

	<ul style="list-style-type: none"> • Cllr McFarling confirmed that he intends to attend part of the community day on 30/6, and he will arrive at c. 4 and depart at c. 6. <p>Cllr Heys opened the floor to questions. There were no questions raised but there were several comments of appreciation for Cllr McFarling's hard work on parish concerns.</p> <p><i>7.40pm DCllr McFarling left the meeting.</i></p>	
5. 049 19/20	<p>Public forum</p> <p>Chris Shill reported that the replacement 'Alvington' village sign had been ordered on 23/5.</p> <p>Nick Powell was pleased to report that the cricket club had won their first five games of the season.</p> <p>Alec Davis has contacted Jeff Wheeler regarding the footpaths, but no reply yet. Alec expressed concerns over styles, one of which is particularly hazardous. Chris Shill and Alec Davis continue to put pressure on the petrol station's staff and owners to improve litter situation in and around the premises.</p>	
6. 050 19/20	<p>Planning</p> <p>a) To receive any progress reports on local planning matters – including Colne Mill* and Cross Stores The reports, as written in the associated meeting pack, were noted. In summary, both matters were ongoing and FoDDC was engaged in both cases.</p>	
7. 051 19/20	<p>Village</p> <p>a) To receive an update on the defibrillator fundraising. Bonnie has completed the skydive and sent her apologies for the meeting as she had planned to attend. A quick calculation was carried out at the meeting and at least £1,975 has been raised.</p> <p>b) To note the installation of both Pocket Parks and to agree any outstanding actions. Both sites have now had all equipment installed and have passed post-installation safety inspection so were opened to the public on 21/05/19. There is some turf that needs to establish again so Cllr Heys encouraged watering. Evaluation-wise, Nick Powell counted 56 people in 2 hours using the equipment, which Cllr Thompson noted was significantly higher than in her pre-installation observation of the area. Further evaluation to take place at the fun day on 30/6.</p> <p>c) To note any developments in flood mitigation from DCllr Chris McFarling and others. Covered in item 4, above.</p> <p>d) To note Cllr Chidley's recent liaison with Two Rivers regarding several issues around Garlands Road. Cllr Chidley reported the following updates on the Garlands Road area. i) antisocial parking: 2RH officer plans to visit the resident in question; no change in behaviour evident yet. ii) garages parking area: should be resurfaced by September. iii) Footpath: Cllr Chidley has been assured that it belongs to Highways and so will contact them to arrange works. iv) 'Wildflower' area requests for maintenance: ACTION: Clerk to send any wildflower area information to Cllr Chidley for taking forward.</p>	MH
8. 052 19/20	<p>Sports Field</p> <p>a) To receive an update on the pavilion project. Cllr Heys reported that the architect was currently amending the changing room sizes to fit cricket and football guidelines, after which a planning application would be submitted.</p> <p>b) To consider a new hire arrangement – midweek dog training This request for hire was approved via an informal discussion of the Sports Field Committee.</p> <p>ACTION: Clerk to prepare a hire agreement for hirer.</p>	MH

	<p>c) To receive an update on Community Day 30/06/19. The event is now being advertised, with further marketing planned soon. Cllr Heys is maintaining a table of features and events. ACTION: Clerk to get a quote for 320 copies of a simple A5 flyer. Alec Davis will email Cllr Haslam regarding the marquee. Cllr Heys welcomed any cake donations and raffle prizes from local firms. There was a discussion over car parking which was proving challenging; ongoing.</p> <p>d) To receive an update on installation of the Sports Field car park gate. Cllr Heys spoke to Mrs Edwards, who advised that the gates would be metal, which the council supported. Installation anticipated before the fun day.</p> <p>e) To note an update on amending the Sports Field Committee Terms of Reference. Clerk has amended these to refer to 'Sports Field' rather than 'Playing Field'. ACTION: Cllr Heys to prompt Sports Field Committee to review and amend at their next meeting and to advise the Clerk of further changes.</p> <p>f) To receive any reports on other Sports Field matters.</p> <ul style="list-style-type: none"> • Cllr Heys had been in discussion with the International Birds of Prey Centre the donation of faulty play equipment for birds of prey to use; however, IBPC declined as the design was not suitable. • Nick Powell reported that the mower is now repaired but that the mechanic had advised that the council would need to consider replacing it soon. Cost could be £6-8k, some of which might be covered through GPFA funding. • Nick Powell had found (for free) a pull-along mower that could be used in an emergency by 4x4. • Cllr Heys highlighted that some of the CIL money for Clanna Lane development had been earmarked for the pavilion but that a case would need to be made for it. 	<p>MH</p> <p>RH</p>
<p>9. 053 19/20</p>	<p>Churchyard</p> <p>a) To receive an update on tree management activities in the churchyard. A resident had queried whether he would be able to remove a dead tree.</p> <p>b) To receive an update on unstable gravestone issue. Cllr Heys reported that as he had not heard from the associated family, in July he and other volunteers would attempt to make this safe with minimal intervention.</p> <p>c) To receive any reports on other churchyard matters. All agreed that the grass was looking good thanks to Richard Morgan's work.</p>	
<p>10. 054 19/20</p>	<p>Highways</p> <p>a) To receive any updates from Cllr Haslam following A48 meeting on 22/4. Cllr Heys relayed from Cllr Haslam that he had attended and raised various issues such as the village sign and Clanna Road parking.</p> <p>b) To consider applying for the Highways Lengthsman Scheme, including identifying a length of road to focus on. It was agreed to pursue this, asking for as much of the village as possible to be covered. ACTION: Clerk to chase up with Highways.</p> <p>c) Clanna Road/A48 junction: To receive an update on improving safety. Brian Watkins visited in April 2019 and has asked his colleagues to produce a preliminary plan showing where the lines may go. He advised the Clerk that there may be a need for a contribution of c. £2,000 towards costs.</p> <p>d) To receive any updates on Highways matters. There was a discussion about statistics of the village camera. ACTION: Clerk to request comparative stats from Brian Watkins.</p>	<p>MH</p> <p>MH</p>
<p>11. 055 19/20</p>	<p>NDP</p> <p>a) To note key points arising from the meeting with Lydney Park Estate agents, FoDDC Planning and NDP committee regarding future development</p>	

	<p>of land in the parish. Alec Davis reported that it had been a very good meeting (as mentioned previously by Cllr McFarling in Item 4) and that the agents had had their eyes opened to various issues in the area.</p> <p>b) To receive an update on the progress of Alvington NDP in general. Alec Davis reported that Andrew Ashcroft would be acting as both examiner and 'healthchecker' for the plan. The Habitats Regulations Assessment would be taking place shortly via FoDDC.</p>																																					
<p>12.056 19/20</p>	<p>Finance</p> <p>a) Audit: To note the internal auditor's report following audit and to approve the completed Annual Governance and Accountability Return Part 2 and note timeline for accounts being publicly available. Noted and approved. Signed by Cllr Heys. Clerk reported that the public rights window would run from Monday 17th June to Friday 26th July.</p> <p>b) To approve payment of invoices and expenses from the past month. Approved and signed by Cllrs Heys and Thompson as follows:</p> <table border="1" data-bbox="204 685 1393 1323"> <thead> <tr> <th>TO WHOM</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Meg Humphries</td> <td>Salary – May 2019</td> <td>£223.04</td> </tr> <tr> <td>M Humphries</td> <td>Expenses – travel</td> <td>£13.05</td> </tr> <tr> <td>Kompan</td> <td>Remaining balance: supply and installation of Pocket Parks scheme play equipment</td> <td>5495.67</td> </tr> <tr> <td>Merlin Waste</td> <td>Dog Bins April 2019</td> <td>£30.00</td> </tr> <tr> <td>Richard Morgan</td> <td>Grasscutting: Churchyard, May</td> <td>£222.00</td> </tr> <tr> <td>RoSPA</td> <td>Pocket Parks post-installation inspections</td> <td>£684.00</td> </tr> <tr> <td>Shirley Fowler</td> <td>Internal Audit 2018-19 fee</td> <td>£55.00</td> </tr> </tbody> </table> <p>c) To note the receipt of any income since the last meeting. Noted as follows:</p> <table border="1" data-bbox="204 1408 1393 1653"> <thead> <tr> <th>Date received into account</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>07/05/2019</td> <td>Cricket Club – first payment for field hire 2019</td> <td>£100.00</td> </tr> <tr> <td>09/05/2019</td> <td>Bank Interest</td> <td>£0.53</td> </tr> <tr> <td>13/05/2019</td> <td>Donation from Chepstow and Caldicot Lions for Pavilion project</td> <td>£200.00</td> </tr> </tbody> </table>	TO WHOM	DETAILS	AMOUNT	Meg Humphries	Salary – May 2019	£223.04	M Humphries	Expenses – travel	£13.05	Kompan	Remaining balance: supply and installation of Pocket Parks scheme play equipment	5495.67	Merlin Waste	Dog Bins April 2019	£30.00	Richard Morgan	Grasscutting: Churchyard, May	£222.00	RoSPA	Pocket Parks post-installation inspections	£684.00	Shirley Fowler	Internal Audit 2018-19 fee	£55.00	Date received into account	Description	Amount	07/05/2019	Cricket Club – first payment for field hire 2019	£100.00	09/05/2019	Bank Interest	£0.53	13/05/2019	Donation from Chepstow and Caldicot Lions for Pavilion project	£200.00	
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<p>13.057 19/20</p>	<p>To note correspondence for information. Noted.</p>																																					
<p>14.058 19/20</p>	<p>Council</p> <p>a) To consider and, if appropriate, adopt:</p> <ul style="list-style-type: none"> - the amended Standing Orders, now in line with the latest NALC model. Proposed: Cllr Heys; seconded Cllr Thompson. Unanimous. - the amended Financial Regulations. Proposed Cllr Thompson; seconded Cllr Heys. - the proposed privacy policy. Proposed Cllr Chidley; seconded Cllr Thompson. 																																					

	<p>- the proposed press and media policy. Proposed Cllr Heys; seconded Cllr Thompson.</p> <p>b) To agree a course of action for email address usage following recent GAPTC advice.* It was agreed that all would retain their email addresses.</p> <p>c) To consider insurance for 2019-20 and beyond – Clerk will circulate/publish information prior to meeting. The Clerk reported that it had not, for various reasons, been possible to obtain quotations prior to the meeting. It was agreed to consider quotations via email in order to set up arrangements by renewal date of 3rd July. ACTION: Clerk to progress and to circulate quotations as soon as possible.</p>	MH
15.059 19/20	<p>To receive the Clerk’s Report</p> <p>a) To consider the Clerk’s request for annual leave Mon 15th July to Fri 26th July 2019 (2 weeks), leaving 3.8 weeks remaining for 2019/20. Approved.</p>	
16.060 19/20	To receive councillors’ reports and items for future agenda. Nothing further.	
17.061 19/20	To note the date of the next Full Council meeting: Wednesday 3rd July 2019 at 7.30pm in the Memorial Hall. Noted. No meeting in August.	

Meeting closed: 9.05 pm

Signed:.....Chairman. Date:.....

DRAFT