

ALVINGTON PARISH COUNCIL

Due to the risks presented by the COVID-19 pandemic, this meeting will be held **remotely** (exact format to be confirmed). We welcome any public forum items via email/phone at alvingtonclerk@outlook.com / 01594 719245

Transparency and openness remain a priority to us, so we will be sharing all available information online and can also arrange for sets of paperwork to be delivered when requested.

Thursday 30th April 2020

To all members of the Council

You are hereby summoned to participate in the Annual Council Meeting of Alvington Parish Council on Wednesday 6th May 2020 at 7.30 p.m. for the purpose of transacting the following business. **N.B.: Further information is contained in the [meeting pack](#) for some items, as indicated below.**



Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Alvington Full Council Meeting

Remotely on Wednesday 6th May 2020

- 1. To receive apologies for non-participation**
- 2. To note declarations of interest relating to the agenda**
- 3. To approve the accuracy of the [draft minutes of the Full Council Meeting on 01.04.20](#)**
- 4. Public forum**
- 5. To receive/note any reports from county and district councillors for the parish**
- 6. Planning**
 - a) To note any update on P0001/20/DISCON Land Off Clanna Road Alvington, Gloucestershire: Discharge of Condition 10 (details of pedestrian crossing) of planning appeal APP/P1615/W/16/3153161 (P1494/15/OUT)
 - b) To receive any progress reports on local planning matters
- 7. Village**
 - a) Coronavirus: to receive any updates specific to the parish
 - b) To note any updates on village/parish improvement matters (see [meeting pack](#))
 - c) To receive any reports on other village matters
- 8. Sports Field**
 - a) To receive an update on the pavilion project
 - b) To receive any updates on Sports Field mowing arrangements for 2020
 - c) To note the 2020 play equipment inspection reports for [Sports Field](#) and [Garlands Road](#) and agree risk-reducing actions and timescales.
 - d) To receive any reports on other Sports Field matters

9. Churchyard

- a) To consider adopting the [draft churchyard risk management plan](#)
- b) To receive any reports on other churchyard matters

10. Highways

- a) To receive any updates on Highways matters (see [meeting pack](#))

11. NDP

- a) To receive an update on the progress of Alvington NDP

12. Finance

- a) To approve payment of [invoices and expenses from the past month](#)
- b) To note the [receipt of any income since the last meeting](#)
- c) Audit 19/20: to receive an update and to receive, note and approve the [Annual Governance Statement \(Section 1 of AGAR\) and Accounting Statements \(Section 2 of AGAR\) for 2019/20](#) (See also: [meeting pack](#))
- d) To approve and sign the [Bank Reconciliation for Q4 of 2019-20.](#)
- e) To officially note and approve the [budget detail for 2020–21](#)

13. To note [correspondence for information](#)

14. Council

- a) To receive the [Clerk's Report](#) and consider awarding increment as per contract
- b) To receive councillors' reports and items for future agenda.
- c) To note the date of the next Full Council meeting: Wednesday 3rd June 2020. **This meeting is likely to be carried out remotely.**