b> Photos of buildings not just roads required in appraisal also suggestions on where improvements could be made, for example along the main A48 corridor environment – control of signage through the village.	Statement	23 <sup>rd</sup> Oct	
	2 <sup>nd</sup> Consultation do you agree, including local buildings of interest.	Alan H	Ongoing	
15	<b>VILLAGE HALL</b> Noted double glazing glass replaced and walls painted, looking very good.	Statement	25 <sup>th</sup> Sept	
	<b>DEMOGRAPHICS</b> Acre OCSI report dated October 2013 is out of date.	Statement	23 <sup>rd</sup> Oct	Closed
16	Gloucestershire Rural County Council Tel: <b>01285 653 477</b> may have up to date Rural community profile for Alvington (Parish)	Statement	25 <sup>th</sup> Sept	
	Could an updated report be obtained, request latest from GRCC	John W	23 <sup>rd</sup> Oct	27 <sup>th</sup> Nov
	<b>HRA REPORT</b>	John W		27 <sup>th</sup> Nov

17	Cannot be auctioned until after 2 <sup>nd</sup> consultation in March 2018.	Kate B	23 <sup>rd</sup> Oct 23 <sup>rd</sup> Oct	
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	HRA (Habitat Regulation Assessment) report, budget required. Contact Glos Environmental Trust to quote. Needs policy's before writing HRA report but has to be done after screening.			
18	<b>BUSINESS SURVEY</b> Complete Survey data report to be completed ASAP. Forms returned.	Statement Kate B	23 <sup>rd</sup> Oct 23 <sup>rd</sup> Oct	Closed
19	<b>SETTLEMENT BOUNDARY</b> Build into Policy	Kate B	23 <sup>rd</sup> Oct	Ongoing
20	<b>TRANSPORT</b> Cannot be a policy.	Statement	25 <sup>th</sup> Sept	Closed
21	<b>PARISH COUNCIL</b> What do they own? Playing Field? Village Hall? Telephone Box?  Parish manage paying field. Field owned by parish.  Updated list required from council and what public amenities.	Alan H	23 <sup>rd</sup> Oct	
22	<b>INFRASTRUCTURE</b> Split into three by adding utilities.	Statement Alan H	23 <sup>rd</sup> Oct 23 <sup>rd</sup> Oct	
23	<b>A.O.B</b> A. Populating Priority NP List.  B. Character Appraisal ideally in draft for meeting with Kirkwells in November 2017.  C. Email to Louise at Kirkwells requesting a meeting.. <b>Post meeting note: Meeting arranged for Thur 30<sup>th</sup> Nov</b>  D. Land Owners (Stakeholders) plot electronically. Who?  E. Create a Stakeholder file / Landowners and business survey.	Alec D  Everyone Alan H  Alec D Alec D  Statement  Statement	23 <sup>rd</sup> Oct  23 <sup>rd</sup> Oct 23 <sup>rd</sup> Oct 23 <sup>rd</sup> Oct 31 <sup>st</sup> Oct 23 <sup>rd</sup> Oct 23 <sup>rd</sup> Oct	27 <sup>th</sup> Nov  29 <sup>th</sup> Nov Closed
24	<b>NEXT MEETING</b> <b>Thursday 30<sup>th</sup> Nov 2017, at 13:30 hours Village hall.</b>  <b>Attachments:</b> 1. Alvington NDP Priorities v3 ~ 30th October 2017  <b>Copy:</b> • File • Parish Web Site	Everyone	23 <sup>rd</sup> Oct	Closed