

7 Planning

7 c) To note the request from FoDDC for suggestions for development sites

CALL FOR SITES

STRATEGIC HOUSING AND ECONOMIC LAND AVAILABILITY ASSESSMENT (SHELAA) 2020

Forest of Dean District Council is inviting suggestions on where land in the district could be used for housing, as it carries out its annual assessment of possible sites. This year, we are also requesting a call for sites that could be potentially used for employment, as well as for housing or for a combination of both.

The study assists the Council in identifying suitable land in order to meet the communities housing and employment needs. This process will be particularly important for this year, as suggested sites could help support the development of a new Local Plan, which will guide the development of future housing and employment up to the year 2041.

The aim of the assessment is to identify as many sites as possible that have the potential to accommodate all types of housing (including travellers and travelling show people) and employment areas across the Forest of Dean District. We are appealing to interested people, organisations, agents and/or land owners to inform us of any sites that they consider to be developable and would like to bring to our attention.

It is important to consider, despite the assessment forming an important evidence source, the assessment does NOT determine whether a site should be allocated for future housing or employment. Currently, the Forest of Dean is addressing the supply of land through the examination of its allocations plan and any additional sites that come forward may be considered on a long-term basis and retained within the Council's records for future use.

If anyone would like to put forward a site(s) that is considered to have housing or employment potential, they can download a form from the Forest of Dean District Councils web site www.fdean.gov.uk – follow the Local Plan (new)/ SHLAA tabs- or call Matthew Green on 01285 623489 to be sent a form.

Please return forms of potential sites to:

Matthew Green, Local Plans, Forest of Dean District Council, High Street, Coleford, GL16 8HG by 29th March 2020 if you wish your site(s) to be considered for this year's review. If you have already informed us of a site(s) that was considered either through previous SHLAA studies or the recent Local Plan Issues and Options exercise, then you will not be required to re-submit, unless you wish to make changes to the site(s) (for example, extend, make smaller, or remove it altogether from the study).

All the information supplied for the assessment will be publicly available through the Councils website.

7d To receive any progress reports on local planning matters

Planning breach – the team have lost an enforcement officer so work is being reallocated and as a result there is no update.

8 Village

8a To note updates on village/parish improvement matters (others may be brought up verbally during the meeting)

Flood mitigation in the parish	No updates known of since the last meeting.
Garlands Road – poor condition of footpaths, poor condition of garages	No updates known of
Public Rights of Way in the parish	3 new stiles on FAL18 to be installed shortly; several other routes need improvement. I chased this up 26/02/2020 and I hope to be able to update verbally at the meeting.
Globe Inn resident concerns, November 2019	No further complaints received since November 2019; reports of increased proactivity from pub. Parish council maintains a watching brief.
Neighbourhood Watch / Policing	Police engagement van visiting 1pm-3pm on Friday 6 th March (Memorial Hall car park) and Thursday 7 th May (Garlands Road). A second Neighbourhood Watch coordinator for the parish has been found and should soon be operational.
Emergency Plan – ensuring it's up to date and fit for purpose.	I continue to work on this when time permits.

8b To receive an update on plans to mark 75 years since the end of WW2 (May 2020)

We have had two volunteers offering to help with loading/lighting the beacon on 8th May – Chris Shill and Paul Smoker.

10 Churchyard

10a To receive an update on the drafting of a churchyard risk management plan

The plan is currently with Philip Blatchly (Jr) for comment. Our insurers have suggested a churchyard risk assessment in order to demonstrate risk mitigation which would protect our eligibility in the event of a claim, and have supplied a template. **I could do with a volunteer to walk around with Sue Rickards to complete it if possible.** I have made Sue aware that we are drafting a policy and will send to her for comment before adoption. Discussed with Woolaston PC for details of their arrangements too. Once I have heard back from Philip Blatchly I will circulate the resulting draft.

11 Highways

11 a) To receive any updates on Highways matters

Issue	Comments
Lower end of Knapp Lane requires resurfacing	Response from Brian: Not currently scheduled; if additional Highways funding becomes available, this may change.

Need for trimming of vegetation on A48 between Alvington and Woolaston (first reported Oct 2019)	Some trimming carried out to overhead trees late 2019 but veg is encroaching onto footpath, so Clerk chased this up. 20/01/20: Brian wrote: "I will follow this up with the safety inspectors, I had asked them to carry out an inspection and report back to me on their findings. As soon as I have had some feedback I will send you an update." Chased again 21/02/2020
Clanna Lane / A48 Double yellow lines – feasibility query (originated 20 th November 2019)	Awaiting photos of antisocial parking being sent to Brian Watkins – can someone take this on please. As previously circulated at end of 2019: Brian Watkins advises that this is feasible and has requested photos of parking issues that the TRO (traffic regulation order) would aim to resolve. Funding is an issue: around £10K which Highways cannot currently commit, though maybe in 20-21 or after. Process would take around 12 months from instructing the TRO team.
Potholes near Blacksmiths Arms	Reported to Highways 13/01/20. Should have been dealt with within 28 days of reporting.
Poor quality pothole repairs on Clanna / drain replaced with solid cover (raised at the February 2020 meeting)	Reported to Brian on 06/02/2020. On 07/02/2020 Brian replied: Hi Meg. Thank you for your email. I will arrange for both sites to be checked.
Poor drainage on Clanna/A48 (raised at the February 2020 meeting.	Reported to Brian on 10/02/2020. On 11/02/2020 Brian replied: Hi Meg. Thank you for your email. I am out and about later this week with the area engineer, I will have a look at this site with him. I can confirm that our term maintenance contractor is currently carrying out cyclic cleaning on the A48, some of the concerns may be resolved during that clean.

13 Finance

13 c Audit 19/20: to receive an update on preparations.

GAPTC provide an impartial specialist service for the flat fee of £195 for a council of our size. I have contacted 11 local accountancy companies to seek quotations for internal audits. I anticipate that the council can select an internal auditor at the April meeting.

Meg Humphries

Parish Clerk

26/02/2020