

ALVINGTON PARISH COUNCIL
Minutes of the meeting held on Wednesday 3rd October 2018, 7.30pm

PRESENT: Cllr. Richard Heys (Vice-Chairman)
 Cllr. Gail Thompson
 Cllr. Chris Miles

ATTENDING: Meg Humphries (Clerk)
 Chris Shill
 Alec Davies
 (And apologies from Verlie Eagles)

No/Ref	Item/Notes	Action
1. 79.18/19	To receive apologies for absence Cllr. Haslam and Cllr Chidley Heys sent their apologies, which were accepted.	
2. 80.18/19	To note declarations of interest None.	
3. 81.18/19	To approve the accuracy of the minutes of the Full Council Meeting on 05/09/18 Approved and signed by Cllr Heys. Matter arising: Car park anti-social behaviour revisited; ACTION: it was agreed that the Clerk will notify the police and request some monitoring.	MH
4. 82.18/19	Public forum a) Chris Shill is working to identify a date for a village fete. Not 25/6 (Woolaston) and not 2 nd Sat in July (Aylburton), and not 20/7 (Lydney Hospital) ACTION: Cllr. Thompson to establish Lydney Harbour Festival date to avoid this too. b) Chris Shill reported that the Church Lane road sign would soon be installed following a failed attempt to install it recently. c) Chris Shill reported that hazel trees from the Memorial Hall were growing into the road. ACTION: Cllr. Thompson to relay to Jonathan Thompson, chair of Memorial Hall Committee. d) Alec Davies raised the poor state of the tarmac in front of the garages on Garlands Road. ACTION: Clerk to write to Two Rivers Housing (TRH) on grounds of it being hazardous and requesting resurfacing. ACTION: Cllr Thompson to take photos to accompany Clerk's letter. e) Derelict shop – Alec Davies asked if there had been any updates. Clerk reported that despite enquiring she had received no recent update and will continue to chase up. f) Alec Davies reported on feedback from open day that maintenance of footpaths was seen as unsatisfactory by many villagers; particularly it was felt that footpaths needed widening. Also 100m x 30m of Japanese knotweed by Sandford Pool which has now gone to seed, which is a concern. ACTION: Clerk to summarise concerns to Cllr Haslam so he can approach his contacts at Highways.	GT GT MH GT MH
5. 83.18/19	Planning a) To consider P1441/18/TCA, Duncastle Farm Main Road Alvington, Reduce x1 Eucalyptus tree into a monolith at 3.6 m. above ground level and reduce Conifer to gutter height at Duncastle Farm. No objections.	

	<p>b) To consider any other new planning applications and agree any objections and comments. None.</p> <p>c) To receive any progress reports on local planning matters. None.</p>	
6. 84.18/19	<p>Village</p> <p>a) To receive an update on the defibrillator installation project. Clerk reported that the defibrillator had now been delivered to her. The meeting expressed some confusion about the term ‘setup’ as used by the supplier, which seemed to imply partial or whole installation of the unit. ACTION: Clerk to contact supplier to establish that no installation is included and if not, to seek quotations for installation from local electricians.</p> <p>b) To receive an update on new play area project and agree next steps. Cllr Chidley will be delivering leases to Cllr Haslam soon. Further update expected when Cllrs Haslam and Chidley are present.</p>	
7. 85.18/19	<p>Playing Field</p> <p>a) To receive an update on the plans for the pavilion. The plans received universally positive feedback at the open day. The architect is currently tweaking the plan to increase storage space and make other small improvements. Turbine funding: 5.2k awarded for phase 2 of the project, which will include a topographic survey and detailed plan. Phase 3 will be for a planning application and possibly building regulations if funding allows. Nick Powell (Cricket Club) will attending the 8/10 funding event to identify possible funding sources.</p> <p>b) To receive any reports on other Playing Field matters.</p> <p>1) Play equipment: A full discussion ensued over returning the equipment for refund. Difficulties include the length of some parts (in excess of 12 feet) and the fact the equipment is not currently palletised. ACTION: Clerk to request quotations from Nolans and the company who delivered the equipment initially, as well as ‘men with a van’.</p> <p>2) Cllr Heys reported that the hire of the sports field by Lydney Under-10s was off to a good start, and that they would be valuable consultees for the pavilion.</p> <p>3) Trim Trail – ACTION: Cllr Heys to look into replacing these, with assistance from Cllr Miles and Chris Shill.</p> <p>4) FoDDC did not award a grant for trimming back the trees and replacing the fences of the sports field. GPFA may be a source of funding.</p>	<p>MH</p> <p>RH; CM; CS</p>
8. 86.18/19	<p>Churchyard:</p> <p>a) To consider actions towards grass-cutting arrangements for 2019 and beyond. ACTION: Clerk to gather quotations from contractors. Clerk to send out the existing brief to councillors for comment beforehand.</p> <p>b) To consider removing a problematic tree branch in the churchyard. It was agreed that some pruning was needed, and that this could be carried out by the parish council, but permission would be needed from FoDDC as it’s in a conservation area. ACTION: Cllr Heys to complete the necessary paperwork and send to Clerk for submission.</p> <p>c) To receive any reports on other Churchyard matters. No updates.</p>	<p>MH</p> <p>RH/MH</p>

9. 87.18/19	Highways a) To receive an update on the installation of new signage ACTION: Clerk to contact Highways for progress report.	MH																												
10. 88.18/19	NDP: To receive an update on the progress of Alvington NDP. Alec Davies gave an update, including the very positive reaction to the NDP at the open day in September. Villagers were impressed by the amount of time that had evidently gone into the plan. Cllr Heys thanked the committee on behalf of the parish council. Cllr Haslam also added his thanks via email.																													
11. 89.18/19	Finance a) To approve payment of invoices and expenses from the past month. The following payments were approved and cheques signed by Cllrs. Thompson and Heys: <table border="1" data-bbox="379 645 1393 936"> <thead> <tr> <th>CHQ No</th> <th>TO WHOM</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>804</td> <td>Meg Humphries</td> <td>Salary – September 2018</td> <td>262.01</td> </tr> <tr> <td>805</td> <td>Merlin</td> <td>Dog waste bins September 2018</td> <td>30.00</td> </tr> <tr> <td>806</td> <td>Cardiac Science</td> <td>Defibrillator</td> <td>2238.00</td> </tr> <tr> <td>807</td> <td>Lisa Miles</td> <td>NDP Velcro tape reimbursement</td> <td>9.50</td> </tr> <tr> <td>808</td> <td>A M Services</td> <td>Churchyard Grass-cutting, two cuts in September 2018</td> <td>300.00</td> </tr> <tr> <td>809</td> <td>Alan Haslam</td> <td>Printer Cartridges</td> <td>30.00</td> </tr> </tbody> </table> <p>N.B. CHQ 806 (Cardiac Science) was written but not signed, pending actual invoice and resolution of installation query (See item 6a, above).</p>	CHQ No	TO WHOM	DETAILS	AMOUNT	804	Meg Humphries	Salary – September 2018	262.01	805	Merlin	Dog waste bins September 2018	30.00	806	Cardiac Science	Defibrillator	2238.00	807	Lisa Miles	NDP Velcro tape reimbursement	9.50	808	A M Services	Churchyard Grass-cutting, two cuts in September 2018	300.00	809	Alan Haslam	Printer Cartridges	30.00	MH MH
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12. 90.18/19	To note correspondence for information. Noted.																													
13. 91.18/19	Clerk's Report a) To receive the Clerk's Report. Received and noted. b) To consider Clerk's request for annual leave, 22/10 to 28/10. Approved.																													
14. 92.18/19	Councillors' reports and items for future agendas Cllr Thompson reported that she would soon contact two previous councillors to establish whether any Memorial Hall documents are in their possession.																													
15. 93.18/19	To note the date of the next Full Council meeting It was noted that the next Parish Council Meeting would be on Wednesday 7 th November at 7.30pm in the Memorial Hall.																													

Meeting closed: 9.00 pm

Signed:.....Chairman.

Date:.....