

# ALVINGTON PARISH COUNCIL

Thursday 30<sup>th</sup> May 2019

## To all members of the Council

You are hereby summoned to attend the Annual Council Meeting of Alvington Parish Council at Alvington Memorial Hall on Wednesday 5<sup>th</sup> June 2019 at 7.30 p.m. for the purpose of transacting the following business.

N.B.: When viewing the agenda online, items underlined provide a hyperlink to the relevant document(s), and there is a [Meeting Pack](#), which contains further information on items followed by an asterisk (\*).



Ms Meg Humphries Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

## Agenda for Alvington Full Council Meeting

Alvington Memorial Hall from 7.30 p.m. on Wednesday 5<sup>th</sup> June 2019

1. To receive apologies for absence
2. To note declarations of interest relating to the agenda
3. To approve the accuracy of the [minutes of the Full Council Meeting on 08.05.19](#)
4. To receive/note any reports from county and district councillors for the parish
5. Public forum
6. Planning
  - a) To receive any progress reports on local planning matters – including Colne Mill\* and Cross Stores\*
7. Village
  - a) To receive an update on the defibrillator fundraising
  - b) To note the installation of both Pocket Parks and to agree any outstanding actions.
  - c) To note any developments in flood mitigation from DCllr Chris McFarling and others.
  - d) To note Cllr Chidley's recent liaison with Two Rivers regarding several issues around Garlands Road.\*
8. Sports Field
  - a) To receive an update on the pavilion project.
  - b) To consider a new hire arrangement – midweek dog training\*
  - c) To receive an update on Community Day 30/06/19
  - d) To receive an update on installation of the Sports Field car park gate.
  - e) To note an update on amending the Sports Field Committee Terms of Reference.
  - f) To receive any reports on other Sports Field matters.
9. Churchyard
  - a) To receive an update on tree management activities in the churchyard.
  - b) To receive an update on unstable gravestone issue.
  - c) To receive any reports on other churchyard matters.
10. Highways
  - a) To receive any updates from Cllr Haslam following A48 meeting on 22/4
  - b) To consider applying for the Highways Lengthsman Scheme, including identifying a length of road to focus on.
  - c) Clanna Road/A48 junction: To receive an update on improving safety.\*
  - d) To receive any updates on Highways matters.\*
11. NDP

- a) To note key points arising from the meeting with Lydney Park Estate agents, FoDDC Planning and NDP committee regarding future development of land in the parish.
  - b) To receive an update on the progress of Alvington NDP in general.
- 12. Finance**
- a) Audit: To note the internal auditor's report following audit and to approve the completed Annual Governance and Accountability Return Part 2 and note timeline for accounts being publicly available.
  - b) To approve payment of [invoices and expenses from the past month](#)
  - c) To note the [receipt of any income since the last meeting](#)
- 13. To note [correspondence for information](#)**
- 14. Council**
- a) To consider and, if appropriate, adopt:
    - the amended [Standing Orders](#), now in line with the latest NALC model.
    - the amended [Financial Regulations](#).
    - the proposed [privacy policy](#).
    - the proposed [press and media policy](#).
  - b) To agree a course of action for email address usage following recent GAPTC advice.\*
  - c) To consider insurance for 2019-20 and beyond – Clerk will circulate/publish information prior to meeting.
- 15. To receive the [Clerk's Report](#)**
- a) To consider the Clerk's request for annual leave Mon 15<sup>th</sup> July to Fri 26<sup>th</sup> July 2019 (2 weeks), leaving 3.8 weeks remaining for 2019/20.
- 16. To receive councillors' reports and items for future agenda.**
- 17. To note the date of the next Full Council meeting: Wednesday 3<sup>rd</sup> July 2019 at 7.30pm in the Memorial Hall.**