

Alvington NDP Meeting Minutes - 22nd August 2018

Attendees:

John WOOD
Verlie EAGLES
Kate BOUGH

Alan HASLAM
Alec DAVIS

Apologies: None

Copy: Meg HUMPHRIES

Meeting Location: Alvington Village Hall, Glos.

Start: 11:00 pm

Finish: 13:00 pm

Next Meeting dates: **Wednesday 5th September 2018, 11.00 am at Village Hall**

Item	Actions	Who	Date Raised	O/L Complete
1	Acceptance of minutes dated 6 th August 2018.	All	22 nd Aug	Complete
2	<p>BUDGET</p> <p>Confirmed a total grant of £3,630 from Locality as requested, is now in the Parish account. When submitted for this amount, listed expenditure (excluding VAT) as follows: -</p> <p>Funding professional fees: £2,530.00</p> <p>1.1 Type of Activity: Policy-writing (Kirkwells) 1.1 Cost: £800.00</p> <p>1.2 Type of Activity: HRA Screening (Wildlife Trust) 1.2 Cost: £980.00</p> <p>1.3 Type of Activity: Basic Conditions / Consultation Statement (GRCC) 1.3 Cost: £750.00</p> <p>Funding projects costs: £1,100.00</p> <p>2.1 Type of Activity Printing and copying 2.1 Cost: £250.00</p> <p>2.2 Type of Activity Hire of Memorial Hall 2.2 Cost: £200.00</p> <p>2.3 Type of Activity Newsletter design 2.3 Cost: £50.00</p> <p>2.4 Type of Activity Event costs incl. refreshments 2.4 Cost £350.00</p> <p>2.5 Type of Activity Marketing of events and consultation opportunities 2.5 Cost: £250.00</p> <p>Option Alistair CHAPMAN will do a brief HRA report for district council, at no charge. Once plan written with policies.</p> <p>Basic Conditions report to be written by GRCC– Going through NDP reports to check if it meets NPPF and Core Strategy requirements. Also to write a Consultation Statement.</p>	Statement	22 nd Aug	Closed
3	<p>CHARACTER ASSESSMENT 2018/19</p> <p>Looks very good, great work. Now at v9. Few photos to change.</p>	Statement	22 nd Aug	

	<p>Post meeting Note: v9.2 Review by steering group prior to finalising and printing.</p>	Alan H	22 nd Aug	
4	<p>NDP POLICIES DRAFT v2 updated Review edited and updated layout Draft Plan. Updated from v2 now v3.1</p> <p>Further updates required namely enlarged maps for clarity.</p> <p>Updates from Kate Baugh for inclusion in v3 not received. As they were emailed via Google Drive. Not accessible by Alan H, John W or Alec D. Request a resend by email.</p> <p>Ask Kate to resend urgently via normal email, upon return from Holiday.</p> <p>Require photo of (Sports Field) i.e. Cricket team in action.</p> <p>Add appendices. Consistency with Coleford and Mitcheldean by mirroring on above should be good.</p> <p>Draft will need reviewing before next open day and may require further changes.</p> <p>Post Meeting Note: NDP Draft Plan now v4</p> <p>Plan to present draft to community Sunday 9th September 2018.</p> <p>Send latest Draft Plan (soft copy) to Nigel GIBBONS FDDC. This is only a draft document sharing with the community at an open day on Sunday 9th September 2018.</p> <p>Send latest Draft Plan (soft copy) to Alistair CHAPMAN FDDC</p>	Statement	22 nd Aug	Closed
		Alec D	22 nd Aug	
		Statement	6 th Aug	
		Kate B	6 th Aug	
		Statement	6 th Aug	
		Kate B	6 th Aug	
		Statement	22 nd Aug	
		Alec D	31 st Aug	
		Statement	6 th Aug	
		Alec D	22 nd Aug	
		Alec D	22 nd Aug	
5	<p>FOOTPATHS More details/concerns required, identify at next open day. Questionnaire to be drafted for more information. Attachment 1</p> <p>Maps to be used on Open day to identify parishioners concerns.</p>	Statement Kate B	30/11/17 22 nd Aug	22 nd Aug
6	<p>DRAINS and SEWAGE ROUTES. Waiting water drains and sewage Maps from Severn Trent.</p> <p>Post meeting Note: Maps received from Severn Trent</p>	Verlie E Verlie	22 nd Aug 28 th Aug	Closed
7	<p>NDP POLICIES DRAFT “Planning Policy Assessment and Evidence Base Review” (70 pages) v2</p> <p>Post meeting Note: The PPA document published on the web site under NDP “evidence base folder”.</p> <p>A copy of PPA v2 to be made available on display along with other docs so that people can see the NDP has been prepared building on a strong evidence base as well as previous public consultations.</p>	Meg H Statement	22 nd Aug 22 nd Aug	

8	OPEN DAY – planning			
	Venue. Village Hall Reserved. Sunday 9 th September 2018. 10:00 am to 4:00pm	Verlie	14 th May	Closed
	Refreshments. Cakes and refreshments	Verlie E	9 th July	Closed
	Publicity. Flyers (A5 size), Received and distributed 21 st /22 nd August Parish Website Updated. Posters A4 size 10 off for display around parish. Village newsletter to be finalised and published for distribution on Wed 29 th August with Forest Review.	Alec D Meg H Alec D Alan H	20 th Aug 22 nd Aug 22 nd Aug 6 th Aug	Closed Closed Closed Closed
	Displays – Documents or acquired Vision Objectives (Section 3 - page 15 of 80) print A3 size	Alec D	22 nd Aug	
	Display Boards from FVAF – 26 panels.	Gail T	9 th July	
	Post meeting Note: Late reserving results in a smaller number available from FVAF Require another source of Display Boards to meet requirements Collect limited supply from FVAF on Tuesday 4 th Sept	Alec D ALL Gail T	22 nd Aug 22 nd Aug 22 nd Aug	
	Character Assessments v9.2 (30 pages) – print 6 off A4 size	John W	22 nd Aug	
	Draft NDP Plan v4 (80 pages) - print 6 off A4 size	John W	22 nd Aug	
	Core Strategy Plan (112 pages) –1 off. FDDC supplying.	Verlie E	22 nd Aug	
	PPA v2 (70 pages) – print 1 off A4 size	Alec D	22 nd Aug	
	Allocations Plan (FDDC) – extract relevant pages to Alvington. Add A P link to Alvington Parish Web Site.	Alec D Meg H	9 th July 22 nd Aug	
	Policys A1 to A8 print 1 off each (8 pages) – print A3 size Photos linked to policy's.	Alec D Alan H	22 nd Aug 22 nd Aug	
	Settlement areas, parish, conservation, open spaces, bridges, village facilities maps – All A3 size	Alec D	22 nd Aug	
	Flood and Village Hall photos send to Alan H	Alec D	22 nd Aug	
	Flooding Map (Surface Water) (2 pages) – print A3 size	Alec D	22 nd Aug	
	Photos 23 rd October 2016 (previous open day) – print A4 size	John S	22 nd Aug	
	What is an NDP (1 page) - see page 6 of 80 – print A3 Size	Alec D	22 nd Aug	
	OCSI (51 pages) – 1 off print A4 size.	John W	22 nd Aug	
	Footpath template questionnaire. Attachment 1 draft v1.	Kate B	22 nd Aug	
	Alvington NDP displays GRCC (x3 pages) – A3 Size	Alec D	22 nd Aug	
	Instructions agree / disagree GRCC to provide. – A4	Kate B	22 nd Aug	
	Maps – Footpaths print A2 size Flooding Map (Surface Water) (2 pages) – print A3 size Historic various sizes	Alec D Alec D VE/AD	6 th Aug 3 rd July 6 th Aug	

	<p>Maps relating to polices – print A3 size Parish Land Owners Maps North & South - A3 size Forestry commission owned land A4 size – 1 off Lydney Park Estate Map – A4 size Any other maps.</p> <p>Supporting documentation Information related to policies. Update all books.</p> <ol style="list-style-type: none"> 1. A48 Main Road 2. Flooding and Sewage 3. Infrastructure 4. Isolation Hospital 5. Planning 6. The Clanna Estate Sale 7. The History of Alvington Parish 8. Transport <p>Stationary: Pens A6 Blocks for comments Selotape Blue tack Post it notes Flip Charts A1 size A4 Envelopes, already labeled by GRCC prior to open day</p> <p>Signing on Sheet Sheets drafted to accommodate 200+ visitors. Data Protection Sheet to be provided by GRCC.</p> <p>Rota Times for steering group attendees to be drafted 5th Sept.</p>	<p>Alec D 22nd Aug Alec D 6th Aug Alec D 6th Aug Alec D 22nd Aug TBA</p> <p>Alec D 6th Aug</p> <p>Alan H 22nd Aug Alan H 22nd Aug Kate B 22nd Aug</p> <p>Alec D 6th Aug Kate B 22nd Aug</p> <p>All 6th Aug</p>	<p>22nd Aug 6th Aug 6th Aug 22nd Aug</p> <p>6th Aug</p> <p>22nd Aug 22nd Aug 22nd Aug 22nd Aug 22nd Aug 22nd Aug</p> <p>6th Aug 22nd Aug</p> <p>6th Aug</p> <p>22nd Aug</p>	<p>Closed</p>
10	<p>OUTSTANDING ITEM ARCHAEOLOGICAL HISTORY OF ALVINGTON Awaiting a potted history report from Tony CATCHPOLE- Heritage team Leader GCC. Chase up Tony for a response.</p> <p>NEXT MEETING DATE: Wednesday 5th September 2018, 11:00 hours in Village Hall.</p> <p>Attachments: 1. Footpath template questionnaire draft v1.</p> <p>Copy: • File and web Site.</p>	<p>Alec D 6th Aug</p> <p>Statement 22nd Aug</p>	<p>6th Aug 22nd Aug</p>	