

ALVINGTON PARISH COUNCIL

Wednesday 24th June 2020

To all members of the Council

You are hereby summoned to participate in the Council Meeting of Alvington Parish Council on Wednesday 1st July 2020 at 7.30 p.m. for the purpose of transacting the following business. **N.B.: Further information is contained in the meeting pack for some items, as indicated below.**



Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Alvington Full Council Meeting

Remotely on Wednesday 1st July 2020 at 7.30pm

**Via ZOOM – <https://us02web.zoom.us/j/84952845549> (no password required)
(See Zoom's website for tutorials and support)**

- 1. To receive apologies for non-participation**
- 2. To note declarations of interest relating to the agenda**
- 3. To approve the accuracy of the [draft minutes of the Full Council Meeting on 03.06.20](#)**
- 4. Public forum**
- 5. To receive/note any reports from county and district councillors for the parish**
- 6. Planning**
 - a) To consider P0632/20/LD1: Access Track Off Barnage Road, Barnage Road. Application under section 191 to confirm whether existing access is lawful.
 - b) To receive any progress reports on local planning matters
- 7. Village**
 - a) Coronavirus: to receive any updates specific to the parish
 - b) To note any updates on village/parish improvement matters (see [meeting pack](#))
 - c) To receive any reports on other village matters
- 8. Sports Field**
 - a) Pavilion project: to receive any updates
 - b) Mowing: to receive any updates
 - c) Play equipment repairs and safety improvements: to note any updates
 - d) To receive any reports on other Sports Field matters
- 9. Churchyard**
 - a) Churchyard trees: to receive an update on proposed works and to ratify the choice of a contractor.
 - b) To receive any reports on other churchyard matters
- 10. Highways**
 - a) To receive any updates on Highways matters (see [meeting pack](#))
- 11. NDP**
 - a) To receive an update on the progress of Alvington NDP
- 12. Finance**
 - a) To approve payment of [invoices and expenses from the past month](#)

TO WHOM	DETAILS	AMOUNT
Meg Humphries	Salary – June 2020	275.84
Richard Morgan	Grasscutting: Churchyard June 2020	222.00
Information Commissioner's Office	ICO Fee 20-21	40.00
Merlin Waste	Dog Bins: May 2020	31.20
Alvington Memorial Hall	Hall hire June 2019 to March 2020	161.00

- b) To note the [receipt of any income since the last meeting.](#)
- c) Audit 19/20: to note any update (see [meeting pack](#))
- d) Accounts:
- i) to approve and sign off the [Bank Reconciliation and Internal Controls for Quarter 1 of 2020-21](#)
 - ii) to note the list of [all transactions for 2019-20](#)
 - iii) to note the [Q1 2020-21 budget statement](#)
 - iv) to note the [Q1 20-21 accounts statement](#)
- e) To adopt the updated [Financial Regulations](#)
- 13. To note [correspondence for information](#)**
- 14. Council**
- a) To receive the [Clerk's Report](#)
 - b) To approve outline process for inspecting council assets (see [meeting pack](#))
 - c) To note that the Clerk has been offered a pension by the council and declined.
 - d) To adopt the updated [Code of Conduct](#) (originally adopted July 2018) to reflect GDPR law.
 - e) To note the updated asset register, as outlined in email on 24/06/20.
 - f) To receive an update of Clerk's review of the council's insurance needs and arrangements and to consider Clerk's recommendations, as outlined in email on 24/06/20.
 - g) To receive councillors' reports and items for future agenda
 - h) To note the date of the next Full Council meeting: Wednesday 2nd September 2020.