

ALVINGTON PARISH COUNCIL
Minutes of the meeting held on Wednesday 3rd April 2019, 7.30pm

PRESENT: Cllr. Alan Haslam (Chairman)
 Cllr. Richard Heys (Vice-Chairman)
 Cllr. Lisa Chidley
 Cllr. Chris Miles

ATTENDING: Cllr. Chris McFarling (FoDDC Environmental lead)
 Nick Powell (Alvington and Woolaston Cricket Club)
 Kath Shepherd
 Keith Haylock
 Chris Shill
 Alec Davis
 Terry Shepherd
 John Wood

No/ Ref	Item/Notes	Action
1. 009. 19/20	To receive apologies for absence. Cllrs Thompson and Miles sent their apologies; accepted.	
2. 010. 19/20	To note declarations of interest. None.	
3. 011. 19/20	To approve the accuracy of the minutes of the Full Council Meeting on 06.03.19: Approved and signed by Cllr Haslam.	
4. 012. 19/20	<p>To receive/note any reports from county and district councillors for the parish DCllr Chris McFarling reported on his investigations into the ongoing sewage flooding issue in the gardens of 2 Tudor Cottages, Swan Hill.</p> <ul style="list-style-type: none"> • Cllr McFarling met with the resident who showed him what was happening and where. It floods the drive but not the road, due, it seems, to two holding tanks presumably placed by Highways fairly recently. • The resident's water rates have been reduced for the past year in light of this issue, which Cllr McFarling found surprising. • Cllr McFarling then took the issue to Severn Trent who accepted that there is a problem owing to missed opportunities for collection elsewhere that result in overloading; argued that the incidents were few and far between. • Severn Trent are currently doing a review of Lydney and will include Alvington in this. At the moment, top priority is understandably being given issues with sewage flooding inside dwellings. • Cllr McFarling now aims to report back to the resident and to continue investigating. <p>Cllr Haslam expressed concern at Severn Trent appearing lenient at planning application stage, and at the practice of sewage being able to run straight into a brook etc.</p> <p>Cllr McFarling then reported concerns about ballgames taking place behind the Garlands Road garages despite signs prohibiting them. Cllrs Chidley and Heys reported that there would be a football goal as part of the Pocket Park being installed later this month and that it was hoped that this would greatly improve the situation.</p>	
5. 013. 19/20	<p>Public forum John Wood brought to the council's attention that a large drain cover on Court Lane had been lifted and not placed back properly resulting in a lip, therefore a trip hazard. ACTION: Cllr Heys to inspect and, if safe, attempt resolution.</p>	RH

	<p>Terry Shepherd raised the issue of the overgrown footpaths around Garlands Road estate. Cllr Chidley reported that she is on the case and liaising with Two Rivers Housing. Chris Shill reported that the village sign by the Swan had not yet been 'resurrected' due to change in Highways contractor but was still in the pipeline. Chris happy to keep chasing as necessary.</p> <p>Alec Davis raised the issue of rubbish in and around the petrol station. He and Chris have had several conversations with the staff but the situation does not seem to have improved. Alec plans to look into who the owner is with a view to the council writing to them. ACTION: Clerk to add the matter to the next agenda.</p>	
6.014.19/20	<p>Planning</p> <p>a) To consider any response to P1772/18/APP Land Off Clanna Road Alvington, Approval of Reserved Matters for the development of 11 dwellings with new access created on to Clanna Road (appearance, landscaping, layout and scale) as per planning application P1494/15/OUT and allowed under appeal reference APP/P1615/W/16/3153161. (Deadline now extended to 9/4/19)</p> <p>Several councillors and parishioners reported that they had found the documents impossible to access so could not come to a proper decision. ACTION: Cllrs to review information once available and agree response via email if necessary.</p> <p>b) To receive any updates from FoDDC Enforcement regarding concerns over development of Colne Mill. Clerk has sought an update but there was a delay due to personnel. ACTION: Clerk to chase and circulate any update received.</p> <p>c) To receive any progress reports on local planning matters. Cross Stores restoration – Clerk presumes discussions about a suitable design are ongoing.</p>	<p>ALL</p> <p>MH</p>
7.015.19/20	<p>Village</p> <p>a) To receive an update on the defibrillator project including fundraising and electrical work. Electrical work now complete; the cost of the defibrillator and associated works has now been almost completely covered by grants and donations. The council thanked everyone for their generosity.</p> <p>b) To receive a report on the defibrillator/CPR training sessions. Both sessions were very well attended (c.40 at each) and were felt to be a success. The council thanked Cllr Thompson for providing teas and coffees. There is the possibility of a further session. ACTION: Clerk to add to an agenda later in the year for consideration.</p> <p>c) To receive an update on the Pocket Parks bids: Sports Field and Garlands Road respectively, including arrangements for safety inspection. Installation booked for week commencing 22/4. Completion anticipated mid-May. Inspections post-installation approved by council for total cost inc VAT of £392.40 in total (£327 + £65.40 VAT). ACTION: Clerk to book inspections for week commencing 21/5</p>	<p>MH</p> <p>MH</p>
8.016.19/20	<p>Sports Field</p> <p>a) To receive an update on the pavilion project</p> <p>The Sports Field Committee is liaising with several priority funding bodies and has received advice from one that the planning permission application should be delayed until funding is secured and on minimum standards on the size of changing rooms, which require some tweaks to the existing plans.</p> <p>b) To receive an update on planning for a community event 30/06/19 and any other events/activities. Nick Powell suggested a contact for a marquee. There had been a suggestion via Facebook of a carnival. It was agreed that this would be out of reach for the first year of the event but that a children's fancy dress competition would be a good addition to the plans.</p> <p>c) To receive an update on tackling antisocial behaviour and drug use in the Sports Field car park including any updates on gate installation. Cllr Heys reported that there had been no further news on the gate (to close the car park at night) but that this was ongoing.</p> <p>d) To receive any reports on other Sports Field matters. Cllr Heys reported that a bench had now been moved as planned to enlarge the pitch. The next task was positioning of goalposts.</p>	

<p>9. 017. 19/20</p>	<p>Churchyard</p> <p>a) To receive an update on tree management activities in the churchyard. Cllr Heys has received a quote from one contractor. ACTION: Clerk/Cllr Heys to seek two further quotes.</p> <p>b) To receive an update on Western Power Distribution works to trees in churchyard. The works have now been completed and the area was left tidy.</p> <p>c) To receive an update on unstable gravestone issue. Cllr Heys reported that there had been no response from the family so that the stone would be assessed and action taken to make the area safe.</p> <p>d) To receive any reports on other churchyard matters. Sue (church warden) has had a tidy-up and the green bins are therefore full until 11/4. ACTION: Clerk to liaise with contractor to make him aware.</p>	<p>RH</p> <p>MH</p>																											
<p>10. 018. 19/20</p>	<p>Highways</p> <p>a) To receive an update regarding Highways response to request for road markings on Clanna Rd / A48 junction to reduce risk. Clerk has emailed Brian Watkins of Highways to ask about possibility and will circulate any reply received. Keith Haylock raised grave concern about the on-pavement parking along Clanna Road/Lane which when combined with the high speed of traffic was very hazardous. ACTION: Clerk to email police team to raise, and to suggest they visit on a Friday evening or Sat/Sun lunchtime to enforce.</p> <p>b) To receive any updates on Highways matters including antisocial parking in Garlands Road (TRH has sent letter to all residents nearby). The situation has not yet improved and it is not clear whether the letters have gone out yet. ACTION: Clerk to contact TRH to get an update.</p>	<p>MH</p> <p>MH</p>																											
<p>11. 019. 19/20</p>	<p>NDP</p> <p>a) To receive an update on the progress of Alvington NDP (Chair)</p> <p>Regulation 14 consultation is now in session, closing on 29th April. So far there have been no contentious responses. The plan and all appendices are available online at www.alvingtonvillage.org/planning or hard copies can be loaned from the council by contacting the Clerk.</p>																												
<p>12. 020. 19/20</p>	<p>Finance</p> <p>a) To approve payment of invoices and expenses from the past month. As follows.</p> <table border="1" data-bbox="300 1238 965 1709"> <thead> <tr> <th>TO WHOM</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Kompan</td> <td>Invoice 1 of 2: play equipment/installation for Garlands Rd and Sports Field (Pocket Parks)</td> <td>18,391.70</td> </tr> <tr> <td>Meg Humphries</td> <td>Salary – March 2019</td> <td>262.01</td> </tr> <tr> <td>Merlin Waste</td> <td>Dog Bins March 2019</td> <td>30.00</td> </tr> <tr> <td>PATA</td> <td>Payroll charges: Jan-March 2019</td> <td>23.25</td> </tr> <tr> <td>Alvington and Woolaston Cricket Club</td> <td>Mower fuel and maintenance costs for growing season 2018</td> <td>182.51</td> </tr> <tr> <td>GAPTC</td> <td>Annual subscription April 2019-March 2020</td> <td>165.05</td> </tr> <tr> <td>RS Event Hire</td> <td>Hire of 2 portaloos for June community day</td> <td>96.00</td> </tr> <tr> <td>FoDDC</td> <td>Green Bin Licenses for Churchyard 2019-20</td> <td>96.00</td> </tr> </tbody> </table> <p>In addition, £238.39 for Steve Willetts Electrical (defib work) was paid on the basis that it had been approved at a previous meeting. It does not appear on the above list because it was received after the list's publication.</p> <p>b) To note the receipt of any income since the last meeting.</p> <p>£0.50 bank interested received on 11/03/19</p> <p>£10.00 donation to defib funds from parishioner received on 24/3/19</p>	TO WHOM	DETAILS	AMOUNT	Kompan	Invoice 1 of 2: play equipment/installation for Garlands Rd and Sports Field (Pocket Parks)	18,391.70	Meg Humphries	Salary – March 2019	262.01	Merlin Waste	Dog Bins March 2019	30.00	PATA	Payroll charges: Jan-March 2019	23.25	Alvington and Woolaston Cricket Club	Mower fuel and maintenance costs for growing season 2018	182.51	GAPTC	Annual subscription April 2019-March 2020	165.05	RS Event Hire	Hire of 2 portaloos for June community day	96.00	FoDDC	Green Bin Licenses for Churchyard 2019-20	96.00	
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<p>13. 021. 19/20</p>	<p>To note correspondence for information. Noted; ACTION: Clerk to circulate newly published Forest Enterprise Partnership brochure link.</p>	<p>MH</p>																											
<p>14.</p>	<p>Council</p>																												

022. 19/20	a) To consider implications and tasks involved in reinstating the parish council Facebook page and agree any initial actions. Cllr Thompson is now an admin for the account; it was agreed that the matter would be discussed at the May meeting when Cllr Thompson would likely be present. ACTION: Clerk to add this matter to the May agenda.	MH
15. 023. 19/20	To receive the Clerk's Report. Noted. a) In addition, to note DCllr McFarling's contact with Severn Trent requesting satisfactory solution to sewage flooding issue at 2 Tudor Cottages, Swan Hill. Noted.	
16. 024. 19/20	To receive councillors' reports and items for future agenda Cllr Haslam aims to start the process of publishing the next newsletter. He encouraged any relevant information to be sent to him as soon as possible. ACTION: Clerk to liaise with usual advertisers.	MH
17. 025.1 19/20	To note the date of the next council meeting: Annual Parish Meeting, Wednesday 8th May 2019 at 7.30pm in the Memorial Hall. Noted.	

Meeting closed: 9.30 pm

Signed:.....Chairman.

Date:.....

DRAFT