

ALVINGTON PARISH COUNCIL

Due to the risks presented by the COVID-19 pandemic, this meeting will be held **remotely** (exact format to be confirmed). We welcome any public forum items via email/phone at alvingtonclerk@outlook.com / 01594 719245

Transparency and openness remain a priority to us, so we will be sharing all available information online and can also arrange for sets of paperwork to be delivered when requested.

Thursday 26th March 2020

To all members of the Council

You are hereby summoned to participate in the Annual Council Meeting of Alvington Parish Council on Wednesday 4th March 2020 at 7.30 p.m. for the purpose of transacting the following business. **N.B.: Further information is contained in the [meeting pack](#) for those items accompanied by an asterisk**



Ms Meg Humphries, Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Alvington Full Council Meeting

Remotely on Wednesday 1st April 2020

1. **To receive apologies for non-participation**
2. **To note declarations of interest relating to the agenda**
3. **To approve the accuracy of the [draft minutes of the Full Council Meeting on 04.03.20](#)**
4. **Public forum**
5. **To receive/note any reports from county and district councillors for the parish**
6. **Planning**
 - a) To note the updated documents for P1413/19/FUL Alvington Playing Fields Court Lane Alvington: Erection of a sports pavilion with associated parking, landscaping and works.
 - b) ****To note any update on P0001/20/DISCON Land Off Clanna Road Alvington, Gloucestershire: Discharge of Condition 10 (details of pedestrian crossing) of planning appeal APP/P1615/W/16/3153161 (P1494/15/OUT)**
 - c) To receive any progress reports on local planning matters
7. **Village**
 - a) ****Coronavirus: to note the current arrangements in the parish**
 - b) ****To note updates on village/parish improvement matters**
 - c) To note the need to postpone the marking of 75 years since the end of WW2 (May 2020)
 - d) To receive any reports on other village matters
8. **Sports Field**
 - a) To receive an update on the pavilion project
 - b) To receive any updates on Sports Field mowing arrangements for 2020
 - c) To receive any reports on other Sports Field matters

9. Churchyard

- a) **To receive an update on the drafting of a churchyard risk management plan
- b) To receive any reports on other churchyard matters

10. Highways

- a) **To receive any updates on Highways matters

11. NDP

- a) **To receive an update on the progress of Alvington NDP

12. Finance

- a) To approve payment of [invoices and expenses from the past month](#)

TO WHOM	DETAILS	AMOUNT
Chris Shill	Reimbursement for new lock for sports field gate (originally Dec 2019. REPLACEMENT FOR LOST CHEQUE 920)	9.99
REACR	Unspent grant for goal posts (originally Nov 2019. REPLACEMENT FOR LOST CHEQUE 915)	200.00
Meg Humphries	Salary – March 2020	222.84
Merlin Waste	Dog Bins	30.00
Alan Haslam	Ink Expenses	33.00
HMRC	PAYE Q4 of 19/20	158.60
PATA Payroll	Payroll Services Q4 19/20	23.25

- b) To note the [receipt of any income since the last meeting](#)

Date received into account	Description	Amount
09/03/2020	Bank interest	0.50

- c) **Audit 19/20: to receive an update on preparations and approve GAPTC audit service to supply 19/20 internal audit (in light of no quotations having been received)

13. To note [correspondence for information](#)

14. Council

- a) To receive the [Clerk's Report](#)
- b) To receive councillors' reports and items for future agenda.
- c) To note the date of the next Full Council meeting: Wednesday 6th May 2020 – this will also be the Annual Council Meeting. **These meetings are likely to be carried out remotely.**