

ALVINGTON PARISH COUNCIL

MEETING PACK FOR JUNE 2020 MEETING

7b) Village: To note any updates on village/parish improvement matters

Situation reports for all village issues. This month's updates in **bold**.

Flood mitigation in the parish	Cllr Chris McFarling continues to work on securing improvements.
Garlands Road – poor condition of footpaths, poor condition of garages	Cllr Chidley has sent photos of footpath with disputed ownership to Cllr McFarling for assistance in resolving. Cllr McFarling has requested Brian Watkins inspect the path to give a response on ownership; awaiting news from Brian.
Public Rights of Way in the parish	Re FAL13, failure to make good the path within 14 days of ploughing has been reported to PROW Jul 2020: I have been advised that the matter is resolved, but whether this means the path is back to normal or whether simply the landowner has reassured GCC that this will be done shortly, I do not know. 3 new stiles on FAL18 to be installed ASAP; several other routes need improvement.
Globe Inn resident concerns, November 2019	No further complaints received since November 2019; reports of increased proactivity from pub. Parish council maintains a watching brief. Pub is currently closed due to C19 outbreak
Neighbourhood Watch / Policing	Police engagement van visit on 7/5 took place; Visit scheduled for 19/6 but was cancelled short notice.
Emergency Plan – ensuring it's up to date and fit for purpose.	I continue to work on this when time permits.

10 a) Highways: To receive any updates on Highways matters

This month's updates in **bold**.

Issue	Comments
Lower end of Knapp Lane requires resurfacing	Response from Brian: Not currently scheduled; if additional Highways funding becomes available, this may change. No further update Jul 2020.
Need for trimming of vegetation on A48 between Alvington and Woolaston (first reported Oct 2019)	Some trimming carried out to overhead trees late 2019 but veg is encroaching onto footpath. Brian Watkins hopes to include this in 2020-21 works programme. 30/04/20 update from Brian: 'My colleague Clive has included the siding and cleaning the footway and cutting back of overhanging vegetation (some works was done last year on this aspect) from Knapp Lane junction to the start of the Dual Carriageway (Swan Hill) onto our list of

	<p>Community Maintenance sites. As soon as I have some dates for you I will send them through.'</p> <p>Patrick Molyneux has advised that he intends to discuss with Brian with the aim of resolving the matter as soon as possible.</p>
<p>Clanna Lane / A48 Double yellow lines – feasibility query (originated 20th November 2019)</p>	<p>Awaiting photos of antisocial parking being sent to Brian Watkins. As previously circulated at end of 2019: Brian Watkins advises that this is feasible and has requested photos of parking issues that the TRO (traffic regulation order) would aim to resolve.</p> <p>Funding is an issue: around £10K which Highways cannot currently commit, though maybe in 20-21 or after. Process would take around 12 months from instructing the TRO team.</p> <p>No further update Jul 2020.</p>
<p>Poor quality pothole repairs on Clanna / drain replaced with solid cover (raised at the February 2020 meeting)</p>	<p>Reported to Brian on 06/02/2020.</p> <p>On 07/02/2020 Brian replied: Hi Meg. Thank you for your email. I will arrange for both sites to be checked.</p> <p>Road resurfacing scheduled to take place over the period of May-Aug 2020. No further update Jul 2020.</p>
<p>Poor drainage on Clanna/A48 (raised at the February 2020 meeting).</p>	<p>Reported to Brian on 10/02/2020.</p> <p>On 11/02/2020 Brian replied: Hi Meg. Thank you for your email. I am out and about later this week with the area engineer, I will have a look at this site with him. I can confirm that our term maintenance contractor is currently carrying out cyclic cleaning on the A48, some of the concerns may be resolved during that clean. Efficacy of drains to be confirmed during the next period of heavy rainfall. No further update Jul 2020.</p>

12 c) c) Audit 19/20: to note any updates.

We are on schedule to complete the audit process successfully, having approved the AGAR Sections 1 and 2 at the June meeting. The next stage is for me to send the following documents to the external auditor (PKF Littlejohn), so that they may audit us and return Section 3 of the AGAR to us.

- the Annual Governance and Accountability Return Sections 1 and 2, together with
- a bank reconciliation as at 31 March 2020
- an explanation of any significant year on year variances in the accounting statements
- notification of the commencement date of the period for the exercise of public rights
- Annual Internal Audit Report 2019/20

14 b) To approve outline process for inspecting council assets

Below is an extract of an example of best practice for asset quality/safety inspections. I recommend that the council adopts something similar, to be carried out monthly on a rota basis. **Are Council happy with this approach, and can I draw up something in this format?**

Monthly Inspection Checklist. November 2017

Snakey Park – Eastington, Glos, GL10 3AA

3.Exercise Equipment – Supplier: CALOO					
Category	Pass	Mon-itor	Fail	Problem	Action Required/Completed.
Check for Smooth operation. Moving parts run free without grinding or bearing noise.	✓				
Equipment is free of warping, bending, cracking or advance wear	✓				
No other damage to equipment or missing items. No sharp protrusions or damaged paint or corrosion.		✓		Some small areas of corrosion visible.	Monitor and treat. On-going treatment of rust patches
	3a- Cycle		3b- Rider		3c- Rower
	3e- Skier		3f- Leg press		3g- Air Walker
					3d- Cross Rider
					3h- Body Twist
Any other observations:					
<i>Ground erosion is present around some of equipment</i>					

Meg Humphries

Parish Clerk

24/06/2020