

ALVINGTON PARISH COUNCIL

Friday 2nd November 2018

To all members of the Council

You are hereby summoned to attend the Annual Council Meeting of Alvington Parish Council at Alvington Memorial Hall on Wednesday 7th November 2018 at 7.30 p.m. for the purpose of transacting the following business. N.B.: **When viewing the agenda online, items underlined provide a hyperlink to the relevant document(s).**



Ms Meg Humphries Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Alvington Parish Council Annual Meeting To be held at Alvington Memorial Hall from 7.30 p.m. on Wednesday 7th November 2018

1. To receive apologies for absence

2. To note declarations of interest relating to the agenda

3. To approve the accuracy of the [minutes of the Full Council Meeting on 03.10.18](#)

4. Public forum

5. Planning

- a) To note any consultation response to P1546/18/TCA 5 Duncastle Court Main Road Alvington Fell and replace x 1 Apple tree and cut back hedge to garden boundary.
- b) To consider a consultation response to P0123/18/DISCON, Myrtle Cottage, Court Lane, Alvington, Lydney, Discharge of condition 04 (rooflight details) of planning permission P0926/18/FUL.
- c) To consider any other new planning applications and agree any objections and comments.
- d) To receive any progress reports on local planning matters including, Clanna Park.

6. Village

- a) To note villager complaints about noise and smoke nuisances and to consider any actions.
- b) To receive an update on the defibrillator installation project.
- c) To receive an update on new play area project and agree next steps.

7. Playing Field

- a) To receive an update on the plans for the pavilion and feedback from Gloucestershire funding fair.
- b) To note the finalised pavilion plans and to sign off on them officially.
- c) To approve commencement of detailed plans and surveys for the pavilion project.
- d) To approve Playing Fields Committee to commence planning for a community event summer 2019 for pavilion fundraising.

- e) To note the repair of the Trim Trail drum.
- f) To receive any reports on other Playing Field matters.

8. Churchyard

- a) To receive an update on securing grass-cutting services for 2019 and beyond.
- b) To receive an update on tree management in the churchyard.
- c) To receive any reports on other churchyard matters.

9. Highways

- a) To receive an update on the installation of new signage.

10. NDP

- a) To receive an update on the progress of Alvington NDP.

11. Finance

- a) To approve payment of invoices and expenses from the past month:

TO WHOM	DETAILS	AMOUNT
Cardiac Science	Defibrillator – signing delayed from last month	2238.00
Meg Humphries	Salary – October 2018	262.01
Merlin	Dog waste bins October 2018	30.00
Richard Heys	Reimbursement: Timber for Trim Trail	15.61
A M Services	Churchyard Grass-cutting, two cuts in October 2018	300.00
<u>Centigen</u>	A48 verge cutting October 2018	30.00
GPFA	Annual subscription renewal Nov 2018 – Nov 2019	50.00
Verlie Eagles	Reimbursement: NDP Open Day Refreshments Sept 2018	105.93

- b) To receive an update on online banking access for Clerk.
- c) To consider the [initial draft budget for 2019-20.](#)
- d) To approve and sign off on [Quarter 2 Bank Reconciliation.](#)
- e) To review the updated [financial regulations.](#)

12. To note [correspondence for information](#)

13. Clerk's Report

- a) To receive the [Clerk's Report](#)
- b) To receive an update on the email account setup and to agree a course of action following issues in accessing accounts.

14. Councillors' reports and items for future agenda

15. To note the date of the next Full Council meeting

Wednesday 5th December 2018 at 7.30pm in the Memorial Hall.