

Alvington NDP Meeting Minutes - 6th August 2018

Attendees:

John WOOD
Verlie EAGLES

Alan HASLAM
Alec DAVIS

Apologies: Kate BOUGH (GRCC)

Copy: Meg HUMPHRIES

Meeting Location: Alvington Village Hall, Glos.

Start: 11:00 pm

Finish: 13:00 pm

Next Meeting dates: **Wednesday 22nd August 2018, 11.00 am at Village Hall**

Item	Actions	Who	Date Raised	O/L Complete
1	Acceptance of minutes dated 9 th July 2018.	All	6 th Aug	Complete
2	BUDGET Grant money received from Locality and deposited in bank	Statement	6 th Aug	Closed
	HRA screening in budget.	Statement	9 th July	Closed
	Option Alistair CHAPMAN will do a brief report for district council, at no charge. Once plan written with policies.	Kate B	9 th July	
	Basic Conditions report to be written by GRCC– Going through NDP reports to check if it meets NPPF and Core Strategy requirements. Also to write a Consultation Statement.	Kate B	9 th April	
	Breakdown of approved budget to be provided at next meeting.	Alan H	6 th Aug	
3	CHARACTER ASSESSMENT 2018/19 Looks very good, great work. Now at v9. Few photos to change.	Statement	6 th Aug	
	v9 Requires reviewing by steering group prior to finalising.	All	6 th Aug	
4	NDP POLICIES DRAFT v1 updated Kirkwells <i>“Alvington NDP First Draft Plan”</i> (78 pages) v2	Statement	6 th Aug	Closed
	Recent update by Alec Davis to Louise Kirkup now incorporates the 38 page response.	Statement	6 th July	Closed
	Review edited and updated layout Draft Plan. Updated from v2 to v2.1	Statement	6 th Aug	
	Further updates required namely enlarged maps for clarity.	Statement	6 th Aug	
	Updates from Kate Bough for inclusion in v3 not received. As they were emailed via Google Drive. Not accessible by Alan H, John W or Alec D. Request a resend by email.	Statement	6 th Aug	
	Ask Kate to resend urgently via normal email, upon return from Holiday.	Alec D	6 th Aug	
	Require photo of (Sports Field) i.e. Cricket team in action.	Statement	6 th Aug	
	Add appendices. Consistency with Coleford and Mitcheldean by mirroring on above should be good.	Kate B	9 th July	

	Draft will need reviewing before next open day and may require further changes.	Statement	6 th July	
	Plan to present to community Sunday 9 th September 2018.	Statement	6 th Aug	
	Require at least two further meetings before open day.	Statement	6 th Aug	
5	FOOTPATHS More details/concerns required, identify at next open day. Questionnaire to be drafted for more information.	Statement Kate B	30/11/17 6 th Aug	
	Maps received 1 st August from Jeff WHEELER. Public Rights of Way (PROW) Inspector - Forest of Dean / West Gloucestershire. Parish on Line – John W to check if plotted	Statement John W	6 th Aug 6 th Aug	Closed
	Maps to be used on Open day to identify parishioners concerns.	Statement	6 th Aug	
6	FLOODING. Upload the two A3 size maps received from Gloucestershire County Council showing “Risk of Flooding from Surface Water”	Meg H	6 th Aug	
	Load to drop box and web site	Alec D	6 th Aug	
7	DRAINS and SEWAGE ROUTES. Details now received from Severn Trent. Decoded tiling numbers in response letter. A cost £60 + VAT Drains and Sewage routes. Order Maps from Severn Trent.	Verlie E	23/10/17 6 th Aug	
8	NDP POLICIES DRAFT “Planning Policy Assessment and Evidence Base Review” (70 pages) v1		11 th Jan	
	<i>Post meeting Note:</i> Response received. The PPA document should be published on the web site under “evidence base folder” (which should also include other technical documents such as the Alvington Character Appraisal, flood studies etc.) It is therefore a background document and not an appendix to the NDP.	Alec D	8 th Aug	Closed
	The SHLAA table has been removed as requested under section C4 Service Village. Allocations Plan to 2026 now approved.	Statement	6 th Aug	Closed
	Revised PPA version v2 received, upload to web site.	Meg H	6 th Aug	
	A copy of PPA to be made available on display along with other docs so that people can see the NDP has been prepared building on a strong evidence base as well as previous public consultations.	John W	6 th Aug	
9	OPEN DAY – planning Venue. Reserved. Sunday 9 th September 2018.	Verlie E	14 th May	
	Refreshments. Cakes and refreshments	Verlie E	9 th July	
	Publicity. Flyers (A5 size), wording quantity and printing costs agreed contact Victoria Stinchcombe to obtain 350 off. Delivery 20 th August latest. Distribution with Review on Wed 22 nd August.	Alec D Alan H	6 th Aug 6 th Aug	

10	<p>Website Update. Posters A4 10 off to be produced from A5 flyer Village newsletter to be prepared and published for distribution on Wed 29th August with Review.</p> <p>Displays – Documents or acquired Display Boards from FVAF – 26 panels. Character Assessments – print 6 off Draft NDP Plan - print 6 off Core strategy plan Allocations Plan (FDDC) – extract relevant pages to Alvington. Add A P link to Alvington Parish Web Site Photos linked to policy's What is an NDP – A4 Size- see page 6 of 80</p> <p>Maps – Footpaths Flooding Historic Maps relating to polices - A4 size Land Owners Forestry commission owned land Any other maps</p> <p>Supporting documentation Information related to policies. Update all books. 1. A48 Main Road 2. Flooding and Sewage 3. Infrastructure 4. Isolation Hospital 5. Planning 6. The Clanna Estate Sale 7. The History of Alvington Parish 8. Transport</p> <p>Stationary: Pens Selotape Post it notes Comments sheets.</p> <p>Signing on Sheet Sheet drafted to accommodate up to 200 visitors.</p> <p>Rota Times for steering group attendees.</p> <p><u>OUTSTANDING ITEM</u> ARCHAEOLOGICAL HISTORY OF ALVINGTON Awaiting a potted history report from Tony CATCHPOLE-Heritage team Leader GCC. Chase up Tony for a response.</p> <p>NEXT MEETING DATE: Wednesday 22nd August 2018, 11:00 hours in Village Hall.</p> <p>Attachments: 1. Planning Policy Assessment PPA v2.pdf 2. A3 maps received from Gloucestershire County Council showing “Risk of Flooding from Surface Water”</p> <p>Copy: • File and web Site.</p>	<p>Meg H Alec D Alan Ht</p> <p>Gail T John W John W TBD Alec D</p> <p>Statement Alec D</p> <p>Alec D Alec D VE/AD John W VE/AD Alec D</p> <p>Alec D</p> <p>TBD TBD TBD TBD</p> <p>Alec D</p> <p>Statement</p> <p>Alec D</p> <p>Statement</p>	<p>6th Aug 6th Aug 6th Aug</p> <p>9th July 6th Aug 6th Aug 9th July 9th July</p> <p>9th July 6th Aug</p> <p>6th Aug 3rd July 6th Aug 6th Aug 6th Aug 6th Aug</p> <p>6th Aug</p> <p>6th Aug 6th Aug 6th Aug 6th Aug</p> <p>6th Aug</p> <p>6th Aug</p> <p>6th Aug</p>	<p>Closed</p>
----	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------