

ALVINGTON PARISH COUNCIL
Minutes of the meeting held on Wednesday 4th December 2019, 7.30pm

PRESENT: Cllr Alan Haslam (Chairman)
 Cllr Richard Heys (Vice-Chair)
 Cllr. Gail Thompson
 Cllr. Lisa Chidley
 Cllr. Chris Miles

ATTENDING: Meg Humphries (Clerk)
 Tom Lockyer
 Joanna Goodman
 Phil England

No/ Ref	Item/Notes	Action
1. 112 19/20	To receive apologies for absence None; all present	
2. 113 19/20	To note declarations of interest relating to the agenda. None.	
3. 114 19/20	To approve the accuracy of the minutes of the Full Council Meeting on 06.11.19. Approved; signed by Cllr Haslam.	
4. 115 19/20	Public Forum Cllr Haslam reported that Chris Shill had been unwell; the council wished him well.	
5. 116 19/20	To receive/note any reports from county and district councillors for the parish. DCllr McFarling sent his apologies along with an update on matters on his parish list, which was read out for the meeting and which have been inserted under the relevant items, below.	
6. 117 19/20	Planning a) To consider P1817/19/FUL: Cross Stores & Land at Rear, Main Road, Alvington, Gloucestershire. Erection of 3 No. dwelling with associated parking, landscaping and works. Erection of 1 No. garage. Demolition of existing shop & store. The council identified the following issues: 3 dwellings would likely mean 6 extra cars using what is a very poor junction; planning has been refused before on grounds of increasing use of the very same junction. Cross Stores Cottages are within the Conservation Area and are recognised (most recently in the NDP) as having a distinctive character. As stated by NDP, new development in the Conservation Area should not affect the character of the area, and the cottages have long close-style gardens. The elevation plan is for 2 storeys, and the NDP policy relating to elevation in this area is 1.5 storey maximum The council does support the improvement of the Cross Stores, but the conservation area did not support the first application, and the council feels that the officer should not support this one either. The drainage is not fit for purpose, as 85 houses have been added to the network since it was installed. An Amey report carried out in 2016 concluded that a new	

	<p>drain from Clanna Road down to the brook would be required to make the system fit for purpose.</p> <p>The area is rich in wildlife and so an ecological survey would be needed – it appears from the application that there would not be one.</p> <p>Like the Cross Stores Cottages, the rear gardens are of historical importance, being long closes, and are a green space of particular value, helping to maintain the village’s rural character.</p> <p>ACTION: Clerk to include all of the above points in a representation to Planning.</p> <p>b) To note potential complaint regarding alleged planning breach. Cllr Haslam had been made aware of a potential planning breach and the Clerk was now liaising with Planning Enforcement to look into this. ACTION: Clerk to send further information to Planning Enforcement.</p> <p>c) To receive any progress reports on local planning matters.</p> <p>A planning application was received after the agenda had gone out: P1863/19/TCA: 4 Westland Cottage 4 The Row Main Road Removal of a line of Leylandii at Westland Cottage, 4 The Row. The council had no objection to this application and particularly supported the replacement planting that was proposed.</p>	<p>MH</p> <p>MH</p>
<p>7. 118 19/20</p>	<p>Village</p> <p>a) To receive/note any updates in flood mitigation. DCllr Chris McFarling reported that he had struggled to get a response from Severn Trent in order to move forward with 2 Tudor Cottages’ flooding issue, where there have now been 11 flooding incidents since June 2019.</p> <p>b) To receive any updates on several issues around Garlands Road. Cllr Chidley reported that Two Rivers had now started resurfacing the car park as of Monday 2nd December. The work on the garages themselves will be done in next 6-9 months. There has been no progress on improving the poor state of the footpaths in the Garlands Road area yet.</p> <p>c) To receive any updates on improvements to Public Rights of Way in the parish. Jeff Wheeler (PROWs officer) has written to landowners re unclear route on FAL7 and broken stile on FAL18; awaiting responses and action. Jeff also plans to walk FAL17 in the near future following an attempt that was rained off.</p> <p>d) To receive any updates on community concerns regarding the Globe Inn. The Clerk had passed on all relevant information and forms to the residents and the owners of the Globe have been made aware and have advised Cllr Haslam that they intend to improve matters. There were no further actions identified at this time but the council will be keeping a watching brief.</p> <p>e) To consider marking 75 years since the end of WW2 (May 2020). It was noted that Paul Smooker has a collection of objects which could form the basis of a travelling exhibition, perhaps in the hall and in local schools. ACTION: Clerk to talk to Aylburton Primary School; Cllr Heys to talk to Woolaston Primary School.</p> <p>f) To receive an update on reviewing the parish’s Emergency Plan. The Clerk apologised for not having time to move this forward in the past month but advised that she expected to be able to move it along in January. It was noted that the village is one snow warden short and that Trini Jones may be willing to act in this role, with help from Stan’s tractor. ACTION: Clerk to contact Trini to ask him to consider the role.</p> <p>g) To receive any reports on other village matters. None at this time.</p>	<p>MH/ RH</p> <p>MH</p>
<p>8. 119 19/20</p>	<p>Sports Field</p> <p>a) Pavilion fundraising: To receive a brief report on the Quiz and Pudding night on 30/11/19 and agree any outstanding actions.</p> <p>Cllr Heys summarised: It was a really good evening with a really good offering of cakes and puddings, around 40 attendees, several donations, and gross takings of</p>	

	<p>around £500, with good feedback, including requests for similar events in the future. The drinks licence will cover the rest of the year.</p> <p>b) To receive an update on the pavilion project. Correspondence had been received from the architect, who has had correspondence with Highways following road survey carried out by the highways consultant. Highways suggests 34-36 car parking spaces (c 10 more than initially proposed) would be more appropriate, which Cllr Heys felt would work if some could be delineated and barriered off to curtail inappropriate usage. Discussions were ongoing.</p> <p>c) To receive any update on improvements to the Sports Field car park gate. Chris Shill has acquired a new lock which is working well. Cllr Heys is currently locking and unlocking every day while Chris Shill is unwell.</p> <p>d) To note interest from Ellwood Under-9s in using the Sports Field and approve the arrangement in principle. The council welcomed the interest from a young football team following the folding of Lydney Under 10s, who had previously used the field. The council agreed the following points: The cost would have to be £20 but it includes grass maintenance; the team could borrow the cricket club's line painter to mark out their lines; the cricket team do have two small goals but they may not be fully regulation standard. If there was a need, REACR would probably re-issue the £200 grant to cover purchase. ACTION: Clerk to relay points to the team and hopefully finalise hire agreement if agreeable.</p> <p>e) To receive any updates on the sourcing of a replacement mower. Ongoing, awaiting Nick Powell visiting the mower to assess suitability.</p> <p>f) To receive any reports on other Sports Field matters. None at this time.</p>	MH
9. 120 19/20	<p>Churchyard</p> <p>a) To consider implementing regular gravestone safety checks in light of government recommendations. The Clerk advised that a checklist, risk assessment and rota for checking the stability of gravestones would be prudent and the council supported the creation of this set of documents. ACTION: Clerk to draft the documents with a view to sign-off in February.</p> <p>b) To receive any reports on other churchyard matters. Clerk reported that Paul Smooker planned to weedspray the churchyard this week. Churchyard working party planned for Saturday 18th January. ACTION: Clerk to publicise it on Facebook/website.</p>	MH MH
10. 121 19/20	<p>Highways</p> <p>a) Clanna Road/A48 junction: To receive an update on improving safety. Cllr Chidley has taken some photos of problematic parking; Alec Davis is likely to supply some too. These can be sent to Brian Watkins as requested once there is a collection of photos.</p> <p>b) To receive any updates on Highways matters. Cllr Haslam updated on the following, having attended the A48 meeting on 20th November:</p> <ul style="list-style-type: none"> • Cutting back of vegetation on A48 footpaths has now been scheduled. • Note: Trees overhanging highway should have 5.5m height clearance min. • Following a query from a resident, Cllr Haslam enquired about fake speed cameras and was advised that they are indeed illegal. ACTION: Clerk to advise resident who enquired. • Crossing in village – the survey appears to have something to do with developers as it's not to do with the police or Highways. The Clerk has lodged the council's preference for location of crossing (close to Globe) with Planning. Cllr Haslam has requested for the police to do a speed survey soon. • Cllr Haslam noted that a lot of potholes have been filled in the village 	MH

	<ul style="list-style-type: none"> • Double yellow lines – the need for these around the Clanna Road area would be negated if a crossing built close to there. • Flooding – Highways believe that any actions are for Severn Trent and not for them. • The resurfacing of A48 and Clanna Lane now complete. • The poor surface of Knapp Lane had now been reported, and Brian Watkins advised Cllr Haslam that it would be inspected. 													
11. 122 19/20	<p>NDP</p> <p>a) To receive an update on the progress of Alvington NDP. The Regulation 16 consultation is at an end, and a meeting with the examiner and FoDDC officers had been scheduled for Monday 16th December. GRCC would tonight be paid for their work to the plan, and there is a need to clarify past and future spending. ACTION: Clerk and Cllr Haslam to review NDP expenditure and income and 2020-21 projection.</p>	MH/ AH												
12. 123 19/20	<p>Finance</p> <p>a) To approve payment of invoices and expenses from the past month Approved; signed by Cllrs Thompson and Miles. Payments as follows:</p> <p>b) To note the receipt of any income since the last meeting. Noted.</p> <p>c) To agree a timescale for precept-setting for 2020-21 budget. Cllr Heys, in conjunction with Cllr Haslam and the Clerk, has drafted a 20/21 budget. A 3% increase is recommended, after two years of 10% increases. It was noted that the mower remains the main uncertainty, but funding can be sought, with the reserve acting as a backup. On this basis, the 3% increase in precept was agreed. ACTION: Clerk to send precept request to FoDDC – precept amount £8,979.</p>	MH												
13. 124 19/20	<p>13. To note correspondence for information. Noted. ACTION: Clerk to relay council's support for Forest of Dean gateway signs to encourage careful driving.</p>	MH												
14. 124. 19/20	<p>a) To take councillor photographs for the website. Deferred until further notice.</p> <p>b) To note new accessibility guidelines and to approve the drafting of an accessibility statement for the website. Noted; Clerk to draft an accessibility statement and improve website accordingly.</p> <p>c) To note the GCC consultation on community involvement and agree any comments. Noted; no comment to be submitted.</p> <p>d) To approve the meeting dates for 2020-21 civic year. Noted and as follows: (Already agreed: Feb 5th 2020 / March 4th 2020)</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Wednesday 1st April 2020</td> <td style="width: 50%;">Wednesday 2nd September 2020</td> </tr> <tr> <td>Wednesday 6th May 2020</td> <td>Wednesday 7th October 2020</td> </tr> <tr> <td>Wednesday 3rd June 2020</td> <td>Wednesday 4th November 2020</td> </tr> <tr> <td>Wednesday 1st July 2020</td> <td>Wednesday 2nd December 2020</td> </tr> <tr> <td>(No meeting Aug 2020) →</td> <td>Wednesday 3rd February 2021</td> </tr> <tr> <td></td> <td>Wednesday 3rd March 2021</td> </tr> </table> <p>ACTION: Clerk to make hall bookings.</p> <p>e) To receive the Clerk's Report, including request for annual leave weeks commencing 23/12/19 and 30/12/19. Approved.</p> <p>f) To receive councillors' reports and items for future agenda. None.</p> <p>g) To note the date of the next Full Council meeting: Wednesday 5th February 2020 at 7.30pm in the Memorial Hall. Noted.</p>	Wednesday 1 st April 2020	Wednesday 2 nd September 2020	Wednesday 6 th May 2020	Wednesday 7 th October 2020	Wednesday 3 rd June 2020	Wednesday 4 th November 2020	Wednesday 1 st July 2020	Wednesday 2 nd December 2020	(No meeting Aug 2020) →	Wednesday 3 rd February 2021		Wednesday 3 rd March 2021	MH
Wednesday 1 st April 2020	Wednesday 2 nd September 2020													
Wednesday 6 th May 2020	Wednesday 7 th October 2020													
Wednesday 3 rd June 2020	Wednesday 4 th November 2020													
Wednesday 1 st July 2020	Wednesday 2 nd December 2020													
(No meeting Aug 2020) →	Wednesday 3 rd February 2021													
	Wednesday 3 rd March 2021													

Meeting closed: 9.25 pm

Signed:.....Chairman.

Date:.....