

Alvington NDP Meeting Minutes - 5th September 2018

Attendees:

John WOOD
Kate BOUGH

Alan HASLAM
Alec DAVIS

Apologies: Verlie EAGLES

Copy: Meg HUMPHRIES

Meeting Location: Alvington Village Hall, Glos.

Start: 11:00 pm

Finish: 13:00 pm

Next Meeting dates: **Monday 15th October 2018, 11.00 am. Alvington Village Hall**

Item	Actions	Who	Date Raised	O/L Complete
1	Acceptance of minutes dated 22 nd August 2018.	All	5 th Sept	Complete
2	TIMELINE Sunday 9th September 2018 Open day to review policies. Policies approved (agree) or disagree. Community happy preferred options. Analysis and report from feedback, small report by GRCC. Report in next newsletter and on web site. Submission document goes to strategy bodies and council.	Statement Statement Statement Statement Statement Statement	5 th Sept 5 th Sept 5 th Sept 5 th Sept 5 th Sept 5 th Sept	Closed
3	ADVERTISING How open day advertised and where, to be sent to GRCC. A5 flyers advertising the Open Day delivered to every dwelling in Alvington Parish. Additional 10 each of A5 flyers were left at the following; The Swan Tearooms, The Blacksmiths Arms, The Globe Inn and the Fuel Station/Shop. Plus A4 laminated posters were displayed at each of the above premises and fastened to telegraph poles, notice boards, bus shelter, etc in the village. Newsletters highlighting the Open Day were delivered to every dwelling in Alvington Parish and an additional quantity was left at each of the premises noted above.	Alan H Statement Statement Statement	5 th Sept 20 th Aug 20 th Aug 20 th Aug 20 th Aug	Closed Closed Closed Closed Closed
4	CHARACTER ASSESSMENT 2018/19 Draft version v9.2 to be printed for open day.	John W	22 nd Aug	Closed
5	NDP POLICIES DRAFT. Update missing pages in draft policy book v3.2 now at v4. Draft version v4 to be printed for open day. Updates from Kate Baugh for inclusion to be identified. Require photo of (Sports Field) i.e. Cricket team in action. Photo source identified.	Alec D John W Kate B Alec D	5 th Sept 22 nd Aug 6 th Aug 5 th Sept	Closed Closed Closed Closed

	Add appendices. Consistency with Coleford and Mitcheldean by mirroring on above should be good.	Kate B	6 th Aug	
	Latest Draft Plan v4 soft copy sent to Nigel GIBBONS FDDC. This is only a draft document sharing with the community at an open day on Sunday 9 th September 2018.	Statement	5 th Sept	Closed
	Latest Draft Plan v4 soft copy sent to Alistair CHAPMAN FDDC	Statement	5 th Sept	Closed
5	DRONE PHOTO OF VILLAGE. Investigate possibility.	John W	5 th Sept	
6	FOOTPATHS/PAVEMENTS Questionnaire draft approved, for open day.	Statement	5 th Sept	Closed
	Maps to be used on Open day to identify parishioners concerns.	Statement	5 th Sept	Closed
7	WATER DRAINS and SEWAGE ROUTE MAPS. Water drains and sewage Maps received from Severn Trent`	Verlie E	4 th Sept	Closed
8	NDP DRAFT (PPA) <i>“Planning Policy Assessment and Evidence Base Review”</i> (70 pages) v2	Statement	6 th Aug	Closed
	A copy of PPA v2 to be made available on display along with other docs so that people can see the NDP has been prepared building on a strong evidence base as well as previous public consultations.	Alec D	5 th Sept	Closed
9	OPEN DAY – planning Venue. Village Hall. Reserved. Sunday 9 th September 2018. 10:00 am to 4:00pm	Statement	14 th May	Closed
9.1	Refreshments. Cakes and refreshments.	Verlie E	9 th July	Closed
9.2	Publicity. Flyers (A5 size), Received and distributed 21 st /22 nd August Parish Website Updated. Posters A4 size 10 off for display around parish. Village newsletter published and distributed on Wed 29 th August with Forest Review.	Alec D Meg H Alec D Statement	20 th Aug 22 nd Aug 22 nd Aug 29 th Aug	Closed Closed Closed Closed
9.3	Displays – Documents or acquired Display Boards from FVAF – 6 sets of three panels, (36 A1 size faces available to cover with displays) collected 4 th Sept.	Statement	5 th Sept	Closed
	Character Assessment v9.2 (30 pages) – print 6 off A4 size.	John W	22 nd Aug	Closed
	Draft NDP Plan v4 (80 pages) - print 6 off A4 size.	John W	22 nd Aug	Closed
	Core Strategy Plan (112 pages) –1 off. FDDC supplied. To be bound.	Verlie E Alec D	3rd Sept 4 th Sept	Closed Closed
	PPA v2 (70 pages) – print 1 off A4 size.	Alec D	22 nd Aug	Closed

	<p>Allocations Plan (FDDC) June 2018 – extract relevant pages 154, 155 & 156 to Alvington. (3 pages) – print A4 size Add A P link to Alvington Parish Web Site.</p> <p>Vision Objectives (Section 3 - page 15 of 80) print A3 size.</p> <p>Policies A1 to A8 print 1 off each (8 pages) – print A3 size. Photos linked to policies.</p> <p>Settlement areas, parish, conservation, open spaces, bridges, village facilities maps – All A3 size.</p> <p>Photos selection required of both old and new village scenes – print A4 size.</p> <p>Photos of last NDP Open day held in October 2016.</p> <p>What is an NDP (1 page) - see page 6 of 80 – print A3 Size.</p> <p>OCSI (51 pages) – 1 off print A4 size and bind into a book.</p> <p>Footpath and Pavements questionnaire. Print 130 off A4 size.</p> <p>Alvington NDP displays GRCC (x3 pages) – A3 Size.</p> <p>Instructions agree or disagree GRCC to provide. – A4.</p>	<p>Alec D 3rd Sept Closed</p> <p>Meg H 22nd Aug</p> <p>Statement 22nd Aug Closed</p> <p>Alec D 22nd Aug Closed</p> <p>Alec D 22nd Aug Closed</p> <p>Alec D 22nd Aug Closed</p> <p>John S 22nd Aug Closed</p> <p>Alec D 22nd Aug Closed</p> <p>John W 22nd Aug Closed</p> <p>KB/JW 22nd Aug Closed</p> <p>KB/AD 22nd Aug Closed</p> <p>Kate B 22nd Aug Closed</p>
9.4	<p>Maps – Footpath Maps (2 off) - A2 size Flooding Map (Surface Water) (2 pages) – print A3 size Historic Maps (1 off each) - various sizes 1879 and 1880. 1880. 1903. 1919 Plan of “The Clanna Estate”. 1921. 1957, 68 and 69. 1965. 1966, 69 and 70. Maps relating to polices & CA (13 off) – print A3 size Parish Land Owners Maps North & South (2 off) - A3 size Forestry commission owned land (1 off) - A4 size Lydney Park Estate Map (1 off) – A4 size. Water and Sewage tile maps of village (2 off) – A1 size</p>	<p>Alec D 6th Aug Closed</p> <p>Alec D 22nd Aug Closed</p> <p>VE/AD 6th Aug Closed</p> <p>Alec D 22nd Aug Closed</p> <p>JW/AD 22nd Aug Closed</p> <p>Alec D 6th Aug Closed</p> <p>Alec D 22nd Aug Closed</p> <p>Verlie E 22nd Aug Closed</p>
9.5	<p>Supporting documentation Information related to policies. Update all eight (8) books. 1. A48 Main Road 2. Flooding and Sewage 3. Infrastructure 4. Isolation Hospital 5. Planning 6. The Clanna Estate Sale 7. The History of Alvington Parish 8. Transport</p>	<p>Alec D 6th Aug Closed</p>
9.6	<p>Stationary: Pens A6 Blocks for comments. Selotape. Velcro. Blue/White tack.</p>	<p>Alan H 22nd Aug Closed</p> <p>Alan H 22nd Aug Closed</p> <p>Alan H 22nd Aug Closed</p> <p>Alan H 22nd Aug Closed</p> <p>Alan H 22nd Aug Closed</p>

	Flip Chart A1 size. A4 Envelopes, labeled for vision and policies feedback.	Alan H Kate B	22 nd Aug 22 nd Aug	Closed Closed
9.7	Signing on Sheet Sheets drafted to accommodate 200 visitors. Data Protection Sheet provided by GRCC.	Alec D Kate B	6 th Aug 22 nd Aug	Closed Closed
10	<u>OUTSTANDING ITEM</u> ARCHAEOLOGICAL HISTORY OF ALVINGTON Awaiting a potted history report from Tony CATCHPOLE- Heritage team Leader GCC. Chase up Tony for a response. NEXT MEETING DATE: Monday 15th October 2018, 11:00 hours in Village Hall. Attachments: None Copy: <ul style="list-style-type: none"> • File and web Site. 	Alec D Statement	6 th Aug 5 th Sept	