ALVINGTON PARISH COUNCIL Minutes of the meeting held on Wednesday 3rd July 2019, 7.30pm

PRESENT: Cllr Alan Haslam (Chairman)

Cllr. Lisa Chidley Cllr. Gail Thompson Cllr. Chris Miles

ATTENDING: Meg Humphries (Clerk) Tom Oliver (Glos Police)

DCllr Chris McFarling Tracy Martin (Glos Police)

Chris Shill
Alec Davis
Nick Powell

Terry Shepherd
Peter Rogers
John Wood

Lisa Garside

No/	Item/Notes	Action
Ref		
1. 062 19/20	To receive apologies for absence Cllr Richard Heys sent his apologies due to a work trip; accepted.	
2. 063 19/20	To note declarations of interest relating to the agenda. None.	
3. 064 19/20	To approve the accuracy of the minutes of the Full Council Meeting on 05.06.19. Approved; signed by Clir Chidley.	
4. 065 19/20	To receive/note any reports from county and district councillors for the parish. DCIIr Chris McFarling: • Sewage flooding @ 2 Tudor Cottages: There was sewage discharge a couple of weeks ago in heavy rain which would, CIIr McFarling hoped, strengthen the sense of urgency in Severn Trent officers' approach. 17/6 saw a positive and productive meeting between CIIr McFarling, Severn Trent and Glos Highways and there were some actions agreed, including giving the resident a camera to document future flooding. A monitor will be placed in the drain to assess the amount of additional capacity needed to prevent flooding. CIIr McFarling has asked Severn Trent to carry out a drain survey to check for blockages and confirm where connections are. Issue of gulleys potentially overflowing sewage into the brook also needs resolution. Alec Davis asked whether the changes would take into account the future addition of new houses to the infrastructure; CIIr McFarling responded that in order to resolve the issue, there was a need to focus on the issue at hand. • CIIr McFarling reported that he had not moved forward with public rights of way yet; however, Alec Davis reported that he had been in touch with the PROW officer and that a good amount of work had been carried out to repair broken stiles, with more work to follow shortly. Peter Rogers raised the issue of a lack of signage on the PROW that runs through his land. Alec Davis gave him the PROW officer's contact details. • CIIr McFarling reminded CIIr Chidley that he remained at her disposal in order to help put pressure on Two Rivers Housing to carry out much needed repairs and maintenance to the Garlands Road estate.	

- FoDDC cabinet have examined its corporate priorities, one of which is working to address the climate emergency, declared by FoDDC earlier this year. FoDDC aims for the district to achieve carbon neutrality by 2030. A benefit of having extensive woodland is that the district may be able to receive 'credit' for offsetting carbon from a city.
 FoDDC will be getting its own house in order, i.e. recommending that all new houses are zero-carbon, have an electric car-charging point and are very well insulated. On FoDDC property there will be solar panels and the council will slowly be moving to an electric fleet and switch to 100% renewable energy. A working group is being established anyone welcome to attend. Publica will be asked to reduce their footprint as much as possible too, and FoDDC are one of several clients asking them to do this. Staff will be encouraged to work from home where feasible, making use of video conferencing. Cllr McFarling will bring a paper to the parish council soon to consider possible actions towards this goal.
- Planning Committee meeting next week, and full Council meeting on 11th
 July. All meetings can be watched online at
 https://www.fdean.gov.uk/news/2018/may-2018/watch-our-full-council-and-planning-committee-meetings-live-online/, and DCllr McFarling reminded the parish council that they can contact him to raise any planning issue on their behalf.

5. 066 19/20

To receive/note any reports from the local police team

Tom Oliver gave a report on policing in the parish, an area that the police team enjoy looking after. There is of course, the issue of antisocial behaviour including drug-dealing in the sports field car park. The team recently carried out a stop and search in the car park under Misuse of Drugs act. Nothing was found but the search gives out the message that the police are watching the area, which can be very effective. In recent months, there has been the odd make-off from Alvington garage. There had been 4 crimes committed in June, compared to 0 crimes in June 2018: two thefts, a sexual offence and arson.

Tom warned of a blue Mondeo going around Lydney trying to unlock vans. Other than that, the situation has been fairly positive. Cllr Haslam reported that there was evidence that the cricket ground cover had been used as a shelter for smoking cannabis, but mostly what's seen is exchanges through car windows in the car park. Cllr Haslam advised the police that the gate for the sports field car park would be installed in next few weeks.

Cllr Haslam raised the issue of parking around the A48/Clanna Road junction, largely caused by Globe patrons. There had been at least 4 accidents in the last 2 months at this junction. Tom advised that the team are aware and that the majority of parking issues fall into the district council's remit but that the police can deal with dangerous obstructions. It was noted that cutting across car park of the Globe had now been resolved by cones. The police will continue to monitor the issue. Lisa Garside asked: patrons need somewhere to park otherwise it will just move the problem. Cllr Haslam stated that the council has tried a lot of approaches without much improvement and that the double yellow lines were not being considered lightly. The council acknowledged that the Globe is a successful business and an asset to the village. Tom said next time he passed through he'd go into the pub if he saw any dangerous parking.

Cllr Haslam raised the van parked long-term in the Memorial Hall car park – Cllr Thompson relayed that the committee was looking into it but as it's on private land it's not a police issue.

	Chris Shill asked about speeding statistics, and Cllr Haslam recalled some information on speed-camera 'hits': During 1 visit by the van, 30 cars were caught in Alvington and 126 in Westbury. ACTION : Cllr Haslam to send statistics to Chris Shill. 19.50: police team and Cllr McFarling left the meeting.	АН
6. 067 19/20	Public forum Chris Shill: Still chasing the reinstatement of the Alvington village sign on Swan Hill. He contacted GCC general customer services, who will chase Highways. Alec Davis reported that the state of rubbish around the petrol station was still unacceptable. As the garage has recently changed hands Chris Shill will approach the manager. If there is no improvement the council are in support of sending an official letter. John Wood reported that the footpaths along the A48 remained very overgrown and at times it was necessary to walk in the road. The Clerk will continue to chase this issue up with Highways. John Wood also raised the issue of the manhole cover on Court Lane which remains out of place. ACTION: Clerk to ask Cllr Heys to assess. Peter Rogers stated that he wanted to get involved in the Sports Field committee again, having done so in the past. Cllr Haslam thanked him for offering valuable help.	МН
7. 068 19/20	Planning a) To consider any representation regarding P0867/19/FUL: The Cottage, Glebe Farm, Lower Common, Aylburton: Erection of a two-storey rear extension and raising of roof height to provide loft accommodation. No objections to be raised. b) To receive any progress reports on local planning matters. No updates at this time.	
8. 069 19/20	 Village a) To receive an update on the defibrillator project. Clerk reported on income versus expenditure in the project fund: the council were currently £353 'in credit', with at least £305 more to come. Clerk reported that Bonnie was delighted with the flowers the council presented her with as a thanks for fundraising. b) To receive an update on the Pocket Parks project. Officially opened at the community day on Sunday 30/6 and passed the inspections. The only outstanding action is the evaluation, which is in hand. c) To receive/note any updates in flood mitigation. Covered fully in Item 4, above. d) To receive any updates on several issues around Garlands Road. Lisa is working on these issues with Highways/Two Rivers to move them forward. e) To receive any reports on other village matters. No other updates at this time. 	
9. 070 19/20	 a) To receive an update on the pavilion project. The plans for the pavilion are now ready for submission as a planning application. b) To note safety inspection of the Trim Trail and any resulting actions. The inspection report was largely positive, and the small actions recommended are all in hand thanks to the Sports Field committee. c) To receive a brief report on Community Day 30/06/19 and to agree any actions. Cllr Haslam thanked everyone for coming along. There were very positive comments, including many requests for it to become an annual event. The council received good feedback from the vendors too. There was a very good number of children in attendance too, and people commented at how it had been a chance to 	

	reconnect with neighbours. The council resolved to hold a similar event next year. ACTION: Clerk to initiate refund for portaloo hire that fell through. d) To receive any update on installation of the Sports Field car park gate. To be installed in the next few weeks, according to the family making the gift. e) To receive any update on amending the Sports Field Committee Terms of Reference. To be reviewed at the next Sports Field committee meeting. f) To receive any reports on other Sports Field matters. Nick Powell reported that the mower needed some work done and was evidently at the end of its natural life. ACTION: Clerk to add to September agenda to consider sourcing a replacement for 2020. Cost for a good quality second-hand mower £5-8K.	МН	
10.	Churchyard		
071	a) To receive an update on tree management activities in the churchyard.		
19/20	Pending update from Cllr Heys. Cllr Haslam involved recently in resolving issue of a		
13/20	tree planted in a grave (against policy) with a collection of pots; now on the way to		
	being resolved.		
	b) To receive an update on unstable gravestone issue. Pending update from		
	Cllr Heys.		
	c) To receive any reports on other churchyard matters. None at this time.		
11.	Highways		
072	a) Clanna Road/A48 junction: To receive an update on improving safety. See		
19/20	Item 5, above.		
10.20	b) To receive any updates on Highways matters. Clerk reported that a list of		
	works and road closures in Q3 and Q4 had just been sent to her; this includes a lot		
	of resurfacing in the parish and surrounding area. ACTION: Clerk to query what	МН	
	'unrestricted' means when it appears in the 'type of closure' column. The specific		
	dates of works are not yet known.		
	Cllr Haslam gave a brief report on the A48 meeting held on 22/5. Brian Watkins		
	was on leave so Andrew Middlecote was present in Brian's absence. Cllr Haslam		
	advised Highways once again about the missing village sign, the Clanna Road		
	parking issue and the unsafe footpath outside the Blacksmiths. Terry raised that		
	there was now no light outside the Blacksmiths, which he felt was hazardous.		
12.	NDP		
073	a) To receive an update on the progress of Alvington NDP. Cllr Haslam		
19/20	reported that the NDP was now with FoDDC for its Habitats Regulation		
	Assessment. Once done, there will be a chance for the committee to review the		
	plan one last time and then it will go to FoDDC, to examiner, then to 6-week		
	referendum, which would be treated like any other vote, i.e. polling station, postal		
	votes etc.		
13.	Finance		
074	a) To approve payment of invoices and expenses from the past month.		
19/20	The following payments were approved by the council, and cheques signed by Cllrs		
	Thompson and Chidley, with the exception of the Liddel+Associates cheque as it		
	was not clear to whom the cheque should have been written. It was agreed that this		
	would be clarified and the cheque written, signed and sent out ad hoc once		
	confirmed.		

CHQ No	TO WHOM	DETAILS	AMOUNT
875	CASH	Temporary withdrawal to cover	£200.00
ALREADY		float for fun day	
PAID			
876	Hanley Farm	BBQ items for fun day	£138.58
APREADY	Butchers		
PAID			
877	Community Action	Insurance premium 2019-20 (yr 1	£376.66
	Suffolk	of 3-yr term)	
878	Meg Humphries	Salary – June 2019	£223.04
879	M Humphries	Expenses – Flowers, ink, paper	£203.67
880	Merlin Waste	Dog Bins June 2019	£30.00
881	Richard Morgan	Grasscutting: Churchyard, June	£222.00
882	Alvington Village	NDP Meeting Room Hire Dec 2018	£56.00
	Hall	to 3 rd June 2019	
883	Alvington Village	Parish Council Meeting Room Hire	£168.00
	Hall	June 2018 to May 2019	
884	Information	GDPR fee 2019-20	£40.00
	Commissioning		
	Office		
885	Liddell + Associates	Planning Application costs	£1682.00
886	PATA	Payroll services Apr-Jun 2019	23.25
887	HMRC	PAYE May + June 2019	105.60

b) To note the receipt of any income since the last meeting. Noted as follows.

Receipts Report for the July 2019 Meeting

29/05/19 to 23/06/2019 inclusive

Date received into		
account	Description	Amount
10/06/2019	Bank interest	0.57
	Defibrillator donations (cash) x 3 given direct to	
13/06/2019	Council	45.00
21/06/2019	Defibrillator donations via Bonnie Jones	1817.44

14. 075 19/20	To note correspondence for information. Noted.	
15. 076 19/20	a) To note decisions regarding insurance for 2019-22. Noted. Supplier: Community Action Suffolk, who provided a quote for a 3-year term which was significantly cheaper than the other two quotes and offered the same services. Changes include adding the new Pocket Park equipment and the churchyard wall/lych gate/kissing gate. ACTION: Clerk to add kissing gate to churchyard boundary on the asset register and to advise insurer. b) To officially approve the asset register, updated June 2019 during insurance renewal process. Noted and approved, with amendment made as above, in 15a.	МН

16. 077 19/20	To receive the Clerk's Report. Noted.	
17. 078 19/20	To receive councillors' reports and items for future agenda. Nothing further.	
18. 079 19/20	To note the date of the next Full Council meeting: Wednesday 4 th September 2019 at 7.30pm in the Memorial Hall. Noted. No meeting in August.	

Meeting closed: 9.10 pm

Signed:	Chairman	Date:	
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